1. Call to Order
2. Approval of Minutes
3. Announcements and Information
   Update on EO 1100 and EO 1110 General Education Breadth Requirements – P. Newberry
   University Advancement – V. Martin
4. Approval of Agenda
5. ASCSU Report
6. Provost Report
7. Committee and Report Requests
   (Minutes from AAC, AS&SS, BPC and FAC are posted on the Academic Senate Webpage)
   a. Executive Committee (B. Hartsell)
   b. Academic Affairs Committee (M. Slaughter)
   c. Academic Support & Student Services Committee (C. MacQuarrie)
   d. Budget & Planning Committee (A. Hegde)
   e. Faculty Affairs Committee (M. Rush)
   f. Staff Report (K. Ziegler-Lopez)
   g. ASI Report (M. Gomez)
8. Resolutions – (Certain Time 10:45 a.m.)
   a. Consent Agenda
   b. Old Business
   c. New Business
      i. RES 171801 Presidential Searches (First Reading)
      ii. RES 171802 CSUB AVC Name Change (First Reading)
      iii. RES 171803 Integrated Teacher Education Program (First Reading)
9. Open Forum Items (Time Certain 10:45 a.m.)
10. Adjournment
Call to Order – meeting called to order by D. Boschini.

Approval of Minutes B. Hartsell moved to approve. M. Rush seconded. Minutes approved.

Announcements and Information
Agenda and materials will be sent electronically to members on Monday prior to the meeting for review and preparation. Hard copies will be distributed at the meeting, which will allow for any last-minute adjustments.

Approval of Agenda
B. Hartsell moved to approve the Agenda as printed. All in favor. Approved.

ASCSU Report
D. Boschini stated that J. Millar and J. Tarjan are at the ASCSU meeting. They are working on EO 1100 and EO 1110.

Provost Report
The Commencement Committee debriefed commencement and started planning for next year. J. Zorn is consulting with the ASI Board, Graduate Council, DCLC, Student Leadership Council, and Commencement Council. She invited emails from anyone to have that full discussion and input. D. Boschini shared that the type and quality of faculty involvement in commencement is improving. J. Zorn asked Senators for their input on how to improve University Week too.

Committee and Report Requests
Executive Committee (B. Hartsell) - Time was spent deciding topics to talk to Dr. Mitchell about, since it was his day to meet with EC. The committee had questions concerning an early-stage capital campaign and about the search and transition plan for his replacement. Dr. Mitchell indicated that information will be sent from the Chancellor’s Office. President Mitchell, along with other campus leaders, share concerns about EO110. The Chancellor’s Office and the president are relatively supportive of our students on DACA issue. EC discussed committee structure and alternates; alternates are specified in the rules, and it’s really important that they come prepared so they don’t disrupt the process. Elections and recruiting was discussed. We had many instances where we had no nominations from schools after two calls in the spring, so their positions became open university-wide. Today’s results are as follows:

UNIVERSITY PROGRAM REVIEW COMMITTEE (UPRC)
(4) FT Tenured Faculty for two-year term
- Doreen Anderson-Facile/Sociology elected
- Jorge Talamantes/ Physics & Engineering elected
- Madhayappallil Thomas/Social Work elected
- Matt Leon/Psychology elected

UNIVERSITY REVIEW COMMITTEE (URC)
(1) FT Tenured Full Professor or Full Librarian for two-year term
- Reem Abu-Lughod/Criminal Justice elected

FACULTY HONORS AND AWARDS COMMITTEE
(2) Tenured FT Faculty for two-year term as Alternate
- Mahdy Elhusseiny/Finance elected

ACADEMIC SENATE
(1) SS&E faculty to complete term ending June 2018.
- Elaine Correa/CAFS for SS&E elected

(1) Faculty for two-year term At-Large – Universitywide election scheduled Sept 15-19.
- Jackie Kegley/Philosophy for At-Large
- Leo Sakomoto/Music for At-Large

UNIVERSITY COUNCIL
(1) Faculty non-Senate, two-year term to replace Janet Millar – Universitywide election scheduled Sept 15-19.
- Ruth Miles/Psychology
Dayanand Saini/Physics & Engineering

Election needed for the (1) Senate At-Large and (1) University Council positions, and another call for nominations for FHAC Alternate.

b. Academic Affairs Committee (M. Slaughter) The committee added members Anne Duran and Leo Sakomoto. The discussion of the Proposal for New BPA Academic Certificate is pending scheduling with BPC.

c. Academic Support & Student Services Committee (C. MacQuarrie) The committee began work on RES 161719 Maximum Units per Term. The committee is inclined to support 19 units but will wait to hear from other committees to learn if 19 units interfere with student success. RES 161720 Instructor Initiated Drop Policy is problematic, so a member is gathering data. C. MacQuarrie asked permission not to assign alternates. D. Boschini said the Handbook specifies use of alternates. D. Boschini stated that since RES 161719 Max Units per Term is in the four committees, she has requested information about enrollment patterns from J. Dirkse and graduate council’s position from V. Kohli. There is interest in hearing from students.

d. Budget & Planning Committee (A. Hegde) Charles Lam was elected BPC vice-chair. By next meeting the vacant position is expected to be filled. The committee reviewed the AS Log. RES 161719 Max Units requires information and input from J. Dirkse before discussion. Referral 2015-2016 004 Use of Facilities and Referral 2016-2017 Recovery of Facilities and Administrative Costs were combined. The committee is looking for information and will invite others to answer questions. Proposal for new BPA Academic Certificate was tabled while other business is addressed. The committee is in favor of Referral 2017-2018 #02 Change the By-Laws to allow the Chief Financial Officer to be an ex-officio Non-Voting Member, and a resolution will be forthcoming. In the past, faculty wasn’t involved in budget and planning discussion. The committee and the Senate Chair are continuing to address the faculty role in budgeting and planning. On October 5, BPC will conclude review of data and faculty feedback, and then draft a resolution. D. Boschini will report to the Academic Affairs Council October 10 on the outcome of the BPC meeting and resolution. On October 12, the Senate will review and may approve the resolution. Then implementation will begin.

e. Faculty Affairs Committee (M. Rush) The committee has full membership with the addition of J. Deal, and J. Kegley agreed to be Vice Chair. The committee reviewed RES 161719 Max Units, Referral 2016-2017 #22 Recusal from Discussion and voting on RTP, and RES 161711 Position of Ombudsman. A decision was made to focus on Ombudsman. J. Millar will attend the next meeting.

f. Staff Report (K. Ziegler-Lopez) Nothing to report.

g. ASI Report (M. Gomez) Next month’s California ASI monthly meeting is at CSU Fullerton. DACA is on the agenda. D. Boschini met with M. Gomez to discuss how representation methods in shared governance work.

8. Resolutions – (Certain Time 10:45 a.m.) None to present.
D. Boschini stated that work requires doing so, we can cancel standing committee meetings and add in a full Senate meeting, possibly on October 19.

9. **Open Forum Items (Time Certain 11:15)**

   M. Martinez is working on a forum for DACA students to be held September 26. President Mitchell’s office will help sponsor the event. J. Zorn shared that the Chancellor has a DACA web page and [President Mitchell’s letter](#) to all student and CSUB website contains information.

   D. Boschini called attention to the Senate Open Forum process: when Open Forum is called, raise your hand so we can get an idea of how many topics we need to cover. B. Hartsell keeps a speakers list.

   A. Hegde announced that Monday is the ribbon cutting ceremony in the Stockdale Room for the food pantry.

   C. MacQuarrie shared how Cambridge University elects a Rector as a representative to the administration. And suggested consideration of the model at CSUB.

10. **Adjournment**

    Meeting was adjourned at 11:25.
### September 2017

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<td>***Senate Exec: Review BPC progress Academic Affairs Council</td>
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<td>***BPC: Conclude review of data &amp; faculty feedback; draft resolution for Senate</td>
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<td>***Boschini/Zorn: Provide update on BPC progress &amp; review resolution Academic Affairs Council</td>
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<td>***Academic Senate: Review &amp; approve resolution</td>
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<td>***Meeting Boschini/Mitchell: Review resolution</td>
<td>***Academic Senate + Dr. Mitchell: Review resolution; Q&amp;A</td>
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**Academic Affairs Committee: Mary Slaughter/Chair, meets 10:00am in BDC 134**

**Dates:** Sept 7, Sept 21, Oct 5, Oct 19, Nov 2, Nov 16, Dec 7, Feb 1, Feb 15, Mar 1, Mar 15, Apr 5, Apr 19, May 3

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<td>Maximum Units per Term Referral #20 Maximum Units Per Term (discarded), whereby issues contained in Referral #23 Maximum Load Semester Units became RES 161719 Maximum Units per Term.</td>
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### Academic Support and Student Services: Charles MacQuarrie/Chair, meets 10:00am in DDH A108

**Dates:** Sept 7, Sept 21, Oct 5, Oct 19, Nov 2, Nov 16, Dec 7, Feb 1, Feb 15, Mar 1, Mar 15, Apr 5, Apr 19, May 3

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### Budget and Planning Committee: Aaron Hegde/Chair, meets 10:00am in SCI III Room 100

**Dates:** Sept 7, Sept 21, Oct 5, Oct 19, Nov 2, Nov 16, Dec 7, Feb 1, Feb 15, Mar 1, Mar 15, Apr 5, Apr 19, May 3

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<td>09/07/17</td>
<td>Referral 2017-2018 #02 BAS-CFO as Ex-Officio Non-Voting Member of BPC</td>
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<td>BPC Improve BAS understanding of faculty concern &amp; needs, and amend AS By-laws (Section IV B 3 a.) to expand membership. Calendar of actions presented to Senate 09-14-17.</td>
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<td>9/19/17</td>
<td>Referral 2017-2018 004 - CSU Bakersfield Antelope Valley Center Name Change</td>
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<td>BPC Review and approve proposal. RES 171802</td>
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<td>9/19/17</td>
<td>Referral 2017-2018 005 Approval of Integrated Teacher Education Program (ITEP)</td>
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<td>BPC Approve ITEP’s combination of 4 teaching courses and 1 certificate into four-year program. RES 171803</td>
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**Faculty Affairs Committee: Maureen Rush/Chair, meets 10:00am in EDUC 123**  
**Dates:** Sept 7, Sept 21, Oct 5, Oct 19, Nov 2, Nov 16, Dec 7, Feb 1, Feb 15, Mar 1, Mar 15, Apr 5, Apr 19, May 3

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| 09/07/17 | Maximum Units per Term  
Referral #20 Maximum Units Per Term (discarded), whereby issues contained in Referral #23 Maximum Load Semester Units became RES 161719 Maximum Units per Term. | AAC, AS&SS, BPC, FAC RES 161719 | FAC, RUPC 2016-2017 #22 sent to committee. The FAC committees reported to EC 05/02/17.  
| 09/07/17 | Recusal from Discussion and Voting on RTP Committee                  | FAC                     | FAC, RUPC 2016-2017 #22 sent to committee. The FAC committees reported to EC 05/02/17.  
| 09/07/17 | Position of Ombudsman (2016-2017 11)                                | Returned 2/16/17 to Committee by Senate | FAC, RUPC 2016-2017 #22 sent to committee. The FAC committees reported to EC 05/02/17.  
| 9/19/17  | Referral 2017-2018 006 Classroom Observation of Probationary and Temporary Faculty Who Have Not Earned Rights Under Collective Bargaining Agreement | FAC, RUPC 2016-2017 #22 sent to committee. The FAC committees reported to EC 05/02/17.  
| 9/20/17  | Referral 2017-2018 007 UPRC Task Force Recommendations to Change University Handbook | FAC, RUPC 2016-2017 #22 sent to committee. The FAC committees reported to EC 05/02/17.  


RESOLVED: That the Academic Senate express its conviction that an open search process for campus presidents is the most appropriate; and be it further

RESOLVED: That the Academic Senate strongly urge the CSU Board of Trustees to conduct an open search to fill the presidential vacancy at CSU, Bakersfield.

RATIONALE: It is the judgment of the Senate that the reason for closed searches cited most often—the desire to have a robust candidate pool—does not outweigh the following problems associated with a closed search process:

- A closed process is inconsistent with university values of transparency and full participation in decision-making.
- There is an unequal approach to presidential searches relative to other important positions on campus.
- Candidates are unable to get a more broad introduction to CSUB and the Bakersfield community.
- Feedback on candidates comes from a very small subgroup of campus and community constituents. This is especially worrisome given our desire to mount our first capital campaign to coincide with our upcoming 50th anniversary (in 2020).
- A closed process compromises the authority of the successful candidate, who will inevitably be considered by many to be a representative of the Board of Trustees rather than the legitimate campus leader.

Furthermore, this resolution is consistent with previous CSUB Academic Senate resolutions.

Distribution List:
CSU Board of Trustees
Chair, ASCSU
Campus Senate Chairs
President, CSSA
President, CSUB ASI
President and Executive Director, CSUB Alumni Association
CSUB President’s Advisory Council
President CSU Staff Forum
RESOLVED: That the Academic Senate of California State University, Bakersfield (CSUB) urge the CSU Board of Trustees to continue to have finalists for campus presidencies meet with campus constituencies in on-campus visits as a part of the selection process except in those rare cases when there is consensus among the members of the campus Advisory Committee to the Trustees Committee for the Selection of the President that the campus would be better served by forgoing campus visits by one or more finalists, and be it further,

RESOLVED: That this resolution be distributed to Chancellor Reed, the CSU Board of Trustees, the Council of Senate Chairs and the Academic Senate of the California State University.

Rationale: The Board of Trustees has changed the policy on the selection of presidents. Historically, finalists in presidential searches have visited the campus for which they were candidates and have held targeted meetings with administrators, faculty and staff and also held open forums for the campus community.

The loss of campus visits by finalists provided for in the proposed policy changes would greatly diminish the role of the campus community in the presidential selection process by eliminating the ability of candidates to meet all members of the campus community, including administrators, faculty, staff, students and community members, who enhance candidates’ understanding of the issues and challenges they might face in the role.

Campus presidents are presented with a wide variety of difficult challenges, and clearly the California State University should take advantage of any opportunity to allow new presidents to build support in their respective communities. Arriving on campus without having the support and legitimacy provided by such a process would put the chosen candidate at a significant disadvantage in building a successful transition.

APPROVED BY THE ACADEMIC SENATE ON OCTOBER 6, 2011
SENT TO CHANCELLOR REED, CSU BOARD OF TRUSTEES, COUNCIL OF SENATE CHARIS AND THE ACADEMIC SENATE OF THE CSU ON OCTOBER 7, 2011
Board of Trustees Policy for the Selection of Presidents

Responsibility for Appointment of Presidents

The Board of Trustees of the California State University, in partnership with the Chancellor, is responsible for the recruitment, selection and appointment of CSU campus presidents. There is a deep commitment throughout the process to the principles of consultation with campus and community representatives and diversity. The ultimate decision and responsibility for the transition of executive leadership rests with the Board. The Chancellor designates staff to support the process.

The Trustees Committee for the Selection of the President

The Chair of the Board appoints a Trustees Committee for the Selection of the President (TCSP) for any campus with an impending vacancy. The TCSP is composed of the Chair of the Board, four Trustees, and the Chancellor. The Chair designates a Trustee as chair of the TCSP.

The TCSP determines the attributes desired for a successful candidate, approves the final campus and job descriptions, and any advertising copy, and reviews and interviews candidates. Although the TCSP is the ultimate body to make the final decisions, including the advancement of candidates to the full Board, the process is to be conducted in a manner that includes the campus representatives. The Chancellor may indicate his or her ranking of final candidates before the Board. The Board Chair and the Chancellor may use executive search firms to assist on specific tasks related to the selection process. The Chancellor is responsible for background and reference checks of the final candidates advanced to the Board.

The Advisory Committee to the Trustees Committee for the Selection of the President

The Chair of the Board also appoints an advisory group to the TCSP, known as the Advisory Committee to the Trustees Committee for the Selection of the President (ACTCSP). The ACTCSP is composed of the Chair of the Academic Senate on the campus, two faculty representatives selected by the campus faculty, one member of the campus support staff selected by the staff, one student selected by the duly constituted representatives of the campus student body, one member of the campus Advisory Board selected by that board, one alumnus/alumna of the campus selected by the campus Alumni Association, and one Vice President or academic Dean from the campus, and the President of another CSU campus selected by the Chancellor. Each of the campus representatives shall be determined according to procedures established by the campus. If the campus has a standing policy on campus representation to the ACTCSP that does not call for open election by each constituency, that policy shall be reviewed at the start of a new presidential search, and ratified or amended. The Chair of the Board or the Chancellor may appoint up to two additional members from constituent groups to the ACTCSP to strengthen its capacity to cope with the complex requirements of a specific search, including diversity of the campus, the service area or the state.

The ACTCSP provides advice and consultation regarding the position and campus descriptions and any advertisement of the position. Members of the ACTCSP may also suggest potential candidates with the leadership qualities, administrative ability, academic qualities and other talents appropriate to the position. The ACTCSP reviews and comments on all candidate applications, participates in candidate interviews and the deliberations that
lead to the selection of the final candidate(s). The consultative procedures are to be
conducted in a manner designed to generate confidence in the selection process and garner
local support for the eventual appointee.

Confidentiality and Professionalism

To ensure that the search process respects the professional needs of candidates and is
conducted with integrity, strict confidentiality must be maintained by members of the TCSP
and the ACTCSP, the Chancellor and staff. Only the Chair of the TCSP or the Chancellor will
act as spokesperson for the committees during the presidential search process. After
providing a notice of violation and an opportunity for a meeting, the Chair may dismiss a
member of the TCSP or the ACTCSP if confidentiality is determined by the Chair to have
been violated, or if the behavior of a member is determined by the Chair to have been
unethical, unprofessional, disruptive to the conduct of business, or if a member is
determined by the Chair to have ignored or failed to follow these rules and procedures.

The Presidential Selection Process

The TCSP meets initially, together with the ACTCSP, to discuss the needs of the campus,
and the desired attributes of the new President. The committees also receive information
from the campus and the community on these subjects. After these initial sessions,
advertising copy is developed, candidates are invited to submit applications, and a broad
pool is developed. The Chancellor and the Chair of the TCSP confer and evaluate whether
any additional internal CSU candidate(s) is/are a good fit for the position to be added to the
pool and considered for the position. The TCSP and the ACTCSP then meet again, review all
candidates and decide whether to interview internal candidates, internal and external
candidates, or external candidates. After consultation with the TCSP and the ACTCSP, the
Chancellor and the Chair of the TCSP determine whether to schedule campus visits, which
are optional, or to schedule campus visits on a modified basis, depending on the
circumstances of the search.

Deviations from These Procedures

The Board of Trustees will normally confine itself to the names presented by the TCSP. In
rare instances and for compelling reasons, the Board reserves the right if, in its judgment,
circumstances warrant to depart from the recommended candidate(s) or from the
procedures outlined in this policy.

Adopted September 20-21, 2011
CSU Board of Trustees
Resolved: That the California State University, Bakersfield Academic Senate calls for open and transparent search processes for the four CSU presidential searches in 2015-16, in which finalists' names are publicly announced and official campus visits for them are scheduled; and be it further

Resolved: That this resolution be distributed to the Chair of the Board of Trustees, the Chancellor, the Chairs of the 2015-16 Trustees Committees for the Selection of the President (TCSPs), the Academic Senate CSU and campus senate chairs.

Rationale

In 2015-16, the California State University will conduct searches for new presidents at four campuses, Sonoma State University, San Jose State University, CSU Channel Islands and CSU Chico. CSU presidential searches are governed by the Board of Trustees Policy for the Selection of Presidents. The Trustees Committee for the Selection of the President (TCSP) recommends final candidates to the Board. The campus Advisory Committee to the Trustees Committee for the Selection of the President (ACTCSP) participates in the search process, including interviews and deliberations that lead to the selection of a final candidate(s). On the one hand, the policy expresses a welcome “deep commitment” to consultation with campus and community representatives. On the other hand, rather than mandating an open search process, the policy provides that the Chancellor and the Chair of the TCSP together decide whether to schedule campus visits for presidential finalists.

The California State University, Bakersfield Academic Senate strongly urges that campus TCSPs conduct open and transparent search processes. Forgoing announcing finalists' names publicly and scheduling official campus visits for them would mean less transparent search processes and less confidence in the outcomes on the part of the university community and the public. The thoughts of CSU Sacramento’s new president are instructive in this regard. In his Fall 2015 Address, President Robert S. Nelsen frankly expressed his dislike for the search process for new presidents. He spoke to the absence of an on-campus interview and who actually selects the president. In his words, “I hate that I didn’t get the opportunity to meet all of you during the search and that I am only meeting you now. And I don’t like it that you are only meeting me now and that the huge majority of you had no say in whom [sic] your next president would be.” (http://csus.edu/sacstatenews/Articles/2015/08/documents/FallAddress2015_AsPrepared.pdf)

Meaningful consultation means open campus visits where all members of the university community have the opportunity to meet finalists and ask them questions in a public forum. Such visits give the university and public insight into finalists' knowledge of the campus and their ability to unify and lead students, faculty, staff and administrators. They also give finalists insight into the university community they aspire to lead.

Approved by the Academic Senate on October 8, 2015
Sent to the President as information on October 9, 2015
RESOLVED: That the Academic Senate recommend that the President approve renaming of the CSUB AV Center to CSU Bakersfield Antelope Valley.

RATIONALE: The Budget and Planning Committee of the Academic Senate has reviewed the proposal and finds it to fiscally sound, and to have no negative implications for allocation of resources.

Distribution List:
President
Provost
AVP Academic Programs
CSUB AV Dean
MEMORANDUM

DATE: September 11, 2017

TO: Dr. Jenny Zorn, Provost

FROM: Dr. Randy Schultz
Dean, CSU Bakersfield Antelope Valley

SUBJECT: Proposed name change

PROPOSAL:

That the Academic Senate recommend to the President that the “CSU Bakersfield Antelope Valley Center” be renamed “California State University, Bakersfield Antelope Valley.” Additional versions of the name would be: “CSU Bakersfield Antelope Valley” and “CSUB AV”

RATIONALE:

Currently the official name of the Antelope Valley site is California State University, Bakersfield Antelope Valley Center. It is also referred to as CSUB-AV, CSUB Antelope Valley Center and the Antelope Valley Center. Antelope Valley Center is abbreviated to AVC which are the same initials as the local community college: Antelope Valley College. AVC is the well-established local name for the Community College. This name change will reduce the confusion between the two entities and clearly establish the link between CSU Bakersfield and the Antelope Valley region. It will also bring the name into parallel alignment with the name California State University, Bakersfield.
Memorandum

DATE: September 12, 2017

TO: Deborah Boschini, Chair, Academic Senate
c: Horace Mitchell, President
    Randy Schultz, Dean, CSU Bakersfield Antelope Valley Center

FROM: Jenny J. Zorn, Provost and Vice President for Academic Affairs

RE: Request for Name Change

Please find attached the memorandum from Dean Randy Schultz requesting the "CSU Bakersfield Antelope Valley Center" be renamed "California State University, Bakersfield Antelope Valley" for review and consideration by the Academic Senate. I support this request and appreciate the Academic Senate’s consideration. Please feel free to contact Dean Randy Schultz for questions or clarification.
RESOLVED: That the Academic Senate recommend that the President approve the Integrated Teacher Education Program.

RATIONALE: The Budget and Planning Committee of the Academic Senate has reviewed the proposal and finds it to be fiscally sound, and to have no negative implications for allocation of resources.

Distribution List:
President
Provost
AVP Academic Programs
SSE Dean
CAFS Department Chair
Special Education Program
MEMORANDUM

To: Academic Affairs Committee, Academic Senate

From: Dr. Yeunjoo Lee, Professor of Special Education Program  
Dr. Christie Howell, Associate Professor, ITEP Grant Co-investigator.

cc: Dr. Elaine Correa, Professor and Chair,  
Child, Adolescent, and Family Studies Department

Date: August 28, 2017

Subject: Approval for an Integrated Teacher Education Program (ITEP).

We would like to inform the Academic Senate of the new ITEP Program in the Child, Adolescent and Family Studies Department (CAFS) in collaboration with the Special Education program (SPED). CAFS and the SPED were awarded a grant to develop an Integrated Teacher Education Preparation Program (ITEP) by the California Commission on Teacher Credentialing (CCTC) in December, 2016. With the support of the grant award, the project faculty team developed course outlines for the ITEP programs and obtained approvals from each department and the SSE curriculum committee.

The ITEP is an accelerated program in which the students can complete 5 years of work in 4 years. At the completion of 4 years of study, the students will have earned a BA in CAFS and complete courses for a special education teaching credential in either the Mild/Moderate or Moderate/Severe designations. CSUB currently offers an ITEP program in collaboration with the Liberal Studies department. The CAFS ITEP program will add additional channel for undergraduate students to work toward a special education teaching credential. It will alleviate a severe shortage of special education teachers in the CSUB serving area.

The proposed ITEP was approved by the SSE curriculum committee during Spring, 2017. The program faculty in both programs met with Dr. Vernon Harper on multiple occasions to discuss an appropriate approval process for the program. It was concluded that no formal approval process is needed because a “credential” is added to a degree program (See attached, http://www.calstate.edu/app/documents/acadprogramapprovalreqts.pdf). The document in the link indicated that there is “No Notification or Approval Required” for a credential program. Dr. Harper requested the programs to inform Academic Senate of the new
ITEP program.

Please feel free to contact us if you have any further questions or need more information. Thank you in advance for your time.

**Attached with this document** are the following files:
- Memo from the SSE Curriculum Committee (dated April 5, 2017).
- Academic Program Approval Requirements.
SSE Curriculum Committee
Minutes

Date April 5, 2017,
11 a.m. – 12 p.m.

Members: G. Commuri, R. Dugan, S. Nege, R. McCleary, L. Vega, [quorum]
Z. Hays (in Class), K. LaGue (Comm. Meeting),
J. Miller (in Class)

Guests: E. Correa, C. Howell, Y. Lee,

1. COMMITTEE UPDATES

Expiring Terms for half of the committee: Criminal Justice (Z. Hays), Political Science (G. Commuri, renewing), Social Work (R. McCleary, renewing), Teacher Education (K. LaGue).

New Department—Child, Adolescent, and Family Studies—will name a representative to the Committee (E. Correa).

SSE Committee Co-Chairpersons Elected, with G. Commuri and R. Dugan, replacing L. Vega and co-chairing due to sabbatical leave for R. Dugan (fall semester 2017).

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<tr>
<th>Name</th>
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<tr>
<td>M. Suleiman (on leave)</td>
<td>Advanced Educational Studies</td>
<td>May 30, 2018</td>
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<tr>
<td>Zachary Hays</td>
<td>Criminal Justice [?]</td>
<td>May 30, 2017</td>
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<tr>
<td>Josh Miller</td>
<td>Physical Education &amp; Kinesiology</td>
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<td>Luis Vega</td>
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<td>Rhonda Dugan</td>
<td>Sociology</td>
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<tr>
<td>Kristina LaGue</td>
<td>Teacher Education [?]</td>
<td>May 30, 2017</td>
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<tr>
<td>E. Correa (TBD)</td>
<td>Child, Adolescent, Family, Studies</td>
<td>New Department</td>
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</tbody>
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2. APPROVAL OF MINUTES --

a. Minutes of February 15, 2017

Motion (Commuri) / Second (Dugan) /Approved Unanimously.

3. CHILD, ADOLESCENT, AND FAMILY STUDIES AND SPECIAL EDUCATION ITEP CREDENTIAL

The CAFS and EDSP Departments have received a grant from the California Commission on Teacher Credentialing (CCTC) to create an Integrated Teacher Education Program (ITEP), which will offer a blended, teaching credential involving both departments. The accelerated program will be completed in four (4) years, consist of 127 semester units, use equivalent courses from both programs to increase efficiency, and have minimum grade point average requirements (GPA >
2.67). Students will be able to complete either (a) a CAFS major with a special education credential (CSPED) and/or a CAFS major and a special education credential with an early childhood special added authorization, which can add an extra semester.

The ITEP Credential will have a fail-safe process (i.e., equivalency of courses) for students who may wish to withdraw from the accelerated program and only complete the BA in CAFS. ITEP Credential quality will be maintained through minimum GPA and also by making students accountable for passing state tests for teachers. The program will be resource-neutral by using existing courses, will continue to exist beyond the grant time, will consist of student cohorts between 10-20 per year, and students will receive ongoing academic advising to ensure a four-year graduation time. This program will further contribute to the statewide four-year graduation initiative.

Support criteria for the Integrated Teacher Education Program (ITEP) Credential consists of the following:

* **Title V** support for ITEP and how it should be defined (§ 40520), as well as total unit requirements to fall between 120-135 semester units (§ 40521), [http://www.calstate.edu/app/policies/Title_5_40520-23-itp.pdf](http://www.calstate.edu/app/policies/Title_5_40520-23-itp.pdf).
* **Chancellor’s Office approval exemption** if ITEP is less than 135 units, is not a new degree or concentration, and does not need new support mode (“Review of Integrated Teacher Education Programs” document, Chancellor’s Office Memo, issued 12/22/2016), [http://www.calstate.edu/app/documents/itep-guidance.pdf](http://www.calstate.edu/app/documents/itep-guidance.pdf).
* **Existing ITEP programs at other CSU campuses**, Chico, Fresno, Long Beach, Monterey Bay, Northridge, San Marcos (see attachment).
* **In lieu of a minor**, which is now optional at CSUB, students in the ITEP can devote the extra units to the credential ([Senate RES 151613](https://learningspolicyinstitute.org/product/coming-crisis-teaching)).
* Supporting Documentation Attached.

Motion (McCleary) / Second (Dugan) /Approved Unanimously, including proxy votes by absent members.
### Academic Program Approval Requirements

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<th>Chancellor’s Office Approves</th>
<th>Notify Chancellor’s Office</th>
<th>Notification via Degrees Database Only</th>
<th>No Notification or Approval Required</th>
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</thead>
</table>
| **New Program Proposals**, including projections | Before adding new concentrations, options, or emphases, specific information is sent to the Chancellor’s Office, including exact titles, course list, CSU Degree program codes | Changes in unit requirements for degrees (as long as a bachelor’s does not exceed Title 5 maximum) | Certificates  
Add  
Discontinue  
Change |
| **Pilot Conversion to Regular Program Proposals** | Pilot Proposal—notification is sent prior to implementation. | Degree Program Admission Suspension and/or Reinstatement | Minors  
Add  
Discontinue  
Change |
| **Proposal to elevate options and concentrations to full degree major programs** | 4 + 1 Degrees: Two programs such as a Bachelor’s + Master’s degree may be linked in an accelerated “blended” route to a graduate degree. E-mail notification + update to Degrees Database. | Reasonable (minor) modification of Campus-Specific Degree Title or Concentration Title. | Department Name Changes |
| **Proposal to convert special sessions programs to state support** | Degree Program Discontinuance: Campuses with approved discontinuation policies may discontinue programs without prior Chancellor’s approval. Notification + update to Degrees Database. | Degree Program change to Obsolete status: used when there are no more students in a discontinued program. | Credentials  
Add  
Discontinue  
Change |

### CSU Campuses

Bakersfield  
Channel Islands  
Chico  
Dominguez Hills  
East Bay  
Fresno  
Fullerton  
Humboldt  
Long Beach  
Los Angeles  
Maritime Academy  
Monterey Bay  
Northridge  
Pomona  
Sacramento  
San Bernardino  
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San José  
San Luis Obispo  
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<th>Notification via Degrees Database Only</th>
<th>No Notification or Approval Required</th>
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<tbody>
<tr>
<td>Proposal to add a self-support counterpart of a previously approved state-support degree program</td>
<td></td>
<td>Concurrent Degrees: contact the CO for issuance of a unique CSU degree code for concurrent degrees.</td>
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<td>Proposal to change a degree title or suggest a new CSU degree reporting code</td>
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<td>Proposal to change a CSU degree designation (e.g., BA to BS, MA to MS)</td>
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<td>WASC substantive change</td>
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<td>- Degree Authority</td>
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<td>- Off-campus &gt; 25 miles</td>
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<tr>
<td>- ≥ 50% online</td>
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