Special Assignment Stipend Report

This report is to be filled out and submitted to your Supervisor by the 15th of the month. Check or briefly explain the activities you have accomplished toward any of the below special assignments. (Consult Department Directive # 15-06 for the expectations for each assignment). If your activity is not listed but still falls under the tasks needed to complete the special assignment, describe it briefly and why it is part of your special assignment.

I, (Name Here) am applying for a Special Assignment Stipend for the month of (Enter Month) to (Enter Month) and I declare I have fulfilled the requirements as described in Department Directive #15-6.

Bike Patrol ($100, $150, $200, see below):
   _____ I have spent at least 24 hours on Bike Patrol for this month ($100).
   _____ I have spent at least 48 hours on Bike Patrol for this month.($150).
   _____ I have spent at least 60 hours on Bike Patrol for this month.($200)

COPS Coordinator ($100):
   ___ There are _____ number of COPPS projects this month.
   ___ Other: __________________________________________

FTO ($200):
   _____ I have a trainee this month.
   _____ Other: __________________________________________

FTO Supervisor/Training Manager ($100):
   _____ FTO SAC - There is a least 1 trainee in the program
   _____ Training Manager - Maintains training records for staff. Provides related information and to fellow officers on an ongoing basis.

Dept. Technology Coordinator ($100):
   _____ Explain: __________________________________________

Emergency Management Support ($100):
   _____ There was at least one (1) drill this month.
   _____ I attended/or conducted a meeting or training this month.
   _____ Other: __________________________________________
Range Master ($150):
  ____ There was at least one (1) qualification or range training this month.
  ____ I attended a firearms meeting or training with an allied agency.
  ____ I designed a new course of firearms training or qualification.
  ____ Other: ________________________________________________

RAD ($100):
  ____ I taught in a RAD class this month.
  ____ Other: ________________________________________________

Critical Response Team ($100):
  ____ I am currently an active member of the CSU CRU Team.

Bilingual ($100)
  ____ Explain: ________________________________________________

Traffic Officer ($100):
  ____ Explain: ________________________________________________

Property/Evidence Coordinator ($150):
  ____ Explain: ________________________________________________

Supervisor available by phone ($150):
  ____ Explain: ________________________________________________

Other:
  ____ Explain: ________________________________________________

Submitted by: __________________________ Date: ________________

Sgt. Approval: __________________________ Date: ________________

Lt. Approval: __________________________ Date: ________________