ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, March 6, 2018
10:10 a.m. – 12:00 p.m. HOB 241

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), A. Hegde, J. Millar, M. Rush, M. Slaughter, J. Tarjan, J. Zorn

Absent: C. MacQuarrie

1. CALL TO ORDER

2. ANNOUNCEMENTS AND INFORMATION
   The Advisory Committee and the Trustee Committee for the Selection of the President met together last week. The announcement of the new President is expected on March 20, 2018.

3. APPROVAL OF MINUTES
   a. B. Hartsell moved to approve minutes from February 27, 2018. Seconded. Approved.

4. APPROVAL OF AGENDA

5. CONTINUED ITEMS
   a. Update Log – add REF 2017-2018 #20 In-Range Elevation to FAC section.

   b. Financial transparency and faculty participation in budgeting process – the Budget Forum ended positively, yet there is still a need for more information. There is interest in having faculty join the delegation going to Sacramento to speak with elected officials about the budget shortfall. D. Boschini is working with the Provost about the type and ways data is available for department chairs. An analysis would be helpful to see cost of instruction per student, departments’ tenure density, and to compare departmental health in relation to others. From a strategic standpoint, the data from 2015-16 and 2016-17 would provide insight on department growth and performance year over year. By looking at community and student interests in certain programs and departments’ bench strength, Academic Affairs can plan instructional resource allocation in a more predictable way so those interests can be satisfied long term.

   c. Catalogue Concerns – D. Boschini talked to the Provost about where the problem lies and where the changes need to be made. J. Zorn met with some department chairs. It was revealed that Quarter to Semester catalog processes got off-track, specifically, the catalog copy is coming late and there is lack of clarity about what should be in the catalog and where, who is responsible for vetting, and what are the steps along the way.
Discussion ensued. J. Zorn is putting together a working group of Curriculum Committee chairs, department chairs, Academic Programs, and her to identify solutions.

d. Advising Concerns – The Education Advisory Board (EAB) meeting on March 16 covers the survey and report from EAB. J. Zorn is listening to all stakeholders. The only boundary is that there won’t be a model where it will be only faculty advising or only staff advising. There’s a role for both. That’s being defined. Faculty presence at the meeting would enable insight and help foster solutions. J. Zorn is looking at a mobile app for student sign-up for advising and to find out what students are thinking and needing.

e. EO 1110 implementation process – The Quantitative Reasoning (QR) portion is still a work in progress.

f. Interdisciplinary Studies Department Formation Proposal (hand out) It’s a legitimate proposal, taking what was in SS&E over to A&H. AAC serves as university-wide Curriculum Committee. J. Tarjan moved to refer to BPC and AAC. B. Hartsell seconded. All in favor.

6. DISCUSSION ITEMS
a. GECCo Faculty Director replacement (hand-out) RES 1314049 Governance and Transition Plan for GE at CSUB The process steps are in EC Minutes 2018-02-27. J. Zorn agreed with the process; she wants to hear what GECCo thinks and what Senate Executive Committee (EC) thinks. The EC supports taking the list of responsibilities of GE Faculty Director from the document Governance of the General Education Program at CSU Bakersfield to draft the call that points to documents and makes clear that things are subject to change.

b. University facilities use and cost (BPC) – A. Hegde asked EC to consider tabling REF 2016-2017 #25. It pertains to 1) Indirects and 2) using campus facilities. Some of the issues have been resolved and some are now irrelevant. B. Hartsell moved to table it. All in favor.

c. Committee communications: The in and out flow of electronic and hard-copy materials. Document(s) that are introduced in committee are to be sent to ASC for the record.

7. AGENDA ITEMS FOR SENATE MEETING March 8, 2018 (Time Certain 10:45 a.m.)
   Announcements
   Consent Agenda
   New Business
   a. RES 171819 New Emphasis – Energy and Power Engineering (First Reading)
b. RES 171820 Use of Small Unmanned Aircraft Systems (sUAS)
c. RES 171821 Academic Master Plan (AMP) Form and Process Improvement

Old Business
a. RES 171807 Amendment of Classroom Observation Policy (Second Reading) *
b. RES 171814 Administrator Review – University Handbook (Second Reading) *
c. RES 171815 Maximum Unit per Term (Second Reading)
d. RES 171816 Policy for Instructors Assigning Their Own Textbooks (Second Reading) *
e. RES 171817 Hiring of Tenure Track Counselor to Support Student Mental Health (Second Reading)
f. RES 171818 Instructor Initiated Drop Policy (Second Reading) *

8. COMMENTS FROM THE FLOOR

* Changes to the University Handbook