



CSU Bakersfield

Business and Administrative Services

Office of Human Resources


Mail Stop: 37 ADM
9001 Stockdale Highway
Bakersfield, California 93311-1022

(661) 654-2266
(661) 654-2299 FAX
www.csub.edu/bas/hr

Memorandum

DATE: September 25, 2017

TO: All Staff

FROM: Kellie Garcia, Associate Vice President
Human Resources & Administrative Services 

SUBJECT: Holiday Calendar 2018/2019

<u>Holiday</u>	<u>Classes Scheduled</u>	
July 04, 2018	Independence Day	No
Sep. 03, 2018	Labor Day	No
Nov. 12, 2018	Veteran's Day - Observed	No
Nov. 22, 2018	Thanksgiving Day	No
Nov. 23, 2018	Lincoln's Birthday - Moved	No
Dec. 25, 2018	Christmas Day	No
Dec. 26, 2018	President's Day - Moved	No
Dec. 27, 2018	Admission Day - Moved	No
Dec. 28, 2018	Columbus Day - Moved	No
Dec. 31, 2018	Campus Closed*	No
Jan. 01, 2019	New Year's Day	No
Jan. 21, 2019	Martin Luther King, Jr.'s Birthday - Observed	No
April 01, 2019	Cesar Chavez Day - Observed	No
May 27, 2019	Memorial Day	No

Each employee is entitled to one Personal Holiday, which must be taken on one day during the 2018 calendar year. If the employee fails to take the Personal Holiday before the end of the year, the holiday is forfeited.

- ◆ Lincoln's Birthday is observed Monday, February 12, 2018; the holiday credit will be observed Friday, November 23, 2018.
- ◆ President's Day is observed Monday, February 19, 2018; however, classes are in session on this date, and therefore, the holiday credit will be observed on Wednesday, December 26, 2018.
- ◆ Admission Day is observed Monday, September 10, 2018; the holiday credit will be observed on Thursday, December 27, 2018.
- ◆ Columbus Day is observed Monday, October 8, 2018; however, classes are in session on this date, and therefore, the holiday credit will be observed on Friday, December 28, 2018.

***Please note that Monday, December 31st is not a covered holiday. You may use vacation, Compensatory Time Off (CTO) or your personal holiday to cover this day.**

THE HOLIDAY BREAK WILL BE FROM DECEMBER 25, 2018 THROUGH JANUARY 1, 2019