ACADEMIC SENATE EXECUTIVE COMMITTEE

MINUTES

Tuesday, September 19, 2017

9:30 – 11:00 AM SCI III Math Library

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), M. Slaughter, A. Hegde, J. Zorn, M. Rush, C. MacQuarrie, J. Tarjan

Absent: J. Millar

Guest: J. Dirkse

1. **CALL TO ORDER** – D. Boschini called the meeting to order.

2. **ANNOUNCEMENTS AND INFORMATION**

   For all Senate Executive Committee (EC) meetings, except those dates with President Mitchell, EC will meet 09:30 – 11:00 in Science III 2nd floor “Math Library” on these dates:

   - September 19
   - October 3, 17
   - November 14, 28
   - December 5
   - January 30
   - February 27
   - March 20
   - April 3, 17
   - May 1, 8

   **EC meetings including President Mitchell remain 10:00-12:30 EDUC 123:**
   - Oct 31
   - January 23
   - February 13

3. **APPROVAL OF MINUTES**
   Hartsell moved to approve. C. MacQuarrie seconded. Approved.

4. **APPROVAL OF AGENDA**
   Hartsell moved to approve. C. MacQuarrie seconded. Approved.

5. **CONTINUED ITEMS**
   a. Update Log – no change.
b. Update on Searches
   i. Associate Dean Search – NSM&E no update. The Call for Nominations to the search committee was made.
   ii. Presidential Search – D. Boschini received formal notification from the Chancellor’s Office to initiate an election for two faculty representatives to the Advisory Committee for the Trustee Committee for the Selection of the President. The results are due to CO by Oct 13. There was discussion on the closed-search process. D. Boschini requested that A. Hegde and J. Tarjan create a statement on behalf of the Executive Committee in the form of a Resolution to go before the full Senate with a packet of supporting documents.

c. Budget transparency and faculty participation in budgeting process – D. Boschini and A. Hegde are scheduled to present the proposed faculty involvement process and the calendar (hand-out) at the Academic Affairs Council meeting with the Provost, Deans, and other academic affairs administrators. BPC requested data from the Provost’s Office and the institution to help make decisions and transparency to all units available. The annual request will come in the form of a resolution through BPC. By-laws will change upon approval of the resolution. In the meantime, A. Hegde and T. Davis are scheduled to meet every other week, and the EC members are welcome to join.

d. UPRC Annual Report (handout from 08-29-17) and Recommendations. UPRC recommended corrections to the committee Charge and to their process. D. Boschini made the official referral to FAC: UPRC Task Force Recommendations to Change University Handbook. J. Zorn has already incorporated some of the recommendations.

e. Approval for Integrated Teacher Education Program (handout from 09-05-17) The program institutes 5 years of course work (4 teach + 1 credential) into four years. It is a curriculum-level interschool program housed in SS&E already worked through Academic Programs. There are no new courses created. A referral was made to BPC.

6. DISCUSSION ITEMS
   a. Max Units per Term – J. Dirkse presented data (hand-out), which revealed that students who take overloads do better. Historically that’s the case. Very few take overloads. EC reviewed last year’s committees’ discussion on quarter to semester maximum units and GPA requirements for permission to overload. D. Boschini requested that committees consider a resolution setting maximum units and minimum GPA requirements where students don’t have to petition to take unit overload.
   b. Antelope Valley Name Change CSUB AV (handout) – Letter request from R. Schultz and letter approval from J. Zorn. A referral was sent to Budget & Planning to expedite a resolution to approve the request.
   c. Appointments by Senate Executive Committee
      i. Nominations for the Student Access Working Group (SAWG) were approved:
         1. Maureen Rush
         2. Karen Ziegler-Lopez
ii. University Strategic Planning and Budget Advisory Council – J. Zorn recommended faculty members to be considered for the (1) vacant faculty representative position for a two-year term. The EC decided in the interest of drawing larger candidate pool, a Call for Interest will be issued with the requirement of a brief description of why the faculty member is interested and their suitable background.

d. Classroom Observation Policy – The policy needs to be revised from a workload perspective. There are many different types of classes, yet there aren’t the specialists needed to observe. A formal referral was made to FAC to craft a policy resolution applicable to all schools.

D. Boschini moved to extend time. Seconded. Approved.

e. College Republicans have a guest speaker coming to campus. It is not a university-sponsored event. It is a club event. Policy states that clubs need to demonstrate ability to pay for additional expense.

7. AGENDA ITEMS FOR SENATE MEETING (Certain Time 10:45 a.m.)
   Announcements –
   • Presidential Search
   • Approval for Integrated Teacher Education Program

Consent Agenda
Old Business
New Business

8. COMMENTS FROM THE FLOOR

M. Rush moved to adjourn.

Meeting adjourned at 11:20.