Advising Leadership Team
Monday, June 20, 2022

Goals for AY 2021-22

- Adopt Advising Process, Procedures, and Policies to Post-COVID-19 Needs & Practices

Agenda *[target action]*

- ALT Summer Meetings: Bi-weekly or monthly (3rd Monday of the month)?
- Advising – Update from Statewide – L. Vega [informational]
  -- Issues: What is the difference between CSUfullyonline.com and calstateonlione.quottlyinc.com?
  [Guest: Dr. Julie Ford, CSO Chancellor's Office]
  -- Note CSU current policy portal- https://calstate.policystat.com/policy/9438631/latest
- Academic Senate Advising Issues – Update – L. Vega [*informational—awaiting Pres. support*]
  - RES 212233 New Undergraduate Academic Integrity Policy-May 20, 2022 [Emily Poole Callahan, guest]
- Academic Advising Policy Updates— https://www.csub.edu/senate/standing-committees [informational]
- GI 2025 Equity Goals & Priorities– Ongoing Updates [*informational-July 1st filing is due*]
  - GI2025 https://www.calstate.edu/csu-system/why-the-csu-matters/graduation-initiative-2025/Documents/gi-2025-equity-goals-and-priorities-2021-22.pdf
- Advising Task Force (ATF) Updates – ongoing spring 2022 -- Y. Morones [*informational*]
- Professional Development – updates for 2022/23: NACADA 2022 (national October 23-26 in Oregon)& San Francisco (NACADA Pacific Region 9, March 2023). [L. Vega, *informational*]
- Faculty Advising Summer Institute –August schedule /content TBD [*informational*]
- Summer Professional Development Feedback – L. Vega [Informational]
- New and Transfer Student Advising Updages/ Enrollments – Staff advisors/ADs [informational]
- Schools Administrative Assessment Review—Schools' Status Reports [*Update*]
- Other Issues from the Floor – [emergent issues]

Parking Lot or Awaiting Deadlines (WASCU visit)

- Change of Major/Minor
- WSCUC Recommendation and Special Visit Preparation – B. Street
  a. Recommendation 3: *Ensure consistency, effectiveness, and quality of academic support services, including advising, tutoring, supplemental instruction, and course scheduling, to enhance student success for all students. (CFRs 2.12, 2.13) The Commission appreciated learning about the launch of the Council for Faculty Advising, additional staff for tutoring and supplemental instruction, and other changes in this area.*
  b. Spring 2023 Special Visit: *Academic support services: Data on students served, disaggregated by demographic variables; organizational charts, staffing ratios, and resource allocations to service units; evidence of effectiveness of academic support services*
- WSCUC Special Visit Preparation –
  a. ↘Advising data collection strategy
  b. ↘Advising organizational chart
  c. ↘Document advising ratios
  d. ↘Document resource allocations for advising
  e. ↘**????** Collect evidence of advising effectiveness

.

Logged Record

			Item Status		
Date	**Issue/ Stakeholder**	**Resolution**	**Pending**	**Open**	**Closed**
2022.04.25	Early Start Exemptions	Placement exemptions form			X
2022.04.11	GWAR Exam Times and Computer lab				X
2022.04.11	Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)				X
2022.04.11	School-Based Faculty Professional Advisor Balance			X	
2022.04.11	Mental Health Training Collaborative			X	
2022.04.11	Restructuring advising models, EAB (RunnerConnect) workshop Jan. 13, 2022				X
2022.04.11	Administrative Unit Assessment for ALT – Mission, Goals, & Measurable Objectives [*WSCUC requirement*]		X		
2022.04.11	Class modalities for fall 2022	Completed per Schools ADs			X
2022.03.28	Administrative-unit assessments	Relegated to Schools		X	
2022.02.14	Professional development funds	In process	X		
2022.01.31	Virtual Professional Development Plan for Advisors	Student Success Network Webinars During COVID-19			X
2022.01.31	Digital mapper options	Contract with EAB system	X		
2021.10.25	Academic Petitions Processes and Advisors' Roles	Forms are being edited.	X		
2021.10.11	Stretch Program Changes	Stretch students will be enrolled as a block schedule.			X
2021.09.27	Academic Support Services	Ongong WSCCU implementations of consistency, effectiveness & quality of advising and tutoring services.		X	
2021.09.27	Program Plan Mapper.	Academic operations has a synchronization strategic plan in place.			x
2021.09.13	Notes in RunnerConnect Policy Referral	Sent to Provost (9/22/21) see p. 5)		X	
2021.08.30	Duan Jackson's, CO, Advising Visits	Cancelled due to GI2025			X

2021.08.30	Guided Registration: English Place.	Wrong English Placements Corrected Manually			X
2021.06.21	Freshmen Housing Requirement for Fall 2021	Website has information and a place to ask questions. There is an online form.			X
2021.06.21	GE Area F in the Academic Requirements page	It is now in the academic requirements page.			X
2021.08.16	Implications of the 2021-2022 catalog release date	Anticipating fugure catalogs delivered on time	X		
2021.08.16	Enrollment, Cancellations, Holds	Information on holds can be requested form Dr. Cantrell	X		
2021.08.16	Fall Sports – Enrollment – M. Medina Cruz	Placeholder courses and Runner Connect notes communication			X
2020.05.17	Catalog time gaps; policy recommendations to the Provost; Institutional priorities; collaboration with Faculty Advisors		X		
2020.12.14	Transfer Students (no concentrations)- Barriers		X		
2020.11.30	Catalog Rights Guide		X		
2020.11.02	Adding 2nd/3rd Major/Minor	Collecting data	X		
2020.10.19	Advising Calendar	On the table	X		
2020.10.19	Advising Holds' Releases T. Boone	Fall 2020; plans for future	X		
2020.10.05	Special population early enroll.	By law / GI25/ Lrn. Comm	X		
2021.02.08	Inside Track visit	Done / Follow up		X	
2020.11.16	Admission, Registration, Advising			X	
2020.11.16	Final Transcript Evaluations			X	
2021.06.21	2nd Degree Students Enroll/advice	B. Perlado, enroll. Realigned			X
2021.06.21	CSUB 1029 - clarifications	GE re-alignment/ done			X
2021.06.21	Department Chair Signature on Add/Drop Form	AdobeSign routes to chair			X
2021.04.12	GI 2025 Professional Staff advisor	It was agreed 1 person would be elected			X
2021.04.12	Instructional modalities	Annotation in PeopleSoft			X
2021.03.22	Disqualified Students admitted after last day to add [Appeal of disqualification]/ Petition for re-admission]	Appeals must be submitted 2 weeks prior to classes beginning.			X
2021.03.08	Admissions, Registration, Advising flow	Workflows have been shared.			X

2021.03.08	Students and Faculty relying on Degree Progress Report (DPR) to calculate units	Issue fixed in degree audit.			X
2021.03.08	Grad Check 90-unit eligibility	Keep it at 84 units.			X
2021.02.22	Junior/Senior Graduation checks				
2021.01.27	Degree Audit Q2S Change	List of students sent.			X
2020.12.08/9	Inside Track Mental Health	emotional support, tactical empathy, Suicidology / self-care			X
2020.11.02	Reserved Courses (Block Scheduling/ Honors)	Developed process and communication flow			X
2020.10.05	Immunization Holds J. Allred	Instructions provided			X
2020.10.05	B1/B2/B3, L. Gubkin/L. Zuzarte	Fixed in Peoplesoft			X
2020.10.05	Advising listserv/SSN – K. Z-L	1-way messages only			X
2020.09.21	Athletic units & ADT – B. Mendiola	Title IX req's/existing rules			X
2020.09.21	Time Conflict Issue- L. Zuzarte	Conflict overrides			X