STUDENT UNION, INC.
MINUTES
March 8, 2011
12:00 p.m.
Multipurpose Room, Student Union

I. CALL TO ORDER
The meeting was called to order by Francisco Millan at 12:04 p.m.

II. ROLL CALL
Present: Francisco Millan, Kevin Hofferd, Angelo Lapuz, Forrest Beck, Shannon Thomas, Huaqing Wang, Steven Muchinyi, Mike Neal, Marina Avalos-Kegley, Dr. John Hultsman
Absent: Dr. Horace Mitchell, Marilyn Hallman, Nancy Solis
Others: Laura Catherman, Emily Poole, Doug Wade, Mark Harriman, Johnny Villasenor, Michael Abril, Shannon Webster

III. APPROVAL OF AGENDA
The Agenda was approved by consensus. 1st – Kevin Hofferd 2nd – Steven Muchinyi

IV. APPROVAL OF MINUTES
Michael Abril had two corrections to the November 12, 2010 Minutes. They are as follows:

Page 1, Article VIII, second line from the bottom, should read, “and referred to as a guide.”

Article XIII, the SRC Report, second paragraph in response to the question regarding the price to be paid to use the baseball field. It should read, “fair price,” not a “fair piece.”

The amended minutes from November 12, 2010 were approved by consensus, with the changes regarding “and referred to as a guide.” 1st – Kevin Hofferd 2nd – Mike Neal

The amended minutes from November 12, 2010 were approved by consensus, with the changes regarding “fair price.” 1st – Kevin Hofferd 2nd – Mike Neal

The minutes from November 12, 2010 were approved by consensus. 1st – Steven Muchinyi 2nd – Kevin Hofferd
V. INTRODUCTIONS

Self introduction were made.

VI. PUBLIC COMMENT

VII. OLD BUSINESS


Shannon Webster, Audit Manager presented the Student Union June 30, 2010 Financial Report. Shannon indicated that there were slight changes in cash, property, and equipment which were not unreasonable. She further indicated that the largest change was the increase in revenue from 2009 to 2010 which is mostly due to the full year operations of the Student Recreation Center.

She explained that on the Financial Statements, pages 5-8 there are disclosures related to generally accepted accounting principles, as well as supplementary information required for the presentation of the financial statements and the consolidation into the California State University system as a whole. Ms. Webster also stated that there were no noted issues with management.

The motion made to approve the 2009-2010 financial audit report was approved by consensus. 1st – Mike Neal  2nd – Steven Munchinyi

VIII. NEW BUSINESS

A. Bylaw Revision Draft – Mike Abril

Mike Abril explained the Bylaw revisions. The changes can be categorized into two separate categories. One, fixing the typos. Two, internal changes. The changes include:

- Pg. 2, Article V, Section 3 Item c: Student Directors appointed by the board would increases from 5 to 7 students.
- Pg. 3, Article V, Section 3 Item e: The title Ex-Officio non-voting members would be changed to Board Advisors. Board Advisors would include Student Union Director, Student Union Assistant Director, Student Union Administrative Coordinator, Student Recreation Center Director, Student Union Legal Counsel, and University Fiscal Officer or designee.
- Pg. 3, Article V, Section 4 Item b: Increase the GPA requirements from 2.25 to 2.5 for student representatives.
- Pg. 4, Article V, Section 6: Proposed requirement for attendance of the Student Representatives at weekly meetings.
Pg. 5, Article VI, Section 5: Changed terminology to reflect current technology.

Pg. 6, Article VII, Section 1: Make Programming Chair an official officer of Board and designate the remaining 4 Student Representatives as officers to Board and outline officer duties.

Pg. 7, Article VII, Section 7: Sets forth the new duties of the Programming Chair.

Pg. 7, Article VII, Section 10: Student Representative duties

Discussion occurred regarding the merits and challenges the proposed GPA requirement would have on students applying for the Board. It was noted that there is not a GPA qualifications for student volunteers who participate in planning events and attend meetings.

Discussion occurred regarding the merits and challenges increasing the number of Student Representatives would have on the board composition and quorum.

Board did not reach a consensus.

A motion was made to postpone action on this item until the May meeting. Motion was approved by consensus. 1st – Mike Neal  2nd – Shunnon Thomas

B. 2010-2011 Student Union Budget Additions - Laura Catherman

Laura presented the Board and President approved Fiscal Year 2010-2011 Budget, which was approved last June. She explained that after looking at the enrollment numbers for this year and the funds that actually came in each quarter; funding was higher than projected and proposed adding back $29,500 in funding to the current year’s budget. Funding would be added to salaries, benefits, building maintenance, hospitality, CSUB programming and contingencies.

A motion to approve 2010-2011 Student Union Budget Additions passed. 1st – Steven Muchinyi  2nd – Kevin Hofferd

C. 2011-2012 Budget Committee

A motion made and approved to appoint a committee for the 2011-2012 Budget. 1st – Mike Neal, 2nd - Kevin Hofferd

Volunteers for the 2011-2012 Budget Committee are: Kevin Hofferd, Forrest Beck, Angelo Lapuz, Francisco Millan, someone from Mike Neal’s Office, and Johnny Villasenor.
D. Lounge Refresh Project - Laura Catherman

Laura stated that we are in the process of putting together a Lounge Refresh Proposal. She commented that the furniture is out dated and needs to be replaced. Prior to submitting proposal to the Board in May, students will have the opportunity to provide input in regards to furniture and entertainment choices. Laura plans to bring a proposal back in May, which will include new furniture, paint, and carpet. Gisela Contreras, graduate intern is assisting with this project.

E. Conflict of Interest Form 700

Conflict of interest forms were passed out for each Board member’s signature.

IX. ITEMS FOR DISCUSSION

Suzanne Muller and Marina are serving on a campus leadership group in partnership with CSU Fresno and CSU Monterey, with 10 people from each campus participating. She indicated that it is a pilot program, a.k.a. REAL program (Regional Education and Achievement in Leadership). She advised the board that each campus is charged with presenting a project in mid April. The individuals involved are: Marina Avalos-Kegley, OSIL Director, Crystal Becks, Director of Housing, Richard Collins, Schools of Arts & Humanities, Dr. Kamel Haddad, Interim Associate Dean of NS&M, Dr. Carl Kemnitz, Interim AVP Academic Programs, Dr. Kathleen Knudson, Dean of Social Science & Education, Suzanne Muller, General Accounting Manager, Julie Smith, Interim Director of Safety & Risk Management, Tom Velasquez from Facilities Management, and Evelyn Young from the President’s Office.

GET Buses & Campus Spokes Concept projects were introduced and questions were addressed in regards to the location, costs, grants, businesses and campus partnerships as well as fundraising efforts.

X. BOARD CHAIR REPORT - Francisco Millan

Francisco reported that so far this year the Student Union has collaborated with many organizations and clubs on campus, such as the Psychology Club and the residence assistance.

XI. PROGRAM CHAIR REPORT – Angelo Lapuz

Angelo commented on recent and upcoming programming events including Smokin’ S’mores, Club Social/Mixer, Speed Dating and Poetry Reading.
Late Night Study coming up next week.

XII.  STUDENT UNION DIRECTOR REPORT – Laura Catherman

Laura indicated that the Student Union will be going through a Chancellor Office audit in May. The Student Union is in the process of gathering the requested documents.

Laura also commented on the reservation process for facility use. She indicated that the Student Union staff has been working to refine the application process, as well as track the reservations as they move through the campus for approval.

In order to make this process student-friendly, it requires a large percentage of employee time. Laura will reassess the way the process is operating and re-evaluate staffing needs in June.

XIII.  ASI REPORT – Stephen Muchinyi

Stephen Muchinyi reported that they are beginning their legislative session in conjunction with CNSA. He indicated that they are going to Sacramento in April with CHESS and are expecting about over 2000 students at the capital. He also reported that IRA has a budget of about $70,000.

Stephen Muchinyi also reported that their homecoming dance was a success. They managed to attract 1000 students. He indicated that a fight at the dance was neutralized by campus police.

In addition, ASI secured roughly $10,000 a year from the President’s office to cover after hours utility fees. This agreement is in place for the next three years.

XIV.  SRC REPORT – Mark Harriman

Mark advised that the next SRC meeting is next Monday at 11 a.m. in the Student Union Blue Room. The items for recommendation include: 1) a restricted a.m. membership and a restricted after work membership patterned on the existing lunch pass membership. 2) Increasing the cost of floor covering for reservations and rentals. He commented that the existing fee was a pre-operation guess and now that they have done it a few times they know what it actually costs to install and remove the floor. 3) Discussing the possibility of reciprocity at other California recreation centers for students.

Mark also indicated that their fall quarter report is on their website.
XV. CLOSED SESSION

XVI. ANNOUNCEMENTS

XVII. ADJOURNMENT

Motion to adjourn the meeting at 1:38 p.m. 1st – Marina Avalos-Kegley 2nd- Kevin Hofferd

Respectfully submitted by Martie Martinez

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Francisco Millan, Chair        Martie Martinez, Secretary

Signatures pending board approval