I. CALL TO ORDER
The meeting was called to order by Zandre Azogue at 8:03 a.m.

II. ROLL CALL
Present: Zandre Azogue, Huaqing Wang, Mildred Tabajonda, Hue Li, Vanni Banducci, Mike Neal, Dr. Shelley Ruelas, Crystal Becks for Marina Avalos-Kegley, Laura Catherman, Suzanne Muller, Mark Harriman, David Garrido
Absent: Dr. Horace Mitchell, Nicole Maramo, Marilyn Hallman, Carlos Ortiz, Daniel Hernandez
Others: Emily Poole, Johnny Villasenor, Hasit Panchal,

III. APPROVAL OF AGENDA
The agenda for April 29, 2009 was approved by consensus. 1st – Dr. Shelley Ruelas, 2nd – Vanni Banducci

IV. APPROVAL OF MINUTES
A. Minutes of February 13th, 2009
The minutes from February 13, 2009 were approved by consensus. 1st - Mike Neal, 2nd – Crystal Becks

V. INTRODUCTIONS
Zandre Azogue welcomed and introduced Huaqing Wang, newly appointed Professor for two year term on the Student Union Board of Directors.

VI. OLD BUSINESS
A. Replacement of HVAC Water Pipes in Student Union - Laura Catherman & Hasit Panchal
Laura Catherman began by explaining the cost to replace the ruptured pipes last year ran about $75,000. The need to reroute pipes on the roof would cost around $127,000. Two options: run pipes on roof or replace existing pipes in the ceiling. The solution is to run pipes on the roof since there is no need to remove current pipe portions which will save time and money. Hasit Panchal agrees with this method since the downtime will be about one day to connect the pipes on roof. The alternative method of replace pipes in the interior will run around $122,000, although it is not a final quote. Laura continued to explain the funding options available: Operational reserve/fund $58,000, Repair & Maintenance $260,000, Collected fees $300,000. Laura Catherman continued to explain that the status of the current roof warranty will continue if work is done on the roof. Hasit Panchal replied by stating that this warranty is in writing and will not impact the current roof warranty. Mike Neal replied by explaining that the building is only 13 years old and bad pipes were used during the construction, there is no warranty. Laura Catherman explained that the current insurance deductible is $100,000 and it would be wise to investigate a lower Insurance deductible. Emily Poole responded with Buy down options which she will email to the board on a later date. The Motion to replace pipes using repair and replacement reserve funds via the roof with no impact on roof warrantly was approved by consensus. 1st – Mike Neal, 2nd - Mildred Tabajonda

B. Student Union Legal Representation-Law FirmSwitch - Laura Catherman & Mike Neal
Laura Catherman explained that the Student Union legal counsel, Mike Abril, is no longer with Borton Petrini and Conron. Mike Neal contacted a key member of the law firm who reported that Mike Abril left on good terms. He encouraged a continued relationship with Mike Abril at the Kuhs-Parker Law Firm. The contract would follow the same terms of service at $500 a quarter. Laura Catherman recommends keeping Mike Abril due to his understanding of CSU Auxiliary functions.
Zandre Azogue made a motion to retain Mike Abril. Motion approved by consensus. 1st - Dr. Ruelas, 2nd - Vanni Banducci.

C. Lessee Agreement - Safe 1, Student Activities, ASi - Emily Poole
Emily Poole explained that a one year extension was taken to the Safe 1 representative. They explained that the current on campus bank location has not been financially profitable. Safe 1 would like to discontinue on site bank but keep the ATM service. Laura Catherman mentioned that the Safe 1 contract for the onsite location will end on July 1st with an estimated $8,000 Annual loss of revenue. The need to maintain the ATM during the transitional period is key. Safe 1 ATM monthly rent is proposed at $300 Monthly. Dr. Ruelas voiced concern over the $8,000 loss revenue until a new Bank entity is found. Mildred Tabajonda suggested researching Banks before Safe 1 will need to vacate the space on July 1st. Emily Poole suggests using survey monkey to facilitate student input in process. A survey will go out to seek student input regarding what services they would like to see in the Student Union.
Emily Poole reviewed the Student Activities and ASi proposed lease agreements. Laura Catherman mentioned that the cost of living has increased and that is the reason for a square footage increase in cost.
A motion to approve the suggested cost per square foot increase for five years was passed by consensus. 1st – Vanni Banducchi, 2nd – Hua Li.

D. Artwork in the Student Union- Emily Poole
Emily Poole brought the topic of using student art in various locations within the Student Union to the table. She suggested teaming up with the “Art League” on campus. The Art League had concerns with the safety and vandalism side of the proposal however the art would be in secure areas such as the Lounge and Blue Room. Crystal Becks shared her experience in Housing as having a similar arrangement with the Art department on campus. No problems when show casing art for six weeks. She did caution about the importance of having a waiver agreement in place. Emily Poole will meet with the Art League in the coming weeks to discuss options

E. Stipend/Priority Registration for Student Board Members - Zandre Azogue
Zandre is working on an approach to implement a student stipend for board members. Student Union Board bylaws require amendment since they currently inhibit compensation for Directors. Emily Poole responds with the understanding that students that post office hours are considered employees whereas students that have “recommended hours” are not. Zandre Azogue replies with the need to rewrite the policy for giving stipends or have recommended office hours for board members. The policy will be revised and brought before the board again at the May Meeting.

VII. NEW BUSINESS
A. Appoint Vice Chair and Programming Chair - Zandre Azogue
Zandre Azogue began by stating that Nicole Maramo will be stepping down from her position as Programming Chair. The floor was open for nominations. Vanni Banducci nominated self as Vice Chair, Hua Li nominated self as Vice Chair, and Mildred Tabajonda nominated self as Programming Chair. Each Student then gave a brief speech followed by a brief discussion. After votes were cast the following candidates were appointed: Hua Li as Vice Chair and Mildred Tabajonda as Programming Chair.

B. Student Union Board Office Space- Mildred Tabajonda
Mildred Tabajonda discussed the need for Student Board office space. The board is currently residing in the Student Union Red Room which is a shared space with the Student Union staff. The office space options include: The Student Union X4 office, Yellow Room, and the currently occupied Safe 1 space. The pros and cons were listed for each space. Vanni Banducci made a motion to not continue leasing the X4 to ASI and instead use this space for the Student Board Office. Hua Li seconded. Six in favor, 0 oppositions, 1 abstention from Crystal Becks. Motion passed.

VIII. ITEMS FOR DISCUSSION
IX. BOARD CHAIR REPORT

X. PROGRAM CHAIR REPORT

XI. FACILITY AND SERVICE COORDINATOR REPORT

XII. DIRECTOR REPORT

XIII. ANNOUNCEMENTS
Mark Harriman announced that the new Student Recreation Center will be having its Grand Opening on Thursday, April 30th from 10:00 a.m. to 10:00 p.m.

XIV. ADJOURNMENT
Mildred Tabajonda made a motion to adjourn the meeting. Crystal Becks seconded. Meeting adjourned at 9:40 a.m.

Respectfully submitted by David Garrido

Zandre Azogue, Chairman    David Garrido, Secretary