Advising Leadership Team  
For May 8, 2019

Achieved
☑ Set goals for the AY18/19
☑ All Professional Advisors have view access to OnBase
☑ Recommended campus forms to be developed into OnBase
☑ Approved ALT Charge statement
☑ Launched ALT website (https://www.csub.edu/academicprograms/AdvisingLeadershipTeam/index.htm)
☑ Prof. Advising Coordinators will be able to run Ready to Advise lists
☑ Sub/Waiver Process has been centralized in Academic Operations to eliminate errors
☑ Denied graduation list now sent to both Associate Deans and Prof. Advising Coordinators
☑ Holds Proposal approved for Fall 2019 implementation

Goals for AY18-19
- Develop School-based framework for Faculty/School Advisors Responsibilities
- Continue to evaluate the advising function
- Launch new training and professional development opportunities for Professional Advisors

Agenda
- UPDATE: Advisor Professional Development
  Liora G. and Jennifer M.
- UPDATE: Midterm Progress Reports
  All
- UPDATE: Advising Framework
  All
- DISCUSSION: OnBase Usage Across Depts
  Lisa Z.
- DISCUSSION: ALT Membership
  All
- DISCUSSION: ALT Summer Meetings
  All

Parking Lot
- Meta Majors discussion
- School Based Faculty-Professional Advisor Balance
- Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)
- Add/Drop/Term Withdrawal Form – Dept Chair Signature
- GWAR Exam Times and Computer lab
- Change of Major/Minor
- GE Petitions Work Flow