

How to View Your Account Activity and Statement

1. Log into your myCSUB.
2. From your Student Center, click on “Account Inquiry & Make Payment”

The screenshot shows the myCSUB Student Center interface. At the top, there is a navigation bar with the California State University Bakersfield logo and the text "California State University BAKERSFIELD". Below the navigation bar, the user's name "Andrea's Student Center" is displayed. The main content area is divided into two sections: "Academics" and "Finances".

In the "Academics" section, there is a message: "You are not enrolled in classes." Below this message are three buttons: "Enrollment Shopping Cart", "Schedule Planner", and "Order Books". To the right of the message is a search bar and a list of options: "Search", "Plan", "Enroll", "My Academics", and "Enroll in CSU Fully Online".

In the "Finances" section, there is a message: "You have no outstanding charges at this time." Below this message is a link for "Important Student Fee Information". To the right of the message is a "My Account" menu with the following options: "Account Inquiry & Make Payment", "Manage Your Account", "Financial Aid", "View Financial Aid", and "Accept/Decline Awards". The "Account Inquiry & Make Payment" option is circled in red.

2. On the next page, click the “Make a Payment” button. (This will open a new window. If you have a pop-up blocker, it will need to be disabled.)

The screenshot shows the myCSUB Account Inquiry Summary page. At the top, there is a navigation bar with the California State University Bakersfield logo and the text "California State University BAKERSFIELD". Below the navigation bar, the user's name "Andrea's Student Center" is displayed. The main content area is divided into two sections: "What I Owe" and "Disclaimer Information".

In the "What I Owe" section, there is a message: "You have no outstanding charges at this time." Below this message is a "Disclaimer Information" section with the following text: "The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code)."

At the bottom right of the page, there is a "Make a Payment" button circled in red.

3. You are now viewing the summary of your student account activity and statement. You can click on the “View Activity Details” for additional breakdown of your charges, credits and overall account activity.

Overview

My Account ML CSU Bakersfield with Smartpay and ACH Balance \$4,379

Summary

BALANCE	\$4,379.00
Balance	\$4,379.00

[View activity details](#)

Available items [View all](#)

- Pay Your Account Balance
- Miscellaneous Fees
Miscellaneous Fees (Parking Permit, Grad chec...
- Antelope Valley Orientation
Antelope Valley Orientation

[Make a payment](#)

Activity Details

My Account Overview **Activity Details** Make a Payment Transactions Help Sign Out

CSU Bakersfield

BALANCE SUMMARY			
Outstanding Prior Term Balance			\$0.00
Current Term Charges			\$529.00
Current Term Anticipated Aid			\$1,723.00
Current Term Account Balance			\$529.00
Future Term Charges (Does not include future Anticipated Aid)			\$3,850.00
BALANCE DETAIL			
Summer 2023			
	Tuition Registration Charges		\$529.00
	Anticipated Aid		\$1,723.00
	Remaining Term Balance Owed		-\$1,194.00
Fall 2023			
	Tuition Registration Charges		\$3,850.00
	Anticipated Aid		\$3,698.00
	Remaining Term Balance Owed		\$152.00

CHARGES BY DUE DATE			
Past Due	05-25-2023		\$509.00
Past Due	07-31-2023		\$20.00
	08-24-2023		\$3,850.00

Information as of 2023-08-02 and is subject to change.

4. You can view recent transactions by scrolling to the bottom of the overview page.

The screenshot shows the CSU Bakersfield student account overview page. The left sidebar contains navigation options: My Account, Overview, Activity Details, Make a Payment, Transactions, Help, and Sign Out. The main content area features three cards at the top: "Pay Your Account Balance", "Miscellaneous Fees" (with sub-items: Miscellaneous Fees (Parking Permit, Grad chec...), and "Antelope Valley Orientation" (with sub-item: Antelope Valley Orientation). Below these is a promotional banner for "Do you want help paying?" with a "Send a payer invitation" button. The "Recent transactions" section is highlighted with a red circle and contains a table with the following data:

Date	Description	Receipt	Amount
1/4/22	Parking Permit by Mail- Spring 2022	#1136090	\$95.46

At the bottom right, there is a "Make a payment" button.

5. You also have the ability to make payments towards your student account from this page by clicking on either of the “Make a Payment” buttons as seen in the example below.

The screenshot shows the CSU Bakersfield student account overview page. The left sidebar contains navigation options: My Account, Overview, Activity Details, Make a Payment, Transactions, Help, and Sign Out. The main content area features a header with the user's name "ML" and account type "CSU Bakersfield with Smartpay and ACH", and a balance of "\$4,379". Below this is a "Summary" section with "BALANCE" and "Balance" both listed as "\$4,379.00". A "View activity details" button is present. The "Available items" section is highlighted with a red circle and contains three cards: "Pay Your Account Balance", "Miscellaneous Fees" (with sub-items: Miscellaneous Fees (Parking Permit, Grad chec...), and "Antelope Valley Orientation" (with sub-item: Antelope Valley Orientation). At the bottom right, there is a "Make a payment" button highlighted with a red circle.