How to Create a Course Link

A course link is a shortcut to an existing area, tool, or item in a course. If you have created all assignments in their own content area, you can create course links to individual assignments in other areas of the course, such as in a unit folder or learning module.

If you create a course link to a tool that is not turned on, users accessing the course link see a message that the tool is not turned on. The same is true of a course link to a content item that has adaptive release applied to it. Users who are not permitted to access the content because of a rule receive a message informing them that access to the content is not permitted.

1. Change Edit Mode to ON and access a content area or folder.

2. On the action bar, point to Build Content and click Course Link.

3. On the Create Course Link page, click Browse to find the course item you want to link to.

4. In the pop-up window, select the item.
5. The **Name** and **Location** text boxes are populated automatically.
6. Optionally, edit the name and provide a description.
7. Select the **Options**:
   - Click **Yes** to **Permit Users to View this Content**.
   - Click **Yes** to **Track Number of Views**.
   - Select the **Display After** and **Display Until** check boxes to enable the date and time selections. Display restrictions do not affect course link availability, only when it appears.
8. Click **Submit**.