ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, August 28, 2018
10:00 a.m. – 11:30 a.m.
SCI III Room 100

Present: D. Boschini (Chair), A. Hegde (Vice Chair), J. Millar, J. Tarjan, M. Rush, E. Correa, B. Street, M. Danforth, J. Zorn

1. CALL TO ORDER
   D. Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • Standing Committee rosters, schedule, and locations (Handout) This year there were people who didn’t get their first preference because there were more people than positions available. Next year the form will query why a committee is of interest and/or the expertise one may bring to the committee due to experience. Standing Committee meetings are open.
   • PeopleSoft to Blackboard course and roster functionality (Handout) Rosters will be automatically populated into Blackboard per F. Gorham.
   • J. Tarjan thanked the Chair, Vice Chair, and Provost for the General Faculty meeting.

3. APPROVAL OF MINUTES
   E. Correa moved to approved and B. Street seconded. Minutes of May 15, 2018 Summer Senate approved.

4. APPROVAL OF AGENDA
   New discussion items:
   • Interim Administrative Appointments
   • Ability of faculty on sabbatical to serve on Retention, Tenure and Promotion (RTP) Review Committee.

   M. Rush moved to approve amended agenda. J. Millar seconded. Agenda approved.

5. CONTINUED ITEMS
   a. Log is pending new items. It’s more problematic to carryover than to start fresh. There is no formal process to notify the person who originated the issue with the outcome. There is a need for an Executive Committee log that tracks an issue from agenda to referral and informs the person who brought it up.
   b. Financial and strategic planning transparency and faculty participation in budgeting process – Comparison data is a challenge because it’s not being updated automatically. Pre-BPC meeting of D. Boschini, A. Hegde, B. Street, J. Zorn, and T. Davis scheduled for 8/31 to transition committee members about the finance/budget calendar actions.
6. **DISCUSSION ITEMS**
   a. President attendance at Senate meeting - Schedule to engage in conversation with the Senate on items being worked through rather than giving a presentation.
   b. Results of Faculty Survey – departments removed. Data is not to be shared. EC members to review and be prepared to discuss next meeting. Next year, omit Department from survey.
   c. Interim Administrative Appointments – J. Zorn reminded the committee that interim administrator candidates were interviewed before she decided on current appointments. J. Mimms is retiring. Academic Affairs will conduct a national search for her replacement. Internal candidates may apply. An off-campus interim will be appointed. All the EC members are in favor of J. Zorn’s approach.
   d. Faculty on sabbatical to serve on RTP Committee - The concern is the interpretation. It’s the administration’s interpretation of policy that comes from the Chancellor’s Office. The CFA was asked for their interpretation. Faculty cannot be asked by Administration to serve and faculty cannot ask to serve. The issue was referred to FAC for research and discussion whether this issue is something for the Senate to decide.
   e. Faculty Hiring – strategic planning and budget. It’s not clear how the $5M has been prioritized with respect to Resolution 171809 *Continuation of Faculty Hiring Initiative* since the University Strategic Planning and Budgetary Advisory Committee acknowledge faculty hires as the #1 priority. It will be a discussion for BPC to look at difference between faculty and staff money distribution, faculty to be more of the baseline budget, and an examination of the types of expansion hires in recent years.
   f. Director of Academic Programs is ex-officio on two Standing Committees – This has been an issue for many years. The concerns are whether there a hole in AAC if the Director of Academic Programs is omitted from AAC membership and whether to reduce the AAC size. It is a Handbook change to the Bylaws issue; membership on a standing committee. The committee referred the item to AAC.
   g. Handbook Update (Deferred)
   h. Faculty Marshals (Deferred)

7. **AGENDA ITEMS FOR SENATE MEETING AUGUST 30, 2018** (Time Certain 11:00 a.m.)
   - Announcements
   - Senate Orientation
   - Consent Agenda
   - New Business
   - Old Business

8. **COMMENTS FROM THE FLOOR**
   * Changes to the University Handbook