

Credit For Prior Learning Student Checklist

Credit for Prior Learning

CSUB grants up to 12 semester units of credit for learning, knowledge, or skills-based experience that has been documented and evaluated according to campus policy. Students should be aware, however, that policies for earning credit for prior learning vary from campus to campus in the CSU. The amount of credit for experiential learning is determined only after self and faculty assessment of the scope and quality of the learning. Evaluation of experiential learning takes varied forms, including written examinations, portfolios, personal interviews, and demonstrations. Frequently, complementary academic study will be required prior to the awarding of credit.

There are several restrictions on Credit for Prior Experiential Learning:

1. Students shall not be awarded Credit for Prior Experiential Learning until they have completed 20 semester units in residence;
2. Credit for Prior Experiential Learning shall not count as resident credit and shall be awarded only on a credit, no-credit basis;
3. Credit for Prior Experiential Learning shall not exceed 12 semester units;
4. Only undergraduates are eligible to receive Credit for Prior Experiential Learning, and the credit may not count for post-baccalaureate credit.

Students interested in pursuing this option should consult with the appropriate School Dean or department chair. Forms are available from the Academic Programs website <https://www.csub.edu/academicprograms/credit-prior-learning.shtml>.

Materials Needed:

_____Petition to request prior learning credit
(Return to Academic Programs Office when signed)
* This form needs to be signed by the Student, Faculty/Staff Advisor, and Department Chair.

_____A list (most recent first), of the places where the experiential learning took place. Include dates, number of hours per week, and the name, title, and phone number of any supervisors. Who will be able to verify the learning you assert in your petition?

Once all materials are completed and filed with the Academic Programs Office, the student will be added to the appropriate 4890 course and receive the number of units as designated by the Department Chair.