ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, May 1, 2018
09:30 a.m. – 10:00 a.m.
11:00 a.m. - 11:30 a.m.
Student Health Center, HCCR

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), A. Hegde, C. MacQuarrie, J. Millar, M. Rush, M. Slaughter, J. Tarjan, J. Zorn

1. CALL TO ORDER
D. Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
Special meeting with Dr. Zelezny – Other events where being scheduled through the President’s office for Dr. Zelezny to meet with students, administrators, and staff. Because of the unavailability of faculty on April 30, this time was available for faculty members of the Senate. Discussion ensued concerning the role and identity of Senate, the faculty, and the need to represent the separate faculty voice, which concerns purely faculty.

Call for Interest Standing Committees Update – Send second call to Faculty. B. Hartsell will look at Student Affairs membership.

3. APPROVAL OF MINUTES
All in favor of April 17, 2018 minutes. Approved.

4. APPROVAL OF AGENDA
B. Hartsell moved to re-order Agenda. Approved.

5. CONTINUED ITEMS
   a. Update Log
      RES 171818 Instructor Initiated Drop Policy (AAC, AS&SS) (Second Reading) * Members discussed several; issues related to this policy and agreed to remove the second reading of Instructor Initiated Drop Policy from the Senate agenda Old Business and inform the Senate in announcements at May 10th meeting.
   b. Financial and strategic planning transparency and faculty participation in budgeting process – comparison data. Friday’s University Strategic Planning and Budget Advisory Committee (USP/BAC) will be addressing that.
   c. New President Dr. Zelezny: Visit 10:00 – 11:00. Be willing to be flexible. Set a positive tone. These are ideas for Dr. Zelezny to think about for when she begins.
      i. J. Tarjan on Capital Campaign
      ii. M. Rush on Faculty Hiring
iii. B. Hartsell and M. Martinez on Diversity
iv. A. Hegde on Budget Transparency
v. D. Boschini on Shared Governance; budget as vantage point
d. Faculty Director GECCo decision is in the Provost’s hands. The Provost has an interview scheduled.

6. **DISCUSSION ITEMS**
a. Article 20.37 recommendations – B. Hartsell thanked J. Millar and M. Rush for their work on the review committee. The following five were top rated:
   i. Allison Evans
   ii. Kate Mulry
   iii. Yvonne Ortiz-Bush
   iv. Marie Stango
   v. Di Wu
B. Hartsell moved to approve the recommendations for Article 20.37 Assigned Time. C. MacQuarrie seconded. Dr. Zorn stated that she is happy to approve since all the recommendations are for outstanding faculty. There are 3 WTUs assigned to each awardee. The motion to accept the recommendations was unanimously in favor. B. Hartsell shared that applications revealed two issues: 1) Department workload and a lack of resources for accreditation, etc. 2) Whether a FERPer should be included in the invitation for 20.37 award. We may want to clarify before we go into another cycle.
b. Plan/timeline for Handbook updates – There is a draft of recommendation to renumber the existing Handbook. The Handbook Task Force is interested in bringing the recommendation to the Senate to approve the renumbering. The intent is to have a small committee work this summer to make sure all the resolutions passed during this year get included. At the first Senate meeting in the fall, update the Senate on the recommend updated Handbook, so far. Ask for the Senate’s agreement on the process to maintain the Handbook. All agreed it is a good plan to place on the Senate agenda.
c. Representation at Information Technology Advisory Council (ITAC) Meeting Wednesday May 9, 2:00 – 3:30. J. Tarjan described ITEC as a tech steering committee that brings ideas, sets priorities, and makes high-level policy. F. Gorham wants faculty representative to give input on classrooms. M. Slaughter is on IT Committee sub-committee and is available to attend. C. MacQuarrie wants to be part of the Canvas (Learning Management System) pilot.
d. Appointments for Fall – complete the following list of recommendations for consideration at the May 8 meeting,
   i. UPRC - EC selection of
      (1) Academic Senate Faculty Representative to a two-year term
   ii. University-Wide Teacher Education Advisory Committee (TEAC) - EC appoints
      (1) Academic Senate Faculty Representative to a two-year term.
   iii. Academic Petitions Committee – EC appoints
      (1) A&H Faculty Member for a three-year term, May 2018-May 2021
(1) BPA Faculty Member for a three-year term, May 2018-May 2021
iv. University Strategic Planning and Budget Advisory Council – Selected by the President in consultation with the EC
(1) Faculty Representative to complete an Alternate position 2017-2019
v. Intercollegiate Athletics Advisory Committee (IAAC)
(3) At-Large Faculty Members to complete a three-year term 2017-2020
   Junhua (Adam) Guo
   Michael Harville
   One more needed by next Tuesday
(2) At-Large Faculty Members for a three-year term 2018-2021
   Denise Norris
   Kyle Susa
   Check whether the IAAC requirement is for full-time faculty.
vi. Instructional Related Activities Committee (IRA) – Academic Senate appoints
(1) Faculty member to serve one-year term – ASI recommends
   Mary Slaughter
vii. Transportation Committee – appointed by the Academic Senate
(1) Faculty Member for a two-year term 2018-2020

7. AGENDA ITEMS FOR SENATE MEETING May 10, 2018 (Time Certain 10:45 a.m.)
AGENDA FOR FIRST SESSION (OUTGOING) 10:00 – 11:00
Announcements
- Commendations: President Mitchell, and Dr. John Dirkse. More information needed on Dr. Dirkse from the Math department. M. Rush will help gather it.
- Confirm the Graduates of the University
Consent Agenda
New Business
Old Business
   RES 171826 Fairness in Evaluation in Faculty Review, Handbook Changes (FAC) [Second Reading] *

AGENDA FOR SECOND SESSION (INCOMING) 11:10 – 11:30
Introduction of Members
Approval of Academic Senate Meeting Schedule 2018-2019
Election of Standing Committee Chairs
   Academic Affairs Committee
   Academic Support and Student Services Committee
   Budget and Planning Committee
   Faculty Affairs Committee

8. COMMENTS FROM THE FLOOR

* Changes to the University Handbook