



CSU Bakersfield

Business and Administrative Services

University Police Department

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To: Concerned Personnel

From: Marty Williamson, Chief of Police

Subj: Pre-scripted Messages for External Notification System (Visiplex)

Date: November 16, 2010

Directive 10-6.1

Attached are the pre-scripted messages for Visiplex. They are designed to cover the majority of emergencies that may occur on our campus. They are loaded and active.

Shelter in Place-LOCKDOWN

Device Description: **Shelter in Place**

Device Code: **1015**

Attention, this is the University Police Department. There is an emergency situation on the CSUB campus. You are to remain in your current room location until you are advised that it is safe to exit by University Police. Please lock or barricade the doors and lock windows. Move to an area not observable from the outside. If you are outside, on campus, move to the nearest room immediately. Repeating, There is an emergency situation on the CSUB campus. You are to remain in your current room location until you are advised that it is safe to exit by University Police. Please lock or barricade the doors and lock windows. Move to an area not observable from the outside. If you are outside, on campus, move to the nearest room immediately. The University Police will provide additional information as it becomes available. This is not a drill.

Building Evacuation

Device Description: **Building Evacuation**

Device Code: **1017**

Your attention please, this is the University Police. There is an emergency situation on the CSUB campus that requires you to immediately evacuate all buildings. Exit in an orderly fashion to the appropriate collection point for your area. Remain outside and stay away from buildings. Repeating, evacuate all CSUB buildings immediately. Exit in an orderly fashion to the appropriate collection point for your area. Remain outside and stay away from buildings.

The University Police will provide additional information as it becomes available. This is not a drill.

Campus Evacuation

Device Description: **Campus Evacuation**

Device Code: **1016**

Attention, this is the University Police. Due to an emergency situation on the CSUB campus, please evacuate the campus immediately. You are directed to leave the University immediately in a calm and orderly fashion. Repeating, due to an emergency situation on the CSUB campus, evacuate the campus immediately. You are directed to leave the University immediately in a calm and orderly fashion. We will provide further information as it becomes available. This is not a drill.

Routine Test

Device Description: **Test**

Device Code: **1019**

This is a routine test of the Cal State University Bakersfield Notification System. This is only a test. In the event of an actual emergency further directions will be provided. This is only a test.

All Clear

Device Description: **All Clear**

Device Code: **1018**

This is the University Police. It is now clear to enter buildings and resume normal business. Repeating, it is now clear to enter buildings and resume normal business.

Start Evacuation Exercise

Device Description: **Start Evacuation Exercise**

Device Code: **1001**

End Evacuation Exercise

Device Description: **End Evacuation Exercise**

Device Code: **1002**