



# CSU Bakersfield

Business and Administrative Services

University Police Department

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**To:** University Police

**From:** Chief Marty Williamson

**Date:** September 29, 2015

**Subj:** DIRECTIVE 15-7

## **CSUB Police Notification Procedures to Bakersfield Police Department of Part 1 Violent Crimes, Hate Crimes, and Sexual Assaults**

This Directive establishes procedures in compliance with the new California legislation (AB 1433) requiring notification by the CSUB Police Department to the Bakersfield Police Department of all CSUB Part 1 violent crimes (including hate crimes and sexual assaults). Crimes which must be reported include criminal homicide, robbery, aggravated assault, hate crimes, forcible rape, and all other sexual assaults. In accordance with AB 1433, information released shall not identify the victim or alleged assailant unless the victim has consented to being identified. If CSUB Police initially requests the Bakersfield Police Department to investigate a crime that falls under this directive per existing agreements, this Directive will not be required.

To ensure compliance with AB 1433 and Sections 67380(6)(A) and 67383 of the California Education Code, CSUB Police Department in agreement with the Bakersfield Police Department has implemented the following procedures.

1. The CSUB Police Lieutenant will be notified and will determine if the crime reported by a Campus Security Authority (CSA) or received by the CSUB Police Department is:
  - a. A Part 1 violent crime, (willful homicide, forcible rape, robbery, or aggravated assault), sexual assault, or hate crime; and
  - b. Occurred in an on or off campus location as defined by the Clery Act.
2. If the crime satisfies both factors, then the Lieutenant shall:
  - a. Immediately, or as soon as possible, contact the Bakersfield Police Department Dispatch and forward the information to them.
  - b. Provide information about the crime, except the personally identifying information of the victim and their assailant, unless the victim consents to disclosing their name after being informed of their right to have their personally identifying information withheld. The information will include:
    - i. The name and characteristics of the victim and assailant, if known and the victim consents to disclosure;
    - ii. A description of the incident, including location, date, and time; and

- iii. Any report number assigned to the police report documenting the investigation being conducted by the jurisdictional agency, (University Police).
- c. A record log of all such notifications to the Bakersfield Police Department will be kept by the Lieutenant.