

# Flyer Fun with Word 2016

## Session Outline

Session Summary:	In this session, you will learn how to create 4 flyers using templates, pictures, shapes, text effects, artistic effects, WordArt, layering, and styles.		
Intended Audience:	Any CSUB Staff or Faculty		
Duration:	2 Hours	Format:	Presentation and Hands-On Activities
Prerequisites:	Familiarity with Microsoft Word 2016 features and functions		
Objectives:	We cover: <ul style="list-style-type: none"><li>• Planning your Flyer</li><li>• Constructing your Flyer</li><li>• Hands-On Activities<ul style="list-style-type: none"><li>• Create a flyer using a template</li><li>• Enhance a flyer template</li><li>• Create a stunning flyer using Word features</li><li>• Reuse a flyer and add enhancements</li></ul></li></ul>		
Class Schedule:	For training schedule, please visit: Campus Training <a href="http://www.csub.edu/training/schedules/index.html">http://www.csub.edu/training/schedules/index.html</a>		
Registration Information:	For registration, please use the Online Registration at: <a href="https://pstraining.csub.edu">https://pstraining.csub.edu</a> .		
For More Information:	Contact: Tammara Sherman at 661-654-6919 or <a href="mailto:tsherman@csub.edu">tsherman@csub.edu</a> .		

