CSU Bakersfield Equally Effective Alternate Access Plan (EEAAP)

CSU Bakersfield (CSUB) is required to apply accessibility standards to [Information and Communication Technology (ICT)](https://www.federalregister.gov/d/2017-00395/p-373) products and services. When systems, software, or processes do not fully meet accessibility requirements, this document is completed by the Requestor and approved by CSUB’s ADA Compliance Officer to affirm the institutional response in providing alternative means of access.

## ICT Vendor & Product/Service Information

|  |  |
| --- | --- |
| Vendor Name & Website |  |
| Vendor Representative & Contact information |  |
| Product Name & Version: |  |
| Product Description: |  |

## Requestor & Usage Information

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Title | Department | School/Division |
| Office Extension | Office Location | Mail Code | Date |
| Product Purpose: |  | | |
| Intended End-User & Per Annum Estimate: |  | | |
| Lifecycle: |  | | |

## Institutional Response

| Accessibility Barrier | Equally Effective Alternate Access | | |
| --- | --- | --- | --- |
| **Description of Issue:**  Known product accessibility issue(s) per section 508 & CSU ATI Standards from *validated* vendor VPAT/Accessibility Conformance Report.  Common disabilities impacted by accessibility barriers:  Blind, low-vision, dexterity, mobility, deaf, hard of hearing, cognitive, learning processes, psychological, speech/communication. | **Alternative Solution:**  Describe alternative solution.  How will the end user be informed of solution? | **Required Resources:**  List required campus resources to accomplish alternative solution. | **Responsible Department:**  Name, Title, and Department of parties responsible for implementation |
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| Accommodation Plan  If EEAAP workarounds are inadequate to provide equal access for a specific individual’s situation, an accommodation plan is necessary.   * If the accommodation is for a student, staff or faculty, the general public or other non-affiliated person (visitors, vendors, speakers):   Contact Services for Students with Disabilities at x3347. Describe the software and why the student cannot access it (what is the issue). |

## Administrative Approvals

*By signing this request, you affirm that the plan has been reviewed and is an acceptable solution that meets CSU ATI compliance requirements and all disability related legislation (listed in the reference section of this document).*

|  |  |  |
| --- | --- | --- |
| Department Chair or Manager/Director |  | Date: |
| Disabilities Services Director |  | Date: |
| ADA Compliance Officer |  | Date: |

## EEAAP Distribution

*Distribute this completed form electronically for all named parties to access. Ownership and revision responsibility of completed EEAAPs are with the office responsible for campus ATI implementation. Record receipt of distribution below.*

|  |  |  |
| --- | --- | --- |
| Product Requestor | Name, contact info, and signature | Date: |
| Disabilities Services Director | Name, contact info, and signature | Date: |

## Supplemental Information

### Applicable Disability Legislation

* [Section 504 of the Rehabilitation Act of 1973](https://www.federalregister.gov/documents/2012/03/14/2012-6122/discrimination-on-the-basis-of-disability-in-federally-assisted-programs-and-activities) and [Section 508 of the Rehabilitation Act of 1973](https://section508.gov/content/learn/laws-and-policies)
* [The Americans with Disabilities Act (ADA)](https://www.ada.gov/2010_regs.htm)
* [California Government Code 11135](https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV&sectionNum=11135.) and [California Government Code 7405](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=GOV&division=7.&title=1.&part=&chapter=18.1.&article=)
* [CSU ATI requirements](https://www.calstate.edu/AcadAff/codedmemos/AA-2013-03.html)

### Document Revision & Control

|  |  |  |
| --- | --- | --- |
| Next Scheduled Review |  | |
| Revision Control Log |  | Date: |

**NOTE: Retain this EEAAP document along with vendor VPAT/ACR documentation.**