

ADVISING LEADERSHIP TEAM MEETING

Monday, November 18, 2019

ENROLLMENT MANAGEMENT CONFERENCE ROOM

2:00 pm – 3:30 pm

Present: Jennifer McCune, Marta Ruiz (Admin Support) Adriana Sixtos, Debra Jackson, Liora Gubkin, Todd McBride, Elaine Correa, Seung Bach, Vikash Lakhani, Dwayne Cantrell (Guest)

Absent: Lisa Zuzarte, Melisa Medina-Cruz, Yolanda Moreno

Meeting began: 2:00 pm

Residency Requirement Fall 2020

- D. Cantrell – The first-year freshman residency requirement is an initiative brought forward by President Zelezny, it is a student success initiative. Research and studies have shown that students who live on campus tend to do better in their studies, tend to be more connected to campus, be more engaged. One of the areas for us to address is our need to improve our 1st to 2nd-year retention rate with our students. One initiative that would help with this is to have a requirement for freshman, first-year students who live outside of a 30-mile radius to be required to live on campus. The president went to various partners in the community, met with school superintendents, principals some loved it others had challenges with it. Some talked about some of the challenges of their students either needing to be at home because they are part of a family unit and are integral in supporting the family, others have a cultural dynamic of parents who do not want their children to leave home and reside somewhere else with other adults without the parents being there. A number of dynamics are there.
 - Inside this initiative, there are a number of exemptions that exist. One of those exemptions is a student who is 21 or older, a student who has a child, a student who has over 30 units completed because they are technically not a freshman if a student is a veteran and the last one is Other. We established a housing committee with various constituents on campus to come together to address the OTHER piece. When students appeal this group will decide what constitutes a fair framework for the exemption of OTHER.
 - Committees are being formed to put together some academic/support programming in student housing, so students falling under this requirement have additional support.
 - Thom Davis and his group are working with Student Housing to see if they can lower the cost of campus housing.
 - Financially, with GI2025 funds the Interim Provost approved funding for a housing scholarship for students that live outside of the 30 miles radius and living on-campus housing.
 - Crystal Becks and others are working to try to take away some required fees, we are trying to find areas where we can mitigate some of the expenses to help students.
- E. Correa – What is changing in terms of the programs that are going to be offered especially to this group in the housing unit?
 - V. Lakhani – The Interim Provost has a dedicated some graduation initiative money for this as well to improve programming in housing. We are working with Dr. Wallace to build more faculty engagement.
- E. Correa – Cultural component, as an example. Young girls, mothers not necessarily wanting their daughters to live alone away from home, what would be the protection response in terms of how you would address that cultural component?
 - D. Cantrell – That is the OTHER piece we need to look at to see if this looks like it could be a blanket, is this fair or not fair, this is one of the items the committee will be looking into.
- D. Cantrell – President Zelezny wants to roll it out in Fall 2020 and see what areas need improvement.
- A. Sixtos – Will there be a website where we can refer the students or information that we can provide at the time of our advising session?

- D. Cantrell – We will look at what we can provide campus-wide and update the committee.

Advising/Registration Timeline for New Students

- The team came back to the topic of moving registration for the first-time freshman to later in the summer, as opposed to April.
- S. Bach – BPA advisors would like registration earlier than later.
- A. Sixtos – A&H prefers a later date when the test scores are in, but if everyone is okay with June 1st we will be fine with it.
- T. McBride- NSME He can not give an opinion from an advising standpoint but they like the advantages of having it later.
- E. Correa – SSE advisors say thank you. They do appreciate the idea of having a later date, but there is a concern that it does not help them that students do not have transcripts or information to be able to say yes or no. They do like the idea and if it can be pushed further they would be happier with it.
- D. Jackson – AARC advisors support the June 1st date.
- A. Sixtos – In the PSA conversation the deadline for final transcripts for Transfers would be July 15th and for First Time Freshman the last day to submit AP scores if they have some if not the last day to submit their final transcript.
- A. Sixtos -Current evaluators doing work on transfer work are holding off until all transcripts are received then they are putting them on the RTA list, is that what is going to be happening if we push the date back?
 - J. McCune – Yes, if this is still beneficial we will continue to do it this way.
- D. Cantrell- Would like to have a memo that captures the thoughts of the group, in the recommendation please add recommend the date that the group is suggesting, I can take this to DCLC.
 - J. McCune -Will create the memo to send to D. Cantrell.
 - A. Sixtos will ask for a date recommendation from the PSA's.

Professional Development

- L. Gubkin -We are committed to hosting Thomas Dickson from UC Riverside on Monday, January 13, 2020. The topic is on Compassion Fatigue, he is working on getting a template of potential ideas on other kinds of issues that are related to advising.
 - J. McCune – Will send out a save the date to the staff.
- A. Sixtos – If professional development funds are not used will they roll over?
 - J. McCune & L. Gubkin – Usually no, but will check with Paula Miser and will send A. Sixtos an email with a response.

GE Pre-requisite recommendation

- A. Sixtos – Provided GE requirements document to propose the concerns to GECCo. It is an overview of why we created this outline, issues, and proposed solutions. Reflects on the JYDR requirement that they wanted to place in effect for this term with a 60 unit and FYS requirement for a student to be able to enroll, it highlights some of the issues it would cause for our students. The proposed solution is keeping JYDR at 45 units it ensures that our students are able to complete their A-D general requirements first and then complete their upper-division areas to be at 60 units when they need to be and a request to have an advisor to serve as a representative on the GECCo committee so they are able to advise the committee on what types of roadblocks these types of recommendations would cause for our students. The Upper Division GE areas and Senior Seminar Capstone. This requirement has created a roadblock for transfer students as their ability to enroll in the Upper Division area is limited.

BCSSE

- V. Lakhani – BCSSE stands for Beginning College Survey of Student Engagement, it is for new students who are coming in and have no experience on campus. It shows what level of preparation are they coming in, it is self-

reported. This time we did it through the first-year seminar courses, all the faculty agreed to this and we had 1,230 students participate out of 1,500 freshmen. We get individual advising reports by student. K. Krishnan, L. Paris and I are wondering how do we get this out to the advisors, is it useful, is it something you use during your appointments? The students take this survey during the first two weeks of school.

- J. McCune – What is the purpose of it, what do they intend to do with the data?
 - V. Lakhani – K. Krishnan is planning on developing a report for the campus, the main goal is to do this BCSSE then an MCSSE later on, to show the progress. The Chancellor's Office was suggesting it to be done this will be the first cohort that will be measured against the 2025 goals, they want us to get as much data as we can.
 - V. Lakhani – Will ask K. Krishnan to share access to advisors and will have them organized by the school.

ALT Alternates

- E. Correa -Asked to have the previous minutes from 11/4/19 updated to show Yvette Morones came to the previous meeting on 11/4/19 to sit in as an alternate for E. Correa as she was asked to do since E. Correa was unable to attend, she also requests for the minutes show Yvette was asked to not stay for the entire meeting as E. Correa requested her to do and wants to have this documented.
 - J McCune indicates that we can adjust the minutes to reflect that Y Morones stayed only for a portion of the meeting.
 - Thinks this item should be tabled until all the ALT advisors are present, today there is only one advisor present.
- J. McCune – The Provost has approved two advising representatives to sit on the committee and so a discussion needs to be had regarding whether having other advisors sit in for an MMP position is appropriate and needs to be discussed by the committee.
- Committee -The committee had a discussion on whether they should have alternates for one-off situations where conflicting meetings and things like that, that there be an alternate for each member.
- E. Correa states she needs to have someone from the SSE group that knows what they are doing here at this meeting when E. Correa can not be here. Representation from the advisors especially for SSE is very important being the largest school and because they need to have the information from here brought back to them.
- A. Sixtos – We have to remember why we are here, it is an advising leadership team if we feel the need to have somebody speak on the advising issues or policies that are happening, I don't think that should be an issue. We've gone through the composition of creating this team and the requests of the advisors to be on here, not say the AD's are not a great representation when our AD was coming in we were not at the table and our AD would voice our concerns and maybe not everyone has that. Her giving us the information and us being able to say that back is a little different now that I am here and I'm able to speak on things that are happening. Perhaps this opens the door to maybe revisit the reason why we are ALT, I think it's advising and I think we need to remember that.
- L. Gubkin – I think we are also using this conversation to think about membership and the charge of ALT. I hope we remain focused on advising and only discuss policy when it is directly relevant and the purview of advisors.
- This item was tabled for the next meeting for further discussion.

Adjourned: 3:32 pm