

PUBLIC POLICY AND ADMINISTRATION

Department of Public Policy and Administration School of Business and Public Administration

Department Chair: Jinping Sun

Department Office: Business Development Center, A112

Telephone: (661) 654-3406

email: jsun2@csub.edu

Website: <https://bpa.csub.edu/departments/Public-Policy-and-Administration.html>

Faculty: C. Commuri, R. S. Daniels, C. Kelsey, T. Martinez, BJ Moore, J. Sun

Values, Mission, and Goal

Public Service Values

Accountability (Ethical and democratic values)

Effectiveness (Professional value)

Honesty (Ethical value)

Lawfulness (Democratic value)

Social justice (Human value)

PPA Mission Statement

The Department of Public Policy and Administration at CSU Bakersfield will foster and improve critical thinking, communication, leadership, management, and ethical reasoning for present and future managers in government, nonprofit, and health care organizations within the San Joaquin Valley. The critical skills learned from this curriculum will ensure that managers in the government, nonprofit, and health care sectors exercise governance in an inclusive and socially responsible manner.

Strategic Goals

1. The purpose of the PPA programs is to prepare competent, ethical and effective public, nonprofit, and health care managers and leaders to advance the public service.
2. Consistent with, and in addition to, established university academic performance and student conduct standards for undergraduates, those admitted, retained, and awarded degrees must possess and demonstrate academic and professional integrity in all activities to inspire public confidence and trust in public service. Students and applicants who violate academic integrity or professional ethical standards of behavior will be subject to the academic integrity procedures of the university. Such actions are, of course, subject to university review and appeal.
3. Undergraduate students without experience in public service or administration are required to complete a service learning requirement.

Learning Outcomes

The learning outcomes of the BA can be found at https://bpa.csub.edu/departments/Public-Policy-and-Administration/page/learning-goals-and-objectives_4.html.

About Our Alumni

Our alumni serve in a variety of prestigious capacities, both locally and nationally. They include past and present county administrative officers (CAO's); chief executive officers (CEO's) of hospitals, retirement centers, mass transit systems, and special economic development zones; CEO's of nonprofit organizations; policy specialists for elected officials at the national and local levels; presidents of private industry; presidents of state-wide professional associations; as well as elected public servants at the local and state levels. Other alumni enjoy professional careers in city management, special districts, social work organizations, criminal justice organizations (law enforcement and prison management), fire and public safety, and in the rapidly growing health care professions.

Public Administration majors must obtain advising before registering for classes. For information or an appointment with the Undergraduate Program Advisor, please contact Professor R. Steven Daniels (661) 654-2318 (BDC A114) or BPA Student Services (661) 654-2326 (BDC A123).

Requirements for the Bachelor of Arts in Public Administration

Total Units Required to Graduate	120 units
Major Requirements	51 units
Lower Division Foundation Core	12
Core courses	27
Electives	12
General Education Requirements	42-44 units
First-Year Seminar	2
LD Area A Foundational Skills	12
LD Area B Natural Sciences	6
LD Area C Arts and Humanities	6
LD Area D Social and Behavioral Sciences	6
American Institutions	0*
SELF	0-1*
Junior Year Diversity Requirement	3*
UD Thematic Areas B and C	6
Capstone	1-2*
GWAR (Exam) or Class	0*
Additional Units	17-25 units

*Senior Capstone, American Institutions-Government, and GWAR satisfied in major. The SELF requirement is met by completing a LD Area B, C, or D course with a SELF component.

Note: One (1) semester unit of credit normally represents one hour of in-class work and 2-3 hours of outside study per week.

PPA Prerequisites

- All PPA 4000-level courses require sophomore or higher;
- PPA 4038: junior or higher and completion of A2;
- PPA 4908: Senior status and completion of PPA 2008, PPA 3000, PPA 4660 (or MGMT 3100), and PPA 4680.

Requirements for the Major in Public Administration

A. Lower Division Foundation Courses

1. ACCT 2200, ECON 2028, PLSI 1018, BA 2100 or 3108

B. Core Courses

2. PPA 2008, 3000, 3408, 4010, 4650, 4660, 4680, 4908, COMM 3008

C. Upper Division Electives (4 approved courses)

In addition to the foundation and core requirements, students must complete four approved 3000-level or 4000-level courses in Public Policy and Administration. Students may take 5000-level courses or take two of the foundation courses for the MPA and MS-HCA. PPA 4010 may not be counted by PPA majors in both the core and the electives. Students may also take coursework in other disciplines such as marketing, management, finance, economics, criminal justice, and other social science disciplines if it matches their career objectives. Make these choices after consulting the undergraduate advisor.

Service Learning Component in BAPA:

Undergraduate public administration students must complete at least one service learning component during their degree program. This service learning component may be satisfied by a community-based project in a public administration class, an independent study, cooperative education, an internship, or another means approved by the PPA faculty. Students must develop a service learning portfolio to be presented in PPA 4908.

Undergraduate Students Planning to Pursue the MPA or the MSHCA

Note: Undergraduate students in Public Policy and Administration planning to pursue the MPA or MSHCA may take up to two of the MPA or MSHCA courses while still undergraduates. Students seeking the MPA may take PPA 4010 and PPA 4038; students seeking the MSHCA may complete PPA 4010.

Requirements for the PPA-MPA 4+1 Program

Undergraduate PPA students may also pursue the MPA degree through an accelerated path. Students following this path will earn their BA and MPA degrees together in 5 years. Students will take their normal BA coursework for the first 3 years (90 units). In the second semester of their third year, students may apply for the accelerated path if they meet the following conditions: have a minimum GPA of 3.0, and get approval from their faculty advisor.

In their fourth year, students on this path will take PPA 4010, 4038, 5000, 5020, and 6 other BA PPA (or PLSI) courses approved by their faculty advisor. At the end of this year, students with a GPA of 3.0 or higher may continue to the MPA program, or revert back to the BA degree program. Students with a GPA below 3.0 will end their participation in the accelerated path and will revert to the BA program.

Students continuing on the accelerated path will take the following coursework in their fifth year: PPA 6100, 6110, 6520, 6530, 5 electives, and a culminating project.

Altogether, students on the accelerated path must complete at least 150 credits in order to earn their BA and MPA degrees. Students must consult their faculty advisor for more information.

Minors in Public Administration

A minor in Public Administration is available to candidates for any baccalaureate degree. These students should seek advising from the Undergraduate Advisor before beginning work on the minor. A student desiring a minor in Public Administration must have the approval of the Undergraduate Advisor and must take four approved courses in Public Policy and Administration.

Requirements for the Minor in Regular Public Administration Minor (12 units)

1. Requires: PPA 2008, 3000
2. Plus at least (2) of the following: PPA 3250, 3408, 4010, 4038, 4650, (PPA 4660 or MGMT 3100), or PPA 4680

Requirements for the Minor in Nonprofit Management (12 units)

The minor in nonprofit management provides students in business and majors in humanities, social sciences, and physical education the opportunity for class preparation in community nonprofit and social action agencies.

1. Requires: PPA 3500*, 4500*, 4860*
2. Plus at least one of the following: ACCT 2200, 2210, MGMT 4600, MKTG 3000, 3040, 4300, PPA 4650*, 4680*

*May not be counted for minor credit by PPA majors.

Requirements for the Minor in Health Care Management (13-15 units)

A minor in Health Care Management is available to candidates for any baccalaureate degree program. The minor may be of interest to students interested in pursuing careers in health care or health care management. The minor would also allow students to complete some of the fast track courses into the MPA or MS in Health Care Administration. These students must seek approval from the PPA Undergraduate Advisor before beginning work on the minor for curriculum planning from the courses listed below and to facilitate the sequencing of courses and transition to the Master's level degree programs. Students must consult with the PPA internship advisor and the health care management faculty to identify a service learning experience.

A student must take five upper division courses (15 units) including an applied learning experience from the following courses. (If students choose to complete PPA 5020, they also must have completed a 3000-level statistics course or higher to be eligible).

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1. HCA 4250, 5140
2. Two of the following: ECON 3108, PPA 4010, HCA 4260, 5360
3. And complete an Applied Learning Experience, one of the following: PPA 4860, 5020*

*Must have completed PPA 4010, BA 3010, or an upper division statistics course approved by the PPA undergraduate advisor).

Requirements for the Certificate in Public Administration

An individual who desires to begin non-degree study in Public Administration may apply for a certificate. Six (6) courses are required for the Certificate in Public Administration:

1. PPA 2008, 3000, 4010, (PPA 4660 or MGMT 3100), PPA 4680, plus one approved elective.

Requirements for the Certificate in Nonprofit Management

An individual who desires to begin non-degree study in nonprofit management may apply for a certificate. Six courses are required for the Certificate in Nonprofit Management.

1. Requires: PPA 3500, 4500, 4860
2. Plus at least three of the following: ACCT 2200, 2210, MKTG 3040, 3150, 4300, MGMT 4600, MKTG 3000, PPA 4650, 4680