

2021/2022 PAYROLL CALENDAR - California State University, Bakersfield

\$ Faculty & Staff Paper Warrant Payday/4pm - Mgrs. approve AM time

▼ Direct Deposit Posting Date

Student Pay, Intermittent Hourly, Misc. Payments Payday/2pm

◆ SCO Cutoff/Docks Due/noon

^ Deadline - student to input time

● Faculty/Staff 672's Due/noon - employees input AM time

@ PS Deadline - MPP or designee to approve student time

⊗ Hourly Staff, Misc. pay requests Due/4pm (2nd work day of each pay period)

 **Holiday**
(Campus Closed)

 **Academic Day**

JULY 2021

S	M	T	W	T	F	S
				1	2	3
				▼	⊗ ^	
4	5	6	7	8	9	10
		@				
11	12	13	14	15	16	17
				#		
18	19	20	21	22	23	24
				◆		
25	26	27	28	29	30	31
			●		\$	

Pay Period: July 1 - July 31 (22 days)

AUGUST 2021

S	M	T	W	T	F	S
1	2	3	4	5	6	7
	▼ ^	⊗		@		
8	9	10	11	12	13	14
					#	
15	16	17	18	19	20	21
22	23	24	25	26	27	28
	◆				●	
29	30	31				
		\$				

Pay Period: August 1 - August 31 (22 days)

SEPTEMBER 2021

S	M	T	W	T	F	S
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			▼	⊗ ^		
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12	13	14	15	16	17	18
			#			
19	20	21	22	23	24	25
			◆			
26	27	28	29	30		
		●		\$		

Pay Period: September 1 - September 30 (22 days)

OCTOBER 2021

S	M	T	W	T	F	S
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				▼	^	
3	4	5	6	7	8	9
	⊗	@				
10	11	12	13	14	15	16
				#		
17	18	19	20	21	22	23
				◆		
24	25	26	27	28	29	30
31	\$	11/1		●		

Pay Period: October 1 - November 1 (22 days)

NOVEMBER 2021

S	M	T	W	T	F	S
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		^	▼	⊗	@	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
	#			◆		
21	22	23	24	25	26	27
28	29	30	12/1			
	●		\$			

Pay Period: November 2 - December 1 (22 days)

DECEMBER 2021

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			#			
19	20	21	22	23	24	25
			◆	●		
26	27	28	29	30	31	
				\$		

Pay Period: December 2 - December 31 (22 days)

JANUARY 2022

S	M	T	W	T	F	S
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^	▼	⊗	@			
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				#		
16	17	18	19	20	21	22
				◆		
23	24	25	26	27	28	29
30	\$	31		●		

Pay Period: January 1 - January 31 (21 days)

FEBRUARY 2022

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
		#		◆		
20	21	22	23	24	25	26
					●	
27	28	3/1				
		\$				

Pay Period: February 1 - March 1 (21 days)

MARCH 2022

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
		#				
20	21	22	23	24	25	26
		◆				
27	28	29	30	31		
	●		\$			

Pay Period: March 2 - March 31 (22 days)

APRIL 2022

S	M	T	W	T	F	S
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				▼	^	
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17	18	19	20	21	22	23
				◆		
24	25	26	27	28	29	30
			●		\$	

Pay Period: April 1 - April 30 (21 days)

MAY 2022

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
				◆		
22	23	24	25	26	27	28
				●		
29	30	31				
		\$				

Pay Period: May 1 - May 31 (22 days)

JUNE 2022

S	M	T	W	T	F	S
			1	2	3	4
			▼	^	⊗	
5	6	7	8	9	10	11
@						
12	13	14	15	16	17	18
			#			
19	20	21	22	23	24	25
		◆				
26	27	28	29	30		
		●		\$		

Pay Period: June 1 - June 30 (22 days)

HOLIDAY CAMPUS CLOSURE

As shown below, the campus will be closed this year from **December 24, 2021** through **December 31, 2021**. During this period, there are five holidays that will be observed to allow for campus closure and one day that employees must use their own time to cover.

Friday	12/24/21	Christmas Day <i>Observed</i>
Monday	12/27/21	President's Day <i>Moved</i>
Tuesday	12/28/21	Admissions Day <i>Moved</i>
Wednesday	12/29/21	Columbus Day <i>Moved</i>
Thursday	12/30/21	Campus Closed
Friday	12/31/21	New Year's Day <i>Observed</i>

Employees who need to work on a holiday should contact their supervisor by the first part of December to allow review time by the appropriate administrator. The only offices that will remain open are those that are required to provide essential services. Such requests must be reviewed on an individual basis.

If you have any questions, please direct them to your department administrative assistant who will receive instructions from Human Resources regarding the 2021/2022 Holiday Calendar.

HOLIDAYS FOR FISCAL YEAR 2021/2022

2021	Holiday	Classes Scheduled	2022	Holiday	Classes Scheduled
July 5	Independence Day - <i>Observed</i>	No	January 17	Martin Luther King, Jr.'s Birthday	No
September 6	Labor Day	No	March 31	Cesar Chavez Day	No
November 11	Veteran's Day	No	May 30	Memorial Day	No
November 25	Thanksgiving Day	No			
November 26	Lincoln's Birthday - <i>Moved</i>	No			
December 24	Christmas Day - <i>Observed</i>	No			
December 27	President's Day - <i>Moved</i>	No			
December 28	Admissions Day - <i>Moved</i>	No			
December 29	Columbus Day - <i>Moved</i>	No			
December 30	Campus Closed*	No			
December 31	New Year's Day - <i>Observed</i>	No			



* Please note that Thursday, December 30th is not a covered holiday. You may use vacation, Compensatory Time Off (CTO) or your personal holiday to cover this day.

ACADEMIC WORK CALENDAR

SUMMER SESSION - 52 DAYS

June 1, 2021 - August 12, 2021

FALL SEMESTER - 85 DAYS

August 17, 2021 - December 17, 2021



SPRING SEMESTER - 85 DAYS

January 20, 2022 - May 25, 2022