



CSU Bakersfield

Business and Administrative Services

Payment Services

Mail Stop: 35 ADM
9001 Stockdale Highway
Bakersfield, California 93311-1022

(661) 654-6209
(661) 654-2134 FAX
www.csub.edu/bas

MEMORANDUM

Date: January 2, 2019
To: Campus Community
From: Becky Lappin, Associate Controller of Payment Services
Subject: Mileage Reimbursement for 2019

A handwritten signature in blue ink that reads "Becky".

The California State University standard mileage rate for business travel occurring on or after January 1, 2019 will increase from 54.5 cents per mile to 58.0 cents per mile. Mileage driven for moving purposes will be reimbursed at 20 cents per mile.

If you have any questions regarding our travel procedures, please contact the following personnel:

Becky Lappin	Associate Controller	654-2531
Sally Shaff	Travel Coordinator	654-6207
Feli Alvarado	Travel Coordinator	654-2535