

**CAMPUS FEE/COURSE FEE REQUESTS**  
**DEADLINE DATES**

**AY Fall 23 / Spring 24**

The Campus Fee Advisory Committee has established deadline two dates for submitting requests for AY 23/24.

	<b>Fee Type</b>	<b>Effective Semester</b>	<b>Deadline for Submission of Request</b>	<b>Campus Fee Committee Meeting Dates/Fee Presentations</b>
<b>AY 23/24 SEMESTER SYSTEM</b>	<b>Course Fees Only</b>	<b>FALL SEMESTER August-December 2023</b>	<b>February 11, 2023</b>	<b>Date TBD March 16 or 17, 2023 (Presenters will be notified of the date)</b>
<b>AY 23/24 SEMESTER SYSTEM</b>	<b>Campus Fees Only</b>	<b>FALL SEMESTER August-December 2023</b>	<b>February 11, 2023</b>	<b>Date TBD March 16 or 17, 2023 (Presenters will be notified of the date)</b>
<b>AY 23/24 SEMESTER SYSTEM</b>	<b>Course Fees Only</b>	<b>SPRING SEMESTER January-May 2024</b>	<b>August 26, 2023</b>	<b>Date TDB September 7 or 8, 2023 (Presenters will be notified of the date)</b>

For information on the current CSU Fee Policy, refer to Executive Order 1102 (July 2015): <http://www.calstate.edu/EO/EO-1102.html>

Process for submitting a request:

- Department/Requestor must complete the Campus Fee Request Form.
- All Course Fee Requests must be signed by the requestor, approved by the Department Chair, Dean of the School and the Provost and forwarded to the Office of the Vice President for Student Affairs.
- All Campus Fee Requests must be signed by the requestor, approved by the respective Vice President and forwarded to the Office of the Vice President for Student Affairs.
- Meeting dates for Campus Fee Committee Meetings and Fee Presentations are indicated in the chart above.
- If you have questions or need additional information, please contact the Office of the Vice President for Student Affairs at 654-2161.