Achieved

✓ Set goals for the AY18/19
✓ All Professional Advisors have view access to OnBase
✓ Recommended campus forms to be developed into OnBase
✓ Approved ALT Charge statement
✓ Launched ALT website (https://www.csub.edu/academicprograms/AdvisingLeadershipTeam/index.htm)
✓ Prof. Advising Coordinators will be able to run Ready to Advise lists
✓ Sub/Waiver Process has been centralized in Academic Operations to eliminate errors
✓ Denied graduation list now sent to both Associate Deans and Prof. Advising Coordinators

Goals for AY18-19

➢ Develop School-based framework for Faculty/School Advisors Responsibilities
➢ Continue to evaluate the advising function
➢ Launch new training and professional development opportunities for Professional Advisors

Agenda

➢ UPDATE: Cal Govt Require and AP Exam Vikash L.
➢ UPDATE: Course substitutions Vikash L.
➢ UPDATE: Add/Drop/Withdrawal Form Jennifer M.
➢ UPDATE: Holds Proposal
➢ UPDATE: Academic Roadmaps
➢ DISCUSS: Advisor Training Sessions All
➢ DISCUSS: Change of Major/Minor All
➢ DISCUSS: Articulation Website Training Yvette M.
➢ DISCUSS: GE Petitions Work Flow Yvette M.

Parking Lot

➢ DISCUSS: Meta Majors discussion
➢ DISCUSS: School Based Faculty-Professional Advisor Balance
➢ UPDATE: on Document Management System (Return October)
➢ Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)
➢ Graduation Denial process
➢ Add/Drop Form
➢ Probation and Jeopardy study
➢ Petition for Exception 4th attempt
➢ GWAR Exam Times and Computer lab