I. CALL TO ORDER
The meeting was called to order by Mildred Tabajonda at 1:07 p.m.

II. ROLL CALL
Present: Mildred Tabajonda, Vanni Banducci, Ali Zanial for Nancy Solis, Nancy Solis, Erika Madrigal for Stephen Muchinyi, Emile Callahan for Marina Avalos-Kegley, Dr. John Hultsman
Absent: Dr. Horace Mitchell, Marilyn Hallman, Huaqing Wang, Mike Neal
Others: Emily Poole, Rebecca Nosaka, Mike Abril, Suzanne Muller, Johnny Villasenor, Mark Harriman, Laura Catherman, Shannon McQueen

III. APPROVAL OF AGENDA
The agenda for February 2, 2010 was approved by consensus. 1st – Vanni Banducci, 2nd – Ali Zanial

IV. APPROVAL OF MINUTES
A. Minutes of October 8, 2009
The minutes from October 8, 2009 were approved by consensus. 1st – Vanni Banducci, 2nd – Erika Madrigal

V. INTRODUCTIONS
Self introductions were made.

VI. OLD BUSINESS
A. Priority Registration for Student Directors – Emily Poole
Emily Poole discussed the option of having priority registration for board members as another incentive, similar to ASi and student athletes. She has already discussed the option with Dr. John Hultsman and gotten approval from Dr. Jacqueline Mimms. The next step is to take it to a vote. 1st – Ali Zanial, 2nd – Vanni Banducci. The motion passed by consensus.

VII. NEW BUSINESS
A. Discuss Financial Statements/Auditors – Shannon McQueen
Shannon McQueen, audit manager from Daniells Phillips Vaughan & Bock, reviewed the June 30, 2009 financial statements. She explained that the purpose of an audit was to make sure that the financial statements are not materially misstated. They go through our internal controls and select a number of transactions to test, based on risk they assess. Daniells Phillips Vaughan & Bock came to an unqualified opinion, which means they found nothing that misstated our financial statements. Laura Catherman clarified that the statements represent both the Student Union finances and the Student Recreation Center (SRC) finances. Suzanne Muller further clarified the fees shown were only those requested by Daniells Phillips Vaughan & Bock for the audit and not the total student fees collected. Mark Harriman also mentioned the statements do not reflect the total assets of the SRC.
Shannon went on to explain the Statement on Auditing Standards No. 114, which is a report from the Auditor to Board. In general, the audit ran smoothly and there was nothing out of the ordinary and nothing for further discussion.

Laura Catherman handed out a Statement of Activities that Johnny Villasenor prepared. The statement differentiated activity between the Student Union (SU001) and the SRC (SU002). The SRC activity reported is only from April 2009 forward. 1st – Vanni Banducci, 2nd – Ali Zanial. The financial statements were approved by consensus.

B. Tax Form 990 – Johnny Villasenor

Johnny Villasenor explained that the form 990 is a tax return for organizations exempt from income tax. Johnny had a draft available and the final document will be ready shortly. Starting in 08-09, the form 990 asked for different information than in previous years. Part VI, Section A, Line 10 of the form asks whether the Board or a governing body will review the form 990. Therefore, Johnny submitted a resolution to form an audit and tax compliance subcommittee to review form 990 annually on behalf of the Board. Form 990 includes the SRC so Mark Harriman suggested we have the SRC Committee Chair on this subcommittee. Mike Abril suggested it would be useful for students to be on the subcommittee also.

A motion was made to add the SRC Committee Chair to the subcommittee as item d) and move the members listed as d) and e) down to e) and f), respectively. 1st – Ali Zanial, 2nd – Vanni Banducci. The motion passed by consensus.

A motion was made to create the subcommittee as amended. 1st – Ali Zanial, 2nd – Vanni Banducci. The motion passed by majority vote.

C. Board Vacancy Selections/Interviews – Mildred Tabajonda

Mildred Tabajonda explained that there are three open positions on the Board and we will do a group interview of five candidates to fill those positions. There was discussion of a sixth candidate who was interviewed by Emily Poole, Rebecca Nosaka, Mildred Tabajonda, and Vanni Banducci the previous day due to schedule conflicts.

After the interview and board discussion of the candidates, a motion was made to move into a vote. 1st – Vanni Banducci, 2nd – Erika Madrigal. The motion passed by consensus. A vote by show of hands was taken and each member was allowed three votes. Kevin Hoffered, Angelo Lapuz, and Francisco Millan were appointed to the board by majority vote.

D. Budget Subcommittee for 10/11 Budget – Laura Catherman

Laura Catherman asked for volunteers for the Budget Subcommittee for 2010/2011. Vanni Banducci, Rebecca Nosaka, Johnny Villasenor, Emile Callahan, Mildred Tabajonda, Emily Poole, and Laura Catherman volunteered.

VIII. ITEMS FOR DISCUSSION

A. PUB/Wahoo's Update – Laura Catherman

Laura Catherman mentioned she is working with Dr. John Hultsman on a short-term lease agreement between Wahoo’s Fish Taco and the campus. She is working on having the campus pay the Student Union the budgeted $15,000 commission for this fiscal year. The short-term lease would be for the next six months. Another lease agreement will be drafted at the end of the fiscal year, at which time we need to evaluate our commission structure.

Emily Poole announced the Grand Opening of Wahoo’s Fish Taco will be on February 10th, 2010 at 10:45 a.m. President Horace Mitchell and student representatives from ASi and the Student Union will
be on the ribbon cutting line. The Student Union and ASi are also putting on Karaoke Night later that evening.

**B. ASi moving into Safe 1 space – Emily Poole**
Emily Poole announced that ASi has moved into the Safe 1 Credit Union space due to their need for more space with the appointment of an Interim Executive Director of ASi. There is a contract for the space going through the approval process.

We have until December 31, 2010 to decide how we would like Safe 1 to return the space. We will wait until the appointment of the Executive Director of ASi to make this decision. Once we make a decision, Safe 1 will have 30 days to comply.

**IX. BOARD CHAIR REPORT**
Mildred Tabajonda handed out a summary of funds used thus far for programming. She then summarized the programming events planned for the current quarter, including Smokin’ S’mores, Ice Skating, Bonfire, Karaoke Night, Speed Dating, Free Hugs, and Late Night Study.

**X. PROGRAM CHAIR REPORT**
Mildred Tabajonda gave a combined chair and program chair report.

**XI. DIRECTOR REPORT**
Laura Catherman reported on the Student Union participation in Celebrate CSUB, which will be held on April 24th, 2010. The student directors will be organizing a campus clean-up day directly prior to Celebrate CSUB.

An RFP went out recently for the Safe 1 space. Laura will be working with the Foundation and Dr. John Hultsman on how we fit into the RFP. She will work at making sure the Student Union is appropriately compensated for the space.

Laura thanked the staff and students for keeping the Student Union running in her absence.

**XII. ANNOUNCEMENTS**
Nancy Solis reminded the group that the Homecoming Dance is coming up on February 5th, 2010.

**XIII. ADJOURNMENT**
Meeting adjourned at 2:29 p.m.

Respectfully submitted by Rebecca Nosaka

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Mildred Tabajonda, Acting Chairperson  Rebecca Nosaka, Secretary