present: D. Boschini (Chair), S. Frye, B. Hartsell, A. Hegde, J. Kegley, C. Murphy, M. Slaughter, D. Whetton, J. Zorn

Absent: J. Millar

1. CALL TO ORDER- Chair Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   - Chair Boschini reported that information is filtering in from the Chancellor’s office indicating that our system-wide target rates for 2017-18 will not be increase. Our local plan at CSUB will be a little different because our numbers are down; we would like to get back to where we were.
   - Chair Boschini requested that everyone check their Outlook EC group folder for a test message from T. Walker. If the message was not received, members should subscribe to the group.

3. APPROVAL OF MINUTES – November 15, 2016
   B. Hartsell moved to approve the minutes, J. Kegley seconded the motion. The minutes of November 15, 2016 are approved.

4. APPROVAL OF AGENDA
   The agenda is approved.

5. CONTINUED ITEMS
   - **Update Log**-The log is up to date. Hartsell recommended that the EC provide direction on how to prioritize issues when reviewing the log.
   - **Update on Searches**-Provost Zorn reported that the searches are moving along.
     - A&H
     - Dean BPA
     - Dean NSME
     - Dean SSE
     - Dean AVC

   A. Hegde reported that there are significant concerns in regard to the University Advancement search. This is a very important position; the turnover in the position is problematic. He added that there is a lot of work that we need to do in the community to build bridges; it is perceived that there is a lot of focus on athletics rather than academics. B. Hartsell added that faculty members feel that there is a significant disconnect between that office and faculty. V. Martin will be invited to meet with the EC to discuss his plans as we move forward.

   B. Hartsell expressed concern in regard to process and how we routinely communicate about concerns and how we get them addressed. He recommended that a standing item be added to the Senate agenda for administrators and the chairs of appointed committees to provide regular reports. This issue will be added to the January 24, 2017 EC agenda for further discussion.

On behalf of the BPC, A. Hegde reported that the Senate needs to do a better job of reporting. Updates in a Senate Newsletter once a semester to distribute information would be helpful. B. Hartsell added that we have to be prepared to provide feedback.
S. Frye expressed concerns in regard to AVC Dean Search. He stated that there is a disconnect between the position description and the actual position and its composition; the qualifications suggests a dean level position. He added that there has not been any discussion in regard to the AVC Task Report. Provost Zorn will discuss the concerns with the AVC Dean Search Committee. She will also forward the AVC Task Report to the EC.

- **Meetings with President**
  Next Meeting is scheduled for February 7, 2017 @ 11:30-12:30
  Agenda Items:
  - Parking
  - Budget
  - Workload

6. **PENDING ITEMS**
- **Committee Appointments**
  - Academic Support and Student Services - Recruitment continues to fill a vacancy on the AS&SS.
  - University Program Review Committee - J. Kegley reported that M. Leon will be going on sabbatical; he has been serving as alternate for T. Boone. This issue will be postponed until January 24, 2017.
  - Request for Change of Committee Assignment - Chair Boschini reported that BJ Moore has requested a change of committee assignments from the AAC to the BPC. A. Hegde expressed concern in regard to allowing members to move within committees. D. Whetton added that the history of conversation would be lost. The table agreed that continuity on committees is important. No action will be taken on this issue at this time. Chair Boschini will meet with BJ Moore in regard to this issue.

7. **DISCUSSION ITEMS**
- **Awards for Article 20.37 Assigned Time** - Chair Boschini reported that the notice to apply for assigned time will be going out in early 2017 for the 2017-18 academic year. B. Hartsell, S. Slaughter, and S. Frye agreed to review the applications. They will also discuss how to improve the process.

- **ASCSU Quantitative Reasoning Task Force Report** - Chair Boschini reported that feedback in regard to the ASCSU Quantitative Reasoning Task Force Report is due to the ASCSU by February 6, 2017. B. Hartsell expressed concern in regard to administrators compiling campus responses; they should be distributed to the faculty and a faculty member should do the qualitative analysis and forward them. Chair Boschini added that a workgroup with faculty representation has been formed. S. Frye is serving on the workgroup and he will report back on this issue.

8. **AGENDA ITEMS FOR February 2, 2017 SENATE MEETING** (Time Certain 11:15 A.M.)
- **Announcements**
- **Consent**
- **Old Business**
  Evaluation for Associate Dean RES 161708 (FAC) (Second Reading)
- **New Business**

9. **COMMENTS FROM THE FLOOR**
- Provost Zorn reported that permanent funding for the half time assigned time for C. Commuri to work on faculty professional development in the TLC is now permanent funding. She requested a discussion on the process for a permanent faculty director in the TLC. This issue will be added to the EC agenda for January 24, 2017.