ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES
Tuesday, March 21, 2017
10:00 – 11:30 AM – EDUCATION 123

Present: D. Boschini (Chair), S. Frye, B. Hartsell, A. Hegde, J. Kegley, C. Murphy

Absent: J. Millar, M. Slaughter, J. Zorn, D. Whetton

Visitor: C. Meyers

1. **CALL TO ORDER** - Chair Boschini called the meeting to order

2. **ANNOUNCEMENTS AND INFORMATION**
   Executive Committee scheduled to meet Trustee, Jane Carney, on Tuesday March 28, 2017 11:00-noon, EDUC 123. Senators Hartsell and Kegley moved to include discussion on what specific topics to address in the meeting with Trustee.

   Christopher Meyers was present to report progress on the Campus Creed.

3. **APPROVAL OF MINUTES**
   February 7, 2017

   Motion/Second/Approved

4. **APPROVAL OF AGENDA**
   Hartsell moved a modification to agenda to put Trustee visit first, and omit Continued Items.

   Motion/Second/Approved

6. **DISCUSSION ITEMS**
   - Campus Creed presentation by Christopher Meyers *(Time Certain 10:10)*
     C. Meyers described the history of the development of the values statement as arising from Student Affairs with a goal of uniting students, faculty, and staff around something like an honor code but without the punitive aspects that can accompany an honor code. After extensive discussion, members agreed that the document will need to go to the full senate for approval but not for a re-writing, since the document does not belong exclusively to the faculty. Dr. Meyers agreed to modify title. Chair ended discussion by saying the document will be tentatively on the April 20 Senate agenda with 10:10 certain time.
     
     Trustee visit. Senator Kegley reported her experience as Chair for ASCSU is that the purpose is part of the duty of Trustee to visit campuses and understand campus needs, and what Trustees should advocate for. Discussion ensued about the opportunities faculty members will have to meet with the trustee and what topics ought to be addressed with the trustee. Chair Boschini agreed to take the lead in the discussion, and members agreed to support her lead.

   Motion/Second/Approved

   - Committee Progress and Timelines. Since only one Chair was present, discussions on resolutions were limited. Subcommittee’s resolutions need review by committee more quickly. Subcommittees need opportunity to review resolutions the day after sub-committee meetings in order to keep a timely process. Resolutions sent to ASC need to be edited and formatted, ready to print. B. Hartsell offered to work with FAC to help draft resolutions. A. Hegde is going to help write joint resolution on Lactation. Chair Boschini will talk to J. Millar to lead the way, and then make sure it goes to FAC to get their support. Chair Boschini will send a message to sub-committee Chairs to move though work more quickly.
• Elections Update. We need to ask for Senate Nominations. We will do it subsequent to School committee elections. There are not rules on second call and third call. Interpretations on process
  1) The current call says Thursday at 5pm. Consider sending an update, “we have received X number of nominations for these positions, and no nominations for these other positions. This is the second call”. Send message before the end of the timeline.
  2) The suggestion is to send update, naming the nominations. Do this process going forward.
Agreement to go forward with Second call before the first call expires. Include an introduction, “As part of new elections process, based on faculty input, we are now publicizing nominations in all four schools and campus wide. Now, and going forward, we are improving transparency as names become available. Publish nominations on Senate page to inform faculty of who is on Committees, so there is appropriate balance in representation from the departments.
• Intellectual Property Policy Committee report and recommendations. (Handout)
  Our Academic Senate has 60 days to respond with feedback. The Chair suggested deferring to the next meeting. Kegley suggested someone who is on the tech committee. Put on website, and request for response. Ask GRASP Imeh Ebong and Faust Gorman IT to help identify individuals & ask for their feedback. Chair Boschini will track down who we need to ask for input, and send out to full Academic Senate. C. Murphy shared CSU meeting comments contained arguments about Intellectual Property. Cliona will share the file.
• Regarding Committee processes, members agreed to ask FAC to bring what they have. Chair Boschini will email the Committee Chairs to get business done by Thursday, back to committee next day, and then Beth needs clean copy of final draft for distribution.
• All Faculty Meeting (April 21, 2017) Beth will draft a “save the date” email. Reserve for noon. Bruce will work on survey.

7. **AGENDA ITEMS FOR March 30, 2017 SENATE MEETING (Time Certain 11:15 A.M.)**
   • Announcements
   • Consent
   • Old Business
   • New Business
   • Campus Creed presentation by Christopher Meyers (Certain time 10:10)
   • Resolutions: Lactation, Workload, Faculty Awards

8. **COMMENTS FROM THE FLOOR**
   • Budget Transparency and Analysis. A. Hegde made specific request for two years of records. The formal request needs come from the Chair, be visible, specify items, receipt by-this-date, and this is what we’ll do next. Include historical data, to uncover how it got there, so we know how to prevent the recurrence. Senator Hegde will bring a list of specific requests to next Executive Committee meeting. CFA could bring a Freedom of Information Act request, if necessary.