STUDENT UNION, INC.
MINUTES
October 8, 2009
3:00 p.m.
Student Union Blue Room

I. CALL TO ORDER
The meeting was called to order by Mildred Tabajonda at 3:02 p.m.

II. ROLL CALL
Present: Mildred Tabajonda, Vanni Banducci, Huaqing Wang, Ali Zanial for Stephen Muchinyi, Nancy Solis, Mike Neal, Marina Avalos-Kegley
Absent: Dr. Horace Mitchell, Marilyn Hallman, Dr. John Hultsman, Laura Catherman
Others: Emily Poole, Rebecca Nosaka, Mike Abril, Johnny Villasenor for Suzanne Muller, Johnny Villasenor, Mark Harriman

III. APPROVAL OF AGENDA
The agenda for October 8, 2009 was approved by consensus. 1st – Vanni Banducci, 2nd – Ali Zanial

IV. APPROVAL OF MINUTES
A. Minutes of February 13, 2009
The minutes from February 13, 2009 were approved by consensus. 1st – Vanni Banducci, 2nd – Marina Avalos-Kegley

V. INTRODUCTIONS
Mildred Tabajonda welcomed and introduced Rebecca Nosaka who is the Administrative Coordinator for the Student Union and Secretary to the board.

VI. OLD BUSINESS
A. Safe 1 Walk-in Assessment – Emily Poole
Emily Poole discussed the results from the walk-in assessment held during the first two weeks of school. There were 144 yellow sticky notes posted for students to share their ideas. The majority named a bank to go into that space but with the possible ATM kiosk coming, that will change. There will be a meeting on October 12th at 1pm in the Green room with procurement on how to move forward with this. Everyone was invited to attend. Currently Dr. John Hultsman and Emily Poole will be attending this meeting.

B. Artwork in the Student Union – Vanni Banducci
Vanni Banducci explained he was working toward a formal process of approving student artwork to be displayed in the Student Union. A Waiver Form was created, and then reviewed by Procurement and Safety and Risk. After clarification of the purpose of the Waiver Form, a voluntary committee was formed. The committee members are Emily Poole, Ali Zanial (representing ASi), and Mildred Tabajonda. A motion was made to create an Art Display Inside the Student Union committee by Vanni Banducci. It was seconded by Ali Zanial. A verbal vote was held and the committee was formed by the majority vote.
VII. NEW BUSINESS

A. Board Vacancy Selections

Mildred Tabajonda explained that the following positions are available on the board: chair, vice chair, and student-at-large. Emily Poole read a resignation letter from former vice chair, Hua Li and mentioned the thank you plaque given to former chair, Zandre Azogue. She then mentioned that today’s interviewees would be notified on Monday, Oct. 12th of their status and the new appointments would ensue during the next board meeting. Mike Neal clarified that the positions are not appointed, rather they are done through the nomination and voting process.

Five applicants were scheduled for interviews but Robelyn Miguel and Marc Busch did not show up. The order of interviews was: Spencer Schluter, Kevin Hofferd, and Alisha Flores. Each candidate was individually interviewed. It was determined that Kevin Hofferd was not eligible because he is in his first quarter at CSUB. After board discussion of the remaining candidates, a vote by show of hands was taken. Spencer Schluter was appointed to the board by majority vote. Ali Zanial called a division of the house after the vote on Alisha Flores. Rising count vote ensued and reflected three in-favor votes from Vanni Banducci, Nancy Solis, and Huaping Wang and four opposed votes from Mike Neal, Mildred Tabajonda, Marina Avalos-Kegley, and Ali Zanial. Alisha Flores was not appointed to the board by majority vote.

B. Appoint SRCC Liaison
C. Appoint ASi Liaison
D. Appoint Chair

E. Priority Registration for Student Directors – Vanni Banducci

Vanni Banducci spoke about the desire for priority registration for student directors, noting this would be an enticing benefit to help promote the student union director openings. This is already a benefit in place for ASi board members. Mike Neal suggested we speak with Dr. John Hultsman to determine the process of obtaining priority registration and then vote on this topic during the next meeting.

VIII. ITEMS FOR DISCUSSION

A. PUB/Wahoo’s Update – Emily Poole

Emily Poole shared the scope of work for Wahoo’s Fish Tacos. Construction time will be 45 days from start to finish. She encouraged the board to review the scope, discuss any reservations, and then approve it. Pat Jacobs in facilities is also looking over this scope. She also explained that Wahoo’s will be bringing in most of their own equipment. Any equipment not being used by Wahoo’s will either be moved elsewhere on campus or appraised and then sold. Mike Neal reminded the board that we will need to keep track of the equipment and various monies associated with this change. Estimated opening of Wahoo’s is at the opening of winter quarter in January 2010.

There was a question on Aramark sales commissions and the benefit to the Student Union. Emily Poole informed the group the MOU with Sodexo was $15,000 or 7.25% however, the MOU between Aramark and the campus and Student Union has not been drafted as of yet.

B. Definition of Roles of Director(s) – Emily Poole

This item was passed over by mistake.

C. CSU/CSUB Budget Update – Mike Neal

Mike Neal gave a brief update on upcoming changes and how they would affect the SRC and Student Union. The Chancellor froze enrollment for next year and has further asked for a reduction in enrollment. The Chancellor has lobbied on our behalf for more money, noting that over enrollment has grown to over 40,000 students. Although student fees will be down, we have enough reserves to keep the SRC and Student Union running. At the recent presidential address, Dr. Horace Mitchell made clear that the enrollment freeze was not a presidential decision. He also made clear that the significant increase in fees was to preserve the services in place for students. Mike Neal will be sending the PowerPoint presentation from this address to the board for review.
D. Space Rental Fees – Emily Poole
Emily Poole briefly mentioned that rental fees for off-campus groups need to be evaluated in terms of collaborations with on-campus groups. The collaboration is sometimes “true” and the discounted fees are appropriate. Other times the collaboration is solely done to get a reduced rental fee. She would like to discuss this in depth during the next meeting.

E. Increase Meeting Frequency – Mildred Tabajonda
Mildred Tabajonda mentioned the need for more than one meeting per quarter in order to touch bases more often, provide more time for discussion of topics, and to reduce the number of items per meeting. She mentioned there would also be an increase in attorney fees and in the time commitment of board members.

Mike Abril mentioned that the attorney fee is an annual retainer for four meetings per year and two hours of phone consultation. There is no mention of number of hours and he said he was willing to work something out to allow for increased meeting frequency. Mark Harriman reminded the board that the contract is very clear that the attorney fee allows for one meeting in both winter and fall quarters and two meetings in the spring quarter. The language of the contract does not reflect the flexibility needed. Mike Abril believed changing the language with Procurement would be an easy process.

Mike Neal and Mark Harriman agreed that meeting once a quarter was set as a minimum but that the board has the flexibility to meet as business requires. Mike Neal suggested a revised meeting schedule be brought to the next meeting for review.

IX. BOARD CHAIR REPORT
Mildred Tabajonda gave an update on proposed events as well as a report on the success of the recent Music Live at the Lounge event. Upcoming events include Movie Night at Edwards on October 21st, Trick or Treat Q & A at the Student Union, Elderly Awareness Day in collaboration with the Social Work Club, Antelope Valley campus visit, and ice skating in January. Ali Zanial suggested that the Student Union and ASi work together on the Antelope Valley campus visit.

X. PROGRAM CHAIR REPORT
Mildred Tabajonda gave a combined chair and program chair report.

XI. INTERIM DIRECTOR REPORT
Emily Poole announced that Laura Catherman and family are doing well. There may be a meet-and-greet with Laura’s twin boys soon. Emily Poole also mentioned that the pipe replacement project was successful and the Student Union saved $4,000.

XII. ANNOUNCEMENTS
Mike Neal announced that Johnny Villasenor has prepared the financial statements. Each member received a copy of these statements for review. The financial statements will be up for approval during the next meeting.

XIII. ADJOURNMENT
A motion was made by Vanni Banducci to table New Business items B., C., and D. until the next board meeting. Ali Zanial seconded and the decision was approved by board consensus. Meeting adjourned at 4:42 p.m.

Respectfully submitted by Rebecca Nosaka

Mildred Tabajonda, Acting Chairperson
Rebecca Nosaka, Secretary