

# EDUCATION, EDUCATIONAL COUNSELING

## Program in Educational Counseling School of Social Sciences and Education

**Director:** Dr. Karen Haas

**Department Office:** Education Building, 238

**Telephone:** (661) 654-3055

**email:** rotawka@csub.edu

**Website:** [http://www.csub.edu/sse/departments/advancededucationalstudies/educational\\_counseling/index.html](http://www.csub.edu/sse/departments/advancededucationalstudies/educational_counseling/index.html)

**Faculty:** K. Haas, Y. Ortiz-Bush

### Program Description

The Master of Science degree in Counseling is designed to provide graduate preparation for educational counselors in the areas of School Counseling and Student Affairs in Higher Education. The main goal of the Program is to prepare professional counselors who have the skills to practice in a wide variety of settings. Extensive field-based experiences are woven throughout the Program. Courses are typically offered on weekdays in the late afternoon and evening for working students, although courses in Practicum and Internship will require extensive daytime commitments. Students must select one of the two concentrations described below in their initial application:

#### 1. School Counseling

The School Counseling program is a 48-unit program designed to prepare students for employment in K-12 settings. The curriculum includes 10 counseling courses, 2 specialty courses, a 600-hour field work experience, and a comprehensive examination. The curriculum has been designed for preparation toward a Pupil Personnel Services (PPS) credential. This option reflects the preparation standards established by the American School Counselor Association and the California Commission on Teacher Credentialing (CCTC). Students who complete this concentration **may** also meet requirements for **some** student affairs positions.

#### 2. Student Affairs in Higher Education

The Student Affairs in Higher Education program is a 46-unit program designed to prepare students for employment in student services positions within community college, college, and university settings. The curriculum includes 10 counseling courses, 2 specialty courses, 500-hour field work experience, and a comprehensive examination.

### Admissions Process

To pursue the Master of Science in Counseling, the applicant must first apply to the Office of Admissions and Records, CSUB (661-654-3036), designating the appropriate code for School Counseling (08261) or Student Affairs in Higher Education (08051). Following admission to the University, the applicant is to visit the Department of Advanced Educational Studies website ([http://www.csub.edu/sse/departments/advancededucationalstudies/educational\\_counseling/forms/index.html](http://www.csub.edu/sse/departments/advancededucationalstudies/educational_counseling/forms/index.html)) for a brochure

and application to the specific graduate degree program desired. The completed application is to be returned to the Office of the Graduate Studies Evaluator (EDUC 111; 661-654-3193) for review. The Program Admissions Committee will certify admission or non-admission to the desired degree program. Applicants will be notified in writing of actions regarding admission taken by the Committee.

Only complete applications files will be considered. It is the responsibility of the applicant to make certain that the application file is complete and contains the following information:

1. Transcripts from all previous undergraduate and graduate study (photocopies acceptable);
2. Counseling Program Application (including personal statement and other documents);
3. CBEST Score Report (photocopy) [for School Counseling only];
4. Certificate of Clearance (photocopy)
5. TB Test Verification

### Minimum Requirements and Prerequisites for Full Admission

Students must meet all of the following applicable conditions to be admitted as “classified”:

1. Cumulative grade point average of 3.0 (on a 4.0 scale) in all undergraduate work attempted;
2. Submission of **CBEST** scores copy (*for School Counseling only*)
3. Submission of Certificate of Clearance copy
4. TB Test Verification

Information regarding the **CBEST** (California Basic Educational Skills Test) and the Certificate of Clearance may be obtained from the Credentials Office (EDUC 102; 661-654-2110) or found online ([http://www.csub.edu/sse/departments/advancededucationalstudies/educational\\_counseling/forms/index.html](http://www.csub.edu/sse/departments/advancededucationalstudies/educational_counseling/forms/index.html)). Conditionally classified admission *may* be granted on an individual basis to applicants who do not satisfy all of the above conditions. Students accepted as “conditionally classified” will be limited in the number of courses they may take until all conditions are removed and they are reclassified as fully classified.

### After Admission: Advancement Steps Toward Degree

Once the applicant is admitted, additional steps must be achieved to successfully matriculate toward the MS degree.

### Advancement to Candidacy

Students are required to be Advanced to Candidacy prior to enrollment in Field Work or the Culminating Activity (e.g., comprehensive exam). Decisions regarding Advancement to Candidacy in the Counseling Program are delayed until a student has completed at least 12 semester units of coursework to determine, from the students’ perspective, whether the Program will meet their career and professional goals; and,

from the faculty perspective, whether the student has demonstrated minimal knowledge and skills for continuance in the program leading toward a career as a professional counselor.

In order to better mentor the growth of students throughout the program and to insure the quality of program graduates, Program faculty must ensure that all program requirements and SSE Professional Dispositions are met. A form requesting Advancement to Candidacy should be completed by the student in the semester prior to the first internship and submitted to the SSE Graduate Studies Evaluator (EDUC 111; 661-654-3193).

### **Ability to Work with People Effectively**

Throughout the Counseling Program and prior to completion, the student must continually provide evidence of the ability to interact competently, successfully, and ethically with people from a variety of backgrounds in a manner consistent with the role of a professional person in counseling. Such evidence may come from Practicum and techniques courses, courses with an experiential focus, or from the supervised field work experiences in the Program. The student is advised that this quality is difficult to evaluate prior to admission; it may become apparent only as the student progresses through the Program. The applicant who recognizes that these skills may be significantly difficult to achieve is urged to consider other career options. Faculty reserve the right to deny continuation or Advancement to Candidacy for students who do not demonstrate the ability to work with people effectively as described above, and/or do not meet the SSE Professional Dispositions.

### **Field Work Application**

A student must submit a completed "Field Work Application" form to the Program Coordinator midway through the semester prior to each semester in which Field Work credit is desired. The form is downloadable from the program ([http://www.csub.edu/sse/departments/advancededucationalstudies/educational\\_counseling/forms/index.html](http://www.csub.edu/sse/departments/advancededucationalstudies/educational_counseling/forms/index.html)).

### **Culminating Activity**

Students are required to complete a culminating activity (i.e., comprehensive examination) as part of the Counseling Program. Students completing the Master's Exam need to enroll into and pass EDCS 6330.

### **Application for Graduation**

The student should file an "Application for Graduation" in accordance with the Deadlines outlined by the Office of Enrollment Management. Please consult the Admission and Aid Graduation website (<http://www.csub.edu/admissionsandaid/graduation/masters/>) for Application for Graduation Forms and specific Deadlines. (Please note that Deadlines for submission of Applications for Graduation vary depending on which semester you intend to graduate and it is

the student's responsibility to adhere to these Deadlines).

The student should work closely with the SSE Graduate Studies Evaluator (Julia Bavier, 654-3193) to assure that the file is complete and accurate. Any deviation from the original Program of Study filed at the beginning of the MS program must be explained and approved.

### **Requirements for MS Counseling with Concentrations in School Counseling or Student Affairs in Higher Education**

1. **Counseling Core Courses (for both concentrations)**  
EDCS 5010, 5020, 5030, 5040, 5050, 5060, 5070, 5080, 6010, 6050
2. **Culminating Activity (for both concentrations)**  
EDCS 6330
3. **School Counseling Courses**  
EDCS 6030, 6060, 6210, 6220
4. **Student Affairs in Higher Education Courses**  
EDCS 6020, 6070, 6310, 6320