



ACADEMIC RENEWAL

NOTE: See University policy in current catalog, "Disregarding of Coursework from Previous Terms," before filing a petition. Handwritten letters will not be accepted.

To be considered for Academic Renewal:

1. The student has formally requested such action and presented evidence that the work in question is substandard and not representative of his/her current scholastic ability and/or performance level, and
2. The previous level performance was due to extenuating circumstances, and
3. All degree requirements except the earning of at least a "C" (2.0) grade point average have or will soon be met.

Evaluation of the petition is then made and may only be made when:

1. Five years have elapsed since the most recent work to be disregarded was completed, **and**
2. The student has earned in residence at the campus since the most recent work being considered was completed:
 - I. 15 semester (22 quarter) units with at least a 3.0 GPA or
 - II. 30 semester (45 quarter) units with at least a 2.5 GPA or
 - III. 45 semester (67 quarter) units with at least a 2.0 GPA

To qualify for Academic Renewal through removal of coursework from previous terms, an undergraduate student must demonstrate by his/her/their academic performance since that time that the coursework to be removed is not reflective of his/her/their ability. If another institution has acted to disregard coursework from consideration for a student, such action shall be honored in terms of that institution's policy. But disregarding of any coursework's consideration by another institution shall reduce by one term the two-semester maximum on the application of academic renewal to an individual CSUB student's record.

Do not submit until all undergraduate coursework is complete.

Attach:

- Transcript
- Grad Check
- Academic Renewal Worksheet & Request
- Justification Letter

The students' justification letter must provide responses to the following two questions:

1. What academic terms are you requesting the university to disregard from GPA calculation?
2. What was the problem(s) during the specific academic terms you have selected that either caused or contributed to the low performance?



Academic Renewal Request

To: The Academic Petitions Committee

Date _____

Name _____
Last First

Student ID _____

Address _____
Street

City State Zip

Telephone _____

Major _____

Email _____

I would like to petition for the following:

☐ Academic Renewal - removal of coursework, more than 5 years old, that is preventing graduation on a timely basis because one or more of the GPA's is less than 2.00

Printed Student Name:

Signature of Student:

Recommendation of Faculty or Advisor in which petitioner's major falls **(REQUIRED)**

Support ☐ Do not support ☐

Comments:

Faculty or Advisor Signature:

Date Signed: _____

Printed Faculty or Advisor name:

Academic Petitions Committee Action: Approved ☐ Denied ☐

Date: _____

Comments: _____



CALIFORNIA STATE UNIVERSITY
BAKERSFIELD

Office of the Associate Vice President for
Academic Affairs, Dean of Academic Programs

Academic Renewal Worksheet

I. Terms to be renewed:

II. Years since renewal term:

III. Units since renewal term:

☐ 15 semester units

☐ 30 semester units

☐ 45 semester units

IV. GPA since renewal term:
