ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, December 5, 2017
09:30 a.m. – 11:00 a.m. SCI III Math Library

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), M. Slaughter, A. Hegde, J. Millar, J. Tarjan, J. Zorn

Absent: M. Rush, C. MacQuarrie

1. CALL TO ORDER
D. Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • M. Rush is absent because she is interviewing candidates on behalf of her department chair.
   • C. MacQuarrie is absent because he’s picking up his daughter from school as part of precautionary evacuation call due to fires.
   • Someone with a potential conflict of interest self-nominated to the Academic Administrator Review Committee. Members agreed to add the issue to the agenda.

3. APPROVAL OF MINUTES
B. Hartsell moved to approve minutes from 11/30/17. M. Slaughter seconded. Approved.

4. APPROVAL OF AGENDA
Addition topics under Discussion Items: Election update, and Tenure Track Counselor

5. CONTINUED ITEMS
Financial transparency and faculty participation in budgeting process- D. Boschini and A. Hegde attended the University Strategic Planning and Budget Advisory Committee (USP/BAC) meeting December 4, 2017. D. Boschini reported that the transparency portion has improved with more information now available on the website. A. Hegde reported that the Faculty Hiring Initiative with $2million was accepted as the top priority. The $2 million is not enough, but it is an attempt to close the gap. D. Boschini will write an end-of-the-semester statement to faculty. We asked for comprehensive financial data, and we still have a way to go.

   a. Handbook Updates – Proposed changes to Handbook resulting from Senate approval of RES 171813 Faculty Participation in Budgetary Matters requires a vote and then the Constitution changes can take place. (Estimated completion in February)
   b. Advising Concerns – D. Boschini reported that the list of questions developed by FAC & AS&SS was sent to Provost. There will be different surveys, including one for students. The Provost is bringing in a consulting firm to help implement best practices.
c. Graduation Check and Enrollment Management – The most recent Grad check Report was distributed via Outlook Executive Committee Group. EC is to revisit numbers, comparing December plan and January results.

d. ROTC at CSUB – B. Hartsell moved to dispense of topic. New programs need to be faculty-driven and go through the established process to then get on Academic Master Plan. There is insufficient support from faculty at this time. J. Tarjan seconded. Approved.

6. DISCUSSION ITEMS

a. EO 1110 implementation process - D. Boschini introduced the discussion. The Academic Senate Bylaws on Standing Committees, Section 4, specify that the Academic Affairs Committee (AAC) is the curriculum committee for university programs, among other things. For any inter-disciplinary program, AAC is the curriculum committee (CC). D. Boschini formally referred the issue to AAC to examine the all-university impact of EO 1110. The charge is for AAC to assure that implementation of both Math and English aspects of EO 1110 are appropriately coordinated throughout the university.

b. Concentration Proposal for Engineering and Energy (hand-out) – The new emphasis in Engineering Sciences was referred to BPC and AAC for review before it comes to Senate for approval.

c. Elections Update – There are vacancies for Academic Administrative Review Committees. The objective is to have a fair process with a breadth of representation, which includes faculty representative from each school. Members are to sign a confidentially agreement because the committee deliberations are a personnel matter and cannot be divulged outside of committee. A referral was sent to FAC to add a provision that any administrator has a right to veto a person for bias to avoid conflict of interest.

7. AGENDA ITEMS FOR SENATE MEETING (Time Certain 10:45 a.m.)

Announcements

F. Gorham - Classroom Task Force report.
Members agreed to set a new protocol whereby speakers’ time limit is 8-10 minutes for presentation and 5-7 minutes for Q&A.

Consent Agenda

Old Business

a. RES 171807 Amendment to Classroom Observation Policy *

New Business

8. COMMENTS FROM THE FLOOR

* Changes to the University Handbook