ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, February 13, 2018
10 a.m. – 12:30 p.m. EDUC 123

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), M. Slaughter, A. Hegde, C. MacQuarrie, J. Millar, M. Rush, C. M. Slaughter J. Tarjan, J. Zorn

Visitor: Dr. Mitchell

1. CALL TO ORDER
   D. Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • President Mitchell (Time Certain 11:30-12:30)
   • RES 161716 Campus Disruption and Violence Policy guidelines - J. Millar is on the implementation committee, and is recommending to the President that the current violence policies be expanded to be more descriptive to the types of disruption problems that we’re having now, inside and outside the classrooms. They are nearing a proposal. She will brief EC, when it’s ready.

3. APPROVAL OF MINUTES
   M. Slaughter reported that AAC’s work on REF 2017 -2018 #1 Proposal for New BPA Academic Certificate awaits possible revised proposal. B. Hartsell moved to approve minutes with the clarification that AAC awaits possible revised proposal. M. Rush seconded. Minutes approved.

4. APPROVAL OF AGENDA
   B. Hartsell requested adding to Discussion, Range Elevation of Faculty (hand out) with the intent of a possible referral. D. Boschini recommends adding Catalog Concerns to Discussion. B. Hartsell moved to approve as amended. C. MacQuarrie seconded. Agenda approved.

5. CONTINUED ITEMS
   a. Update Log - AAC’s work on REF 2017 -2018 #1 Proposal for New BPA Academic Certificate awaits possible revised proposal. BPC is examining the amount of resources requested, and it’s being reviewed by the Curriculum Committee. J. Tarjan suggested to accept the program, subject to funding because the business community wants those students who go through the program.
   b. EO 1110 implementation process –AAC started discussion with Math. Math identified four areas, yet the pathways have not been defined. A report to Senate to follow.

6. DISCUSSION ITEMS
a. Max units per Term - D. Boschini thanked M. Rush for introducing RES 171815 at the Senate. The committees will present a brief with short statements on how Max Units Policy was considered from each committees’ point-of-view, with bullet points of the pros and cons. Two versions will be presented: version A from FAC supporting 17 units, and version B from AAC, AS&SS, and BPC supporting 19 units.

b. Catalog Concerns – The topic came up in the All Faculty Meeting as an urgent item due to a memo advising the chairs to consider not including prerequisites in the catalog course descriptions going forward. The concern is that course descriptions with prerequisites are part of the curriculum plan, which is controlled by the faculty. J. Zorn said there was a group of people who tried to figure out why the catalog copy does not match PeopleSoft. The catalog copy has a list of curriculum and shows courses and what is needed to complete the program. And yet, when one looks at the individual course description, the requirements may be different. Discussion ensued. Other concerns were identified: It’s a PeopleSoft data entry issue. There’s not a place explaining what the school curriculum process should be. J. Zorn suggested discussion in next DLDC because V. Harper, J. Dirkse, and J. Mimms will be there.

c. Topics for President Mitchell
   i. 50th Anniversary Capital Campaign – update from President Mitchell
   ii. Financial transparency – follow-up with T. Davis to set time line for comprehensive reports availability. There are systemic issues including:
      • An accounting of the state-side salaries and how much is brought in that is charitable giving and bequests and annual fund, etc.
      • Athletics funding resources and specific line item allocations
      • Gifts’ source and specific line item allocations
      • Grant money sources and accounting
      • Department-specific endowments and annual reports with income statements showing YoY market value.
      • Account integrity. The explanation why an account is being closed. Examples:
         1) Course fee accounts have specific rules about them, issued by the CO.
         2) There are accounts that came from donors for emergency funds for students yet they can’t be used because the money is gone.
      • State funding gap need to be filled by UA.
      • Alumni base giving development strategy - of the 44,000 alumni, how they are being asked to contribute, now many contribute, and if one were to donate $150, how would it be spent?
      • How $1B of local families’ money is being nurtured toward giving?
      • It’s not just transparency. Don’t expect money from community if UA doesn’t support community events.
   iii. Project Rebound – The ASCSU is increasing the number of campuses that have Project Rebound. Several questions were raised. EC will direct questions to J. Mimms, Project Rebound Program Director.
d. All Faculty Meeting – AV participated via live stream. Find out how many viewers. Next year, send notification during Fall semester. D. Boschini thanked J. Zorn for hosting the lunch and live stream for Main and AV campuses during the event.

e. AAC new member approval - Yangsuk Ko can’t serve due to other commitments. Qiwei Sheng was approved as a replacement by consensus.

f. Range elevation – B. Hartsell suggested a referral to FAC. The campus has seen very few range elevations the last few years just because of the rules and the lack of service-step increases. The purpose is to clean up procedural issues where people submit their materials, and it would also clean-up a wrong term “winter term”, and how the committee is selected. The most substantive thing is to make clear that the personnel action file has to be reviewed by the contract. D. Boschini referred Range Elevation to FAC.

g. Summer Session - D. Boschini, B. Hartsell, D. Schecter, and Extended Education and Global Outreach (EEGO) met to discuss Summer session. Academic Affairs will be coordinating summer session through the usual processes of assigning instructors, determining what courses should be offered, and pay.

h. Students’ conduct in cheating - Over the last five to seven years there is an increasing need for communication about what the expectations are for student conduct. For faculty, how and where we refer students when they are not academically honest? It's been discussed at DLDC already. There will be guest speakers to add to discussion, later.

7. **AGENDA ITEMS FOR SENATE MEETING  February 22, 2018** (Time Certain 10:45 a.m.)

   **Announcements**
   Michael Burroughs, Director of Kegley Institute. (Time Certain 10:15-10:25)

   **Consent Agenda**

   **Old Business**
   a. RES 171807 Amendment of Classroom Observation Policy (Second Reading) *
   b. RES 171814 Administrator Review – University Handbook (Second Reading) *
   c. RES 171815 Maximum Unit per Term (Second Reading)

   **New Business**
   a. RES 171816 Policy for Instructors Assigning Their Own Textbooks (First Reading) *
   b. RES 171817 Hiring of Tenure Track Counselor to Support Student Mental Health (First Reading)
   c. RES 171818 Instructor Initiated Drop Policy (First Reading) *

8. **COMMENTS FROM THE FLOOR**

   * Changes to the University Handbook