



## CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

### Graduate/Post-baccalaureate Application Checklist

*The following checklist will assist you in completing the admission application process as quickly and smoothly as possible.*

- Submit an application.** Submit a Graduate Admission Application to CSUB's Office of Admissions and Records. The application may be submitted online at: <http://www.csumentor.edu/>. You will receive an email from CSUB acknowledging receipt of your application along with your specific CSUB ID number and login instructions to your [myCSUB](#) account. Pay particular attention to any outstanding "To-do" list items that you need to complete.
- Pay the nonrefundable application fee.** Pay the \$55.00 application fee required for all applications.
- Have your transcripts sent.** All domestic applicants must send one (1) official transcript to the Office of Admissions & Records from each college/university attended. All transcripts must be received by our office in the original, sealed envelope from the issuing school to be considered official. (Exception: CSU, Bakersfield graduates do not have to provide transcripts. However, if you attended other institutions since attending CSUB you must provide an official transcript from each of those institutions.)
- Send your application materials.** Some graduate programs may require an additional application or other information to be submitted for admission consideration. Please go to <http://www.csusb.edu/graduatestudentcenter/prospectivestudents.shtml> for more detailed program information. Support documents (official transcripts, official test results, residency, application fee proof, etc.) should be submitted to the University within 2 weeks of the application submission date to the following address:

Admissions & Records-Graduate Programs  
9001 Stockdale Highway SA47  
Bakersfield, CA. 93311-1022

Documents submitted to California State University, Bakersfield become the property of the University. Documents will not be returned.

- Check your Admissions Status** online at [myCSUB](#) regularly for any updates. Once a decision is made it will be reflected on your account and you will receive a letter with further information.

