ACADEMIC SENATE EXECUTIVE COMMITTEE

MINUTES

Tuesday, August 29, 2017

10:00 – 11:30 AM EDUCATION 123

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), J. Millar, M. Slaughter, A. Hegde, J. Zorn, M. Rush, C. MacQuarrie, J. Tarjan

1. Call to Order - meeting called to order by Chair, D. Boschini

2. Announcements and Information

   Members expressed interest in starting future Executive Committee meetings at 9:30 to allow more time to conduct business. Confirmation is pending a room reservation change.

3. Approval of Minutes

   May 18, 2017 B. Hartsell moved to approve, J. Millar seconded. The Minutes were approved.
   August 14, 2017 B. Hartsell moved to approve, J. Millar seconded. The Minutes were approved.

4. Approval of Agenda

   Approved as amended, with the chair given permission to address by priority, and defer other items.
   a. BAS (CFO) as ex-officio non-voting member of Budget and Planning Committee
   b. IRB and IAUC - Approval of recommendations
   c. Invitation of Guest Speakers
   d. Article 20.37 Award Assigned-Time
   e. ITAC Report
   f. Professional Development Certificate BPA – (handout)
   g. EO 1100 and EO 1110 General Education Breadth Requirements (hand out)

   Bruce Hartsell moved to approve amended agenda. All approved.

5. Continued Items

   a. Update Log – items carried from 2016-2017

      Resolutions 161719 and 161720 will be taken up in first AAC, AS&SS, BPC, and FAC meetings. A. Hegde motioned that the two above resolutions stay in committees as decided last year, and then the process can be changed to refer one resolution to one committee in future. B. Hartsell seconded. Motion approved.

      Referral 2015-2014 004 Combined with referral 2016-2017 #25 Recovery of Facilities and Administration Costs. It may be related to whether outside groups can rent the facilities. A. Hegde, BPC Chair will investigate history and work through committee.

      Referral 2016-2017 #22 Recusal from Discussion and Voting on RTP Committee. New FAC Chair, M. Rush was provided with situational background information. The
resolution is to examine service at two levels whereby one is not reviewing the same files at two levels. The suggestion is to consider allowing service at two levels that don’t conflict, if that’s possible.

RES 161711 Position of Ombudsman – The current position represents students. The resolution pertains to whether there a need for faculty ombudsman. Senate didn’t support the position. The question is whether there is a need given existing resources. Although the Committee on Professional Responsibility (CPR) is a resource for faculty conflicts, it hasn’t been able to solve some conflicts, and the committee is not being used to the extent that the committee had no activities to report last year. Some minority faculty members voiced a need. J. Millar stated the need for neutral, informal, and confidential person for faculty concerns.

For new Standing Committee Chairs, find discussion on referrals in committee minutes and/or resolution folder in AS Office. Also, sometimes a referral comes forward and then another larger issue comes forth. D. Boschini said if it’s related and urgent, then Committee can address a broader scope than the original referral anticipated Chairs were encouraged to work with members to make quorum so items can move quickly through committees.

R. Schultz, Dean of CSUB Antelope Valley will be submitting a Name Change Request for Antelope Valley campus.

b. General Faculty Meeting (August 23, 2017) Comment Cards – D. Boschini is scheduled to meet with the Provost today to share comments that were submitted. Many questions were submitted about English students’ writing competency.

c. Update on Searches (Provost Zorn)
   i. The search for a new President will be a closed search. D. Boschini said this issue requires Senate attention. The topic will come up in Senate open forum. Then, if it’s the Senate’s will, the Executive Committee can draft a resolution and bring to Senate and can also refer to the Academic Senate of the CSU as well.
   ii. J. Zorn reported that Dean searches are complete, and there is an Associate Dean Search for Associate Dean of NSM&E.

d. Budget transparency and analysis
   i. Specific items – D. Boschini is meeting with the Provost today to address what we can do to make sure that when the University Strategic Planning Committee meets, we have completed our process of funneling priorities to the Provost. When she meets with University Strategic Planning Committee, she incorporates all of our input. After D. Boschini meets with Provost today as a preliminary, then she will meet with BPC Chair A. Hegde to identify priorities and get input so people will feel they are being heard.
6. DISCUSSION ITEMS
   a. Decision Tree for participation and input on Budget Process
      i. Be prepared for Provost; top of hierarchy
      ii. Consider adding Business and Administrative (BAS) CFO as ex-officio non-voting member of Budget and Planning Committee (BPC). This requires amending the Academic Senate By-laws to expand membership of BPC. EC sent a referral to BPC. In the meantime, extend invitation to BAS CFO T. Davis to BPC meetings.
   b. Institutional Animal Care & Use Committee (IACUC) - GRaSP recommendation, Amber Stokes/Biology (three-year term). B. Hartsell moved to approve Amber Stoke to IACUC. J. Millar seconded. Approved.
   c. Institutional Review Board for Human Subjects Research (IRB/HSR) Consider IRB recommendations:
      (2) Non-scientific/humanistic concerns
         Reappoint Nate Olson/Philosophy & Religious Studies two-year term (June 2017-June 2019)
         Reappoint Chandra Commuri/Public Policy & Administration two-year term (August 2017-2019)
      (1) Scientific concerns
         Approve Marianne Wilson/Psychology two-year term (August 2017-August 2019)
      (2) Alternates
         Approve Anne Duran/Psychology two-year term (August 2017-August 2019)
         Approve Steve Suter/Psychology two-year term (August 2017-August 2019)
         D. Boschini asked for need for discussion on individual candidates. B. Hartsell moved to approve all recommendations. No one opposed. All approved.
   d. Invitation of speakers/guests to Senate meetings 2017-18
      D. Boschini suggests EC develop a schedule of campus vice presidents to speak at Executive Committee and/or full Senate meetings. D. Boschini advised when inviting speakers, inform them that they need to be faculty-focused in their presentations.
   e. Call for Applications 20.37 Award – The award is to recognize exceptional service with re-assigned-time. Faculty applies to EC for additional assigned time with their rationale.
      (1) one three-unit release Award left-over from last year, due by mid-September for Spring 2018)
An EC sub-committee has been doing this each year. B. Hartsell and M. Slaughter are willing to serve on the committee. After identifying individuals who cannot appropriately serve, members asked B. Hartsell to ask M. Rush to serve on sub-committee.

f. ITAC Meeting Report - J. Tarjan discussed (handout) notes from a meeting he attended. D. Boschini asked J. Tarjan meet with F. Gorham about faculty-related issues he raised in his report. J. Tarjan will initiate the meeting.

g. Professional Development Certificate – (handout) BPA brought a proposal for Student Professional Development Initiative (SPDI) to Senate for approval. It is a stateside program to prepare students for career readiness: resume building and interview skills. The proposal includes three new one-unit courses. EC referred to AAC, and BPC.

h. EO 1100 and EO 1110 General Education Breadth Requirements (hand out). These may affect GE and GWAR. Provost said the task force has met several times. People are upset about the timeline. The broader issue is creation of academic policy without AS CSU weighing in. Trustees created the order, not Faculty. D. Boschini will ask P. Newberry/GECCo Faculty Director to come to the Senate meeting on Thursday.

7. **AGENDA ITEMS FOR August 31, 2017 SENATE MEETING** (Certain Time 11:15 a.m.)
   
   Announcements
   
   Orientation to Service on the Academic Senate
   
   Consent
   
   Old Business
   
   New Business
   
   Ratify Standing Committee 2017-2018 Members

8. **COMMENTS FROM THE FLOOR**