

# CSUB PROGRAM REVIEW

Program  
Reviewer  
Date

## Date Day 1

<u>TIME</u>	<u>NAME/TITLE</u>	<u>Zoom Information</u>
9:00 - 9:45 a.m.	Dr. Debra Jackson Interim Associate Vice President for Academic Affairs Dean of Academic Programs	<i>enter meeting ID and password</i>
10:00 a.m. - ?	School Dean <i>(ask your Dean if he wants 30 minutes or one hour. If this slot does not work for your Dean, find another time. The itinerary is yours until 4:00 - 5:00 for the exit interview.) If this slot does not work for your Dean, find another time. The itinerary is yours until 4:00 - 5:00 for the exit interview.)</i>	<i>enter meeting ID and password enter meeting ID and password</i>
Note each meeting individually	Schedule the consultant to meet with faculty, students and visit classes. Does your dept. have any special labs or events you want to 'show off'? Don't forget to give the reviewer time for lunch and bathroom breaks!	<i>enter meeting ID and password</i>

4:00 - 5:00 p.m.

## Date Day 2

Schedule on the second day of the external review	Exit interview with: Provost, AVP- AP, School Dean, UPRC Chair, Program Chair and Program Faculty who wish to attend. Notify all listed of the time and location of the the exit interview	<i>enter meeting ID and password</i>
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**Please send a copy of the final schedule to Marta Ruiz in Academic Programs.**

The consultant has been sent your department self study, link to the CSUB catalog, and the program review policy and procedures.