Advising Leadership Team
For April 10, 2019

Achieved
✓ Set goals for the AY18/19
✓ All Professional Advisors have view access to OnBase
✓ Recommended campus forms to be developed into OnBase
✓ Approved ALT Charge statement
✓ Launched ALT website (https://www.csub.edu/academicprograms/AdvisingLeadershipTeam/index.htm)
✓ Prof. Advising Coordinators will be able to run Ready to Advise lists
✓ Sub/Waiver Process has been centralized in Academic Operations to eliminate errors
✓ Denied graduation list now sent to both Associate Deans and Prof. Advising Coordinators
✓ Holds Proposal approved for Fall 2019 implementation

Goals for AY18-19
➢ Develop School-based framework for Faculty/School Advisors Responsibilities
➢ Continue to evaluate the advising function
➢ Launch new training and professional development opportunities for Professional Advisors

Agenda
➢ PRESENTATION: Teacher Recruitment K. LaGue
➢ UPDATE: Advisor Professional Development All
➢ UPDATE: Holds Placement Liora G.
➢ UPDATE: Academic Plans Lisa Z.
➢ UPDATE: Academic Roadmaps Lisa Z.
➢ DISCUSS: GE Petitions Work Flow (tabled until 4/24) Lori P. and Yvette M.
➢ DISCUSS: Midterm Progress Reports Jennifer M.
➢ DISCUSS: Graduation Application Process Jennifer M.
➢ DISCUSS: Retention Initiative Vikash L.

Parking Lot
➢ Meta Majors discussion
➢ School Based Faculty-Professional Advisor Balance
➢ Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)
➢ Add/Drop/Term Withdrawal Form – Dept Chair Signature
➢ GWAR Exam Times and Computer lab
➢ Change of Major/Minor