WSCUC Steering Committee Meeting Notes
Friday, May 10, 2019; 1:30 p.m. – 2:30 p.m.

Attendees
Present: Debra Jackson; Steve Bacon; Rhonda Dawson; Jackie Kegley Kathleen Knutzen; Kris Krishnan; Randy Schultz; Brian Street (non-member); Valari Kirkbride
Absent: Deborah Boschini; James Drnek; Michael Lukens; Michelle Ponci; Ashley Schmidt (ASI President)

Action Items
- Documents requested by WSCUC found and uploaded to Dr. Jackson by July 1st.
- Each LOI group provide answers to questions to Dr. Jackson by August 1st.
- Choose spokespeople for poster session and content to Dr. Jackson on September 1st.

Summary Overview of Meeting
- Dr. Jackson provided members with handouts. In the WSCUC Offsite Review (OSR) Summary of Lines of Inquiry, in summary, she said that WSCUC does not expect the University to write another report. They have requested a list of documents by the end of July. If we do not have them, we need to decide if they need to be created. In the Summary, there are 7 Commendations, and 6 LOIs: Assessment of Student Learning; Student Success Initiatives; General Education; Program Review; Faculty Diversity; and Strategic Plan Integration. The WSCUC Team arrives on the 7th. Block out October 8th and 9th for the WSCUC visit.
- Plan for getting documents by July 30th; look at details for each LOI, and come up with some questions they may ask. Decide who is at the table for conversations with them; preparing for the visit. In the visit process guide, campuses may want to have poster sessions, focusing on a specific important area, e.g., program or learning outcomes. Opportunity to chat informally about the area the work the campus is doing, at a reception or placed in the Team Room. Dr. Knutzen said at the last Review, they did a poster session, and placed people who are well versed in that area. Committee was favorable about that particular event scenario.
- Each LOI was passed out to the Committee. Prioritize looking at documents requested, finding them and given to Dr. Jackson. The following members will concentrate on answering specific LOI questions in bullet point format:
  - Program Review – Dr. Kegley (Lead); Dr. Jackson
  - Student Success Initiatives – Dr. Knutzen (Lead); Dr. Jackson (Co-Lead); Dr. Krishnan; Vikash Lakhani; Dr. Paris; Dr. Street
  - General Education – Dr. Krishnan (Lead); Dr. Jackson; Dr. Paris
  - Program Review & Assessment – Dr. Krishnan (Lead); Dr. Schultz, Rhonda Dawson; Dr. Drnek; Dr. Jackson (Conversation about assessment at AV campus, able to reiterate answer provided in the IR, that we have one assessment process for distance ed. A question they may ask is, are we disaggregating data, and if not, why not. Why not is the question to answer.)
  - Faculty Diversity – Dr. Jackson (Lead) Dr. Schecter; Dr. Schultz; Rhonda Dawson; (Discussion about how we ensure that our hiring needs on the AV campus and through distance learning programs are staffed adequately and staff to support them, and the training available is in place.)
  - Strategic Plan Integration – Dr. Street (Lead)
- Meeting adjourned.

Meeting Handouts:
Agenda; Lines of Inquiry Senate Debrief Handout; WSCUC LOIs Summary; WSCUC LOIs Separated