Advising Leadership Team
Monday, January 11, 2021

Goals for AY 2020-21
- WSCUC Special Visit Preparation
  - Advising data collection strategy
  - Advising organizational chart
  - Inside Track Visit
  - Document advising ratios
  - Document resource allocations for advising
  - Collect evidence of advising effectiveness
- Develop ALT Governing Document, on hold
- Establish Virtual Professional Development Plan for Advisors
  - Assisting Students’ Mental Health Needs – InsideTrack proposal

Agenda
- Academic Calendar – Academic Advisors
- Degree Audit Q2S Change – B. Mendiola
- COVID-19, Challenges, Costs, Canvassing Effects on Students/Advisors – L. Vega
- Admissions, Registration, Advising – L Vega
- InsideTrack – December Workshops Debriefing/actionables
- Advising – Update from Statewide Meeting – L. Vega
  - Math/English Placements Cleared – A&R Team
    - [http://csustudentsuccess.org/earlystart_overview](http://csustudentsuccess.org/earlystart_overview)
  - Mental Health Training Collaborative – M. Medina Cruz/I. Pesco
- WSCUC Updates – B. Street
- Logged Items

Parking Lot
- Governing Document – L. Vega
- Program Plan Mapper – L. Zuzarte
- Meta Majors discussion
- School-Based Faculty-Professional Advisor Balance
- Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)
- GWAR Exam Times and Computer lab
- Change of Major/Minor
- Department Chair Signature on Add/Drop Form
- WSCUC Recommendation and Special Visit Preparation – B. Street
  - Recommendation 3: Ensure consistency, effectiveness, and quality of academic support services, including advising, tutoring, supplemental instruction, and course scheduling, to enhance student success for all students. (CFRs 2.12, 2.13) The Commission appreciated learning about the launch of the Council for Faculty Advising, additional staff for tutoring and supplemental instruction, and other changes in this area.
  - Spring 2023 Special Visit: Academic support services: Data on students served, disaggregated by demographic variables; organizational charts, staffing ratios, and
resource allocations to service units; evidence of effectiveness of academic support services

- **In Completion**
  - WSCUC Special Visit Preparation
    - Advising data collection strategy
    - Advising organizational chart
    - Inside Track Visit
    - Document advising ratios
    - Document resource allocations for advising
    - Collect evidence of advising effectiveness

## Logged Record

<table>
<thead>
<tr>
<th>Date</th>
<th>Issue/ Stakeholder</th>
<th>Resolution</th>
<th>Item Status</th>
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<tr>
<td>2020.12.14</td>
<td>Transfer Students (no concentrations)- Barriers</td>
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<td>2020.11.30</td>
<td>Catalog Rights Guide</td>
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<td>2020.11.16</td>
<td>Admission, Registration, Advising</td>
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<td>Final Transcript Evaluations</td>
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<td>Reserved Courses (Block Scheduling/ Honors)</td>
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<td>Adding 2nd/3rd Major/Minor</td>
<td>Collecting data</td>
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<td>Advising Calendar</td>
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<td>Advising Holds’ Releases T. Boone</td>
<td>Fall 2020; plans for future</td>
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<td>Immunization Holds J. Allred</td>
<td>Instructions provided</td>
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<td>Special population early enroll.</td>
<td>By law / GI25/ Lrn. Comm</td>
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<td>2020.09.21</td>
<td>Athletic units &amp; ADT – B. Mendiola</td>
<td>Title IX req’s/existing rules</td>
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<td>2020.09.21</td>
<td>Time Conflict Issue- L. Zuzarte</td>
<td>Conflict overrides</td>
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