Position Title: RESEARCH TECHNICIAN (2 openings)

Recruitment #: #159

Full/Part-Time: Hourly Intermittent

Temporary: Temporary, ends on or before September 30, 2022. Any continuation beyond September 30, 2022, is contingent upon satisfactory performance and available funding. Employment is at-will.

Salary: $20.00 per hour

Department: Catalyzing New Practices for the San Joaquin Valley Grant; School of Natural Science, Mathematics & Engineering (NSME)

Available: Immediately

Special Conditions: Background/Fingerprint Clearance

Sensitive Position: Yes

Posted: November 9, 2021

Closing Date: November 23, 2021

Positions are open to all interested applicants, both on and off campus, unless this is an on-campus only recruitment.

APPLICATION PACKET REQUIREMENTS:
This position requires (including those on campus) submission of:

- A standard CSUB, Auxiliary job application download at: [https://www.csub.edu/bas/hr/_files/_Auxiliary_Files/CSUB-Auxiliary-Employment-Application.pdf](https://www.csub.edu/bas/hr/_files/_Auxiliary_Files/CSUB-Auxiliary-Employment-Application.pdf)
- Names of three professional references
- Copy of degree/transcripts/typing certificate (within 2 years), if applicable
- Brief description of how you are qualified for this position by virtue of your interest, aptitude, education, and experience required.

DUTIES:
- The Research Technician will have a background in chemistry and will assist the project PI and/or co-PI(s) with implementation of high impact practices, such as the flipped classroom-enhanced virtual reality (VR) curriculum during the Chemistry lecture courses. The research technician will have a background in a STEM discipline and will assist the project PI with data collection and data entry.
- The research technicians will have proven skills in project logistics (e.g., reviewing and tabulating current CFE offerings), social media (composing and sending marketing emails, tweets, posts), and record keeping.
- The research technicians will assist the PI and co-PI team in data collection and data entry.

REQUIRED QUALIFICATIONS: The successful candidate will have the following:
- A combination of directly related experience and education will be considered.
- Experience with SPSS and statistical data entry, data analysis is preferred, such as running and interpreting t-test, ANOVA, regression.
- Meritorious academic standing in STEM program. Ability to prioritize time; skilled use of technology (software and hardware); proofreading and good composition, grammar, and punctuation skills; ability to produce accurate information in an attractive and printed form; experience scheduling large meetings and workshops.
- Regular and reliable attendance is required.

SCREENING: Only those applicants possessing experience most directly related to the immediate needs of the office will be invited to appear before a Qualifications Appraisal Board for the purpose of appraising training, experience, and interest in the position.

BACKGROUND CHECK: A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU Bakersfield Auxiliary for Sponsored Programs Administration. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

SENSITIVE POSITION: Sensitive positions are designated by the CSU Bakersfield Auxiliary for Sponsored Programs Administration as requiring heightened scrutiny of individuals holding the position, based on potential for harm to children, concerns for the safety and security of the people, animals, or property, or heightened risk of financial loss to the Auxiliary or individuals in the university community.

GENERAL INFORMATION: It is the policy of California State University Bakersfield Auxiliary for Sponsored Programs Administration to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees will be required to present documentation verifying their right to accept employment. You will also be requested to present a social security card at the time of initial appointment in compliance with payroll regulations.

APPLICATION PROCEDURE:

The official California State University Bakersfield Auxiliary for Sponsored Programs Administration application is located at this link: https://www.csub.edu/bas/hr/_files/_Auxiliary_Files/CSUB-Auxiliary-Employment-Application.pdf and must be completed in full and received in the Human Resources Office by 5:00 p.m. on specified closing date, unless otherwise indicated. Resumes are welcomed but will not be accepted in place of the official application. Please email your application to hr@csub.edu and reference Auxiliary #159 in the subject line.

Applications are available outside the Office of Human Resources and may be downloaded from the Human Resources website. Candidates who reside outside the city of Bakersfield may contact the Office of Human Resources and request that an application be mailed to their residence. It takes a minimum of 6-8 weeks from the closing date for a position to be filled.

To check the status of your application, go to the Human Resources’ Job Opening/Status Inquiry page at: http://www.csub.edu/bas/hr/EmployRecruit/Job%20Status%20Inquiry/index.html. Applicants will not receive individual notifications. Upon submission, all application materials become the exclusive property of California State University Bakersfield Auxiliary for Sponsored Programs Administration and will not be copied or returned.