

Readmission after Academic Disqualification FAQ

What is academic reinstatement?

Students who have been academically disqualified can request to return to CSUB by submitting a Readmission after Academic Disqualification petition. Those who have been separated from the university for more than two semesters will also need to apply for readmission to the university.

What are the options for reinstatement?

One-Semester Readmission Pathway:

A student may request readmission after one semester away from CSUB by completing a minimum of six (6) semester units of transferable, degree-applicable coursework with a cumulative GPA of 2.0 ("C") or higher. The coursework must demonstrate academic improvement and readiness to return.

Please consult with your advisor before enrolling in coursework. Some programs may have special criteria for readmission. Courses may be completed through CSUB Extended Education or at another institution such as a community college.

Two-Semester Readmission Pathway:

A student may request readmission after two consecutive terms away from CSUB, which may include summer. Under this pathway, no coursework is required; however, the student must demonstrate that the conditions contributing to their academic difficulty have been addressed.

ATTN: Students cannot be re-admitted into Pre-Health.

Who evaluates the petitions?

The Academic Petitions Committee evaluates the petitions.

How do I submit an Academic Reinstatement petition?

If at any point you need assistance with your request for academic reinstatement, you may email nherrera10@csub.edu. The Office of Academic Programs will contact you with any updates. Work with your academic advisor to submit a petition for reinstatement. The form can be found [here](#). Make sure to provide supporting documentation with your completed application. Your academic advisor will sign the form and submit it to the Office of Academic Programs for review by the Academic Petitions Committee. The Dean or Associate Dean will give the final approval/denial, and responses will be sent within 2 weeks.

- If you have been away from the University for a year or longer, you will need to reapply to the University via: <https://www2.calstate.edu/apply>. You may contact Julissa Ortega at jortega-flores@csub.edu for assistance.
- If you attended another institution after being disqualified, you must request that Official Transcripts be sent directly from the institution or through a transcript servicing service to incomingtranscripts@csub.edu. Transcripts may also be mailed to the following address:

CSUB Bakersfield

Office of Admissions and Records, 47SA

9001 Stockdale Highway

Bakersfield, CA 93311-1022

- Please note transcripts sent from the student's personal email address and/or not from an institution or transcript sending service are not accepted. Failure to turn in transcripts may delay your readmission status.

If I'm readmitted, can I apply for Financial Aid?

Yes. Please contact the Financial Aid Office for more information and be sure to ask about your SAP (Satisfactory Academic Progress) status. You may need to submit a SAP appeal in order to qualify for Financial Aid.

I have other holds. What do I do?

Identify and clear any holds or service indicators on your <https://my.csub.edu> account

<https://www.csub.edu/training/student/pgms/Holds/index.html>.

What is the deadline to apply for readmission?

Please see the Academic Petitions website to determine the exact deadline. Generally petitions need to be submitted at least a month before the start of the term you wish to reenroll in.

I'd like to be readmitted immediately without stopping out. Is that possible?

Yes, talk to your advisor about your circumstances and see if they support your readmission without stopping out. If they do, you can submit a letter to the APC explaining why your disqualification isn't reflective of your academic ability and any extenuating circumstances. The APC will evaluate whether your case warrants an exception to the standard policy.

