ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, January 23, 2018
10:00 a.m. – 12:30 a.m. EDUC 123

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), M. Slaughter, A. Hegde, J. Millar, M. Rush, C. MacQuarrie, J. Tarjan, J. Zorn

Absent: M. Slaughter

Visitor: President H. Mitchell

1. CALL TO ORDER

Debbie Boschini called the meeting to order at 11 a.m.

2. ANNOUNCEMENTS AND INFORMATION

   • President Mitchell (Time Certain 11:30-12:30)
   • The State budget was announced. The Legislature wants the State Senate to report more fully on on-line courses. J. Tarjan and J. Miller will be attending ASCSU meetings this week.
   • M. Slaughter is at a General Education conference.
   • President’s good-bye events: May 4 is an on-campus free open invitation; June 9 is a community members fund-raising event at the Marriott.

3. APPROVAL OF MINUTES

B. Hartsell moved to approve the minutes of December 5, 2017. J. Millar seconded. Approved.

4. APPROVAL OF AGENDA

   • New discussion item: Faculty Awards - D. Boschini received a letter from BJ Moore identifying some unresolved issues. Will refer to FAC.
   • New discussion item: Review Committee nominations, conflict-of-interest, notification responsibility and process, and addition to Handbook.

M. Rush moved to approve the agenda, with two new discussion items. B. Hartsell seconded. Approved.

5. CONTINUED ITEMS

   a. Update Log

      i. AAC – D. Boschini will update M. Slaughter on status of EO 1110 implementation to aid discussion on REF 2017-2018 #15.
      ii. AS&SS – C. MacQuarrie reported that there is a proto resolution from REF 2017-2018 #12 Advising. Academic Affairs will soon submit separate surveys to staff, faculty, and students asking about advising. Goals: statement on advising,
 clarify roles of various “advisors,” and improve organizational structure. J. Zorn is looking for consistency through campus, yet allowing for schools to handle certain aspects unique to them.


iv. FAC – M. Rush reported that committee has one more meeting to finalize RES 161719 Max Units per Term. They are addressing outside credential issues, Faculty issues, and program specific caps. FAC will begin discussing REF 2017-2018 #11 Textbook Adoption policy, REF 2017-2018 #14 Unfilled School Seats filled by Faculty At-Large, and Referral 2017-2018 #16 Possible Conflict of Interest in Administrator Review.

b. Financial transparency and faculty participation in budgeting process covered during BPC report/discussion. It’s a topic for discussion with the President, today.


d. Graduation Check and Enrollment Management – (Handouts) EC will take up the topic again at the next meeting upon receipt of a report showing anticipated date of completion January 19th for Fall 2018.

e. EO 1110 implementation process. AAC has Referral 2017-2018 #15 to assure implementation is coordinated. The issue is how to close the loop between planned discontinuation of remediation and EO 1110 implementation. AAC will coordinate implementation, with faculty leading that conversation. Academic Advising and Resource Center (AARC) sent an email to students taking remediation class regarding EO 1110’s impact. Those faculty members in front of EO 1110 implementation will be invited to the Senate to present a status report.

6. DISCUSSION ITEMS

a. Handbook Updates – The Handbook Committee to reconvene. Members include J. Kegley, C. MacQuarrie, B. Hartsell, and J. Millar. J. Tarjan offered to assist as he was on earlier Handbook committee. While there are still references to the quarter system, the larger concern is the omissions. B. Hartsell will coordinate the Handbook Committee.

b. Tenure Track Counselor –Counselors are faculty and there is value to students in having tenure-track counselors. New hires are part-time. The kinds of cases and the numbers of students that come for counselling calls for some highly trained therapists. For example, the campus has need for a Sports Psychologist, Substance Abuse Counselor, Social-worker Case Manager, etc. Further, students need help connecting to their insurance and a variety of things. There is a question of what mechanism by which the
campus community works with faculty to give guidance on department structure and hiring. ASCSU is taking up the increasing mental health issues of students. Here, counselors are taking more time to deal with student mental health in and out of the classroom. A referral was made to AS&SS on the impact of Counseling Department’s ability to deliver student mental health services where there is a high turn-over of part-time faculty members and an increasing need for specially trained counselors and a lack of tenure-track faculty/counselors.

c. HSIRB Appointment Recommendations. B. Hartsell moved to accept and approve the recommendations of IRB. J. Millar seconded. All were in favor of approving appointments as listed.
   i. Non-Scientific HSIRB member – Chris Livingston
   ii. Re-Appointment Non-Scientific HSIRB member – Steve Gamboa
   iii. Alternate HSIRB - Dr. Isabel Sumaya
   iv. New Appointment for Alternate HSIRB – Colleen McGauley, CASA Director

d. Faculty Awards – The Handbook needs to be consistent among all awards. A new referral was sent to FAC to examine where criteria for certain awards have changed, to eliminate self-nominations, and to clarify procedures.

e. Review Committees – There is a need for policy and process for an Administrator to review the nominees before they are elected to assure no conflicts of interest. The issues will be referred to FAC.

f. Strategic Planning – University Advancement (UA) did not mention the capital campaign in December’s USP/BAC meeting. We need more resources to hire faculty to raise our graduation rates. There needs to be an anchor gift. There is a very narrow window of opportunity to capitalize on CSUB’s 50-year anniversary. It has to be a partnership of UA and campus.

g. Topics for President Mitchell
   i. Update on State Budget implications
   ii. Continuing need for budget transparency
   iii. Budget Forum topic – status of USP/BAC #1 priority, faculty hiring
   iv. Capital campaign
   v. Response to Legislature’s request for a report on on-line courses

7. **AGENDA ITEMS FOR SENATE MEETING** (Time Certain 10:45 a.m.)
   
   **Announcements**
   
   F. Gorham – Classroom Task Force report – He cannot be present due to Incident Command Training. D. Boschini recommended that Standing Committees meet this Thursday instead of holding Senate meeting. The Senate meeting for January 25, 2018 was cancelled.

   **Consent Agenda**

   **Old Business**
      a. RES 171807 Amendment to Classroom Observation Policy *

   **New Business**
8. COMMENTS FROM THE FLOOR

* Changes to the University Handbook