



Petition for Credit by Examination

California State University, Bakersfield
Office of Admissions and Records
9001 Stockdale Highway | Bakersfield, CA | 93311-1022
(661) 654-3036 | Fax: (661) 654-3389

**Please pay \$2.00 fee at
the Accounting Office**

Date: _____

Procedure:

- 1. You must be currently enrolled and in good standing as a student of CSUB in order to petition for credit by examination.**
- 2. Secure approval of the chairman of the department in which the course is offered within the first five days of classes.** At that time you may make arrangements for the date of your examination.
- All copies of this form should be left with the department chairman. The third copy will be mailed to you for your records.

Name: _____ Address: _____

CSUB ID #: _____ Major: _____ Class Level: _____

Advisor Name: _____

Which course would you like to challenge? _____

Have you spoken to an instructor of this course about your desire to challenge it? Yes No

If yes, which instructor and when? _____

Please give your reasons for believing yourself qualified to challenge this course. (Describe relevant independent study and/or experience.)

For Department Chairperson

_____ has my permission to challenge _____
(Student's Name) Course Units

Signed _____ Date: _____
(Department Chairperson)

A \$2.00 fee must be paid by the student in the Accounting Office before any examination is administered. The exam must be taken and the credit recorded in the records office prior to the first day of the pre-registration period for the following quarter in order to be valid.

The grade earned by a student in his examination must be reported to the Records Office. Credit received is not considered in computing grade averages. No official record is made of failures in these examinations.

Course: _____ Units: _____

Grade: _____ / _____
Credit No Credit

Signature of Examiner: _____ Date: _____

Signature of Examiner: _____ Date: _____

Signature of Dept. Chairperson: _____ Date: _____

Signature of School Dean: _____ Date: _____