ACADEMIC SENATE EXECUTIVE COMMITTEE
MINUTES
Tuesday, April 18, 2017
10:00 – 11:30 AM – EDUCATION 123

Present: B. Hartsell (Vice Chair), A. Hedge, J. Kegley, J. Millar, C. Murphy, M. Slaughter, D. Whetton, S. Frye

Absent: D. Boschini (Chair), J. Zorn

1. CALL TO ORDER B. Hartsell (Vice Chair) called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
Senate meetings for the remainder of the year:
- Full Senate: 4/20, 5/4, 5/11
- Senate Executive Committees: 4/25, 5/2, 5/9
- Senate Committees (AAC, AS&SS, BPC, FAC): 4/6, 4/27
- Kegley Institute presents The Global Fight and Human Trafficking tonight.
- CSUB Academic reputation receiving national recognition
- Members agreed to keep concise Minutes for the official record of meetings and more detailed process Notes as a service to members of the Exec Committee.

3. APPROVAL OF MINUTES
April 4, 2017 postponed

Motion/Second/Approved

4. APPROVAL OF AGENDA

M. Slaughter request to add Committee Process
J. Miller requested that Lactation Policy be added

Motion/Second/Approved

5. CONTINUED ITEMS
- Update Log
  - RES 161708 Evaluation Procedures for School Deans (President signed April 14)
  - RES 161710 Establishing a Faculty Hall of Fame (President signed April 14)
  - RES 161712 Academic Master Plan 2017/18 through 2022/23 (President signed April 14)
  - RES 161715 Amendments to Handbook – “quarter” to “semester” to be sent to President for approval. Meetings to continue to address where change has material effect on Handbook.
  - RES 161714 Assigned Time – General Principles (Senate first reading March 30)
  - RES 161713 Annual Faculty Award for Excellence (Senate first reading March 30)
  - Update GECCo – Present report, not a resolution.
  - Add to Log: Extended University Name Change (AAC, AS&SS, FAC, & BPC), Lactation Policy (AS&SS, BPC, FAC)
  - Max Units Overload to AAC
- Elections Update
- Results of School elections will be announced first
- Third Call for Nominations – A. Hegde requests AS seats. And only one nomination. Resend list of AS and ASCSU nominations to distribution lists. Cliona to send summary of Academic Senate of the California State University (ASCSU) Duties of State-wide senator to Beth to be included in Call for ASCSU.

6. DISCUSSION ITEMS

- Committee Process Concerns – M. Slaughter reports challenges with getting things passed, lengthy discussions, and re-discussions. B. Hartsell offered the suggestion to let the committee members address those process issues when they arise.
- Members discussed the reasons for the requested name change to Extended University. Points made are that it does have an international focus and works on the Study Abroad program. Extended University helps with exchange student coordination, travel, etc.
- Faculty Survey 2017 draft (handout) The list follows what was reported in the August 2016 Survey. Members suggested expanding the labels of the items to be more descriptive. The committee agreed that B. Hartsell distribute Faculty Survey upon making recommended changes.
- Draft Policy on the Recovery of Facilities and Administrative Costs (handout) – Bruce reported a discussion with I. Ebong from GRASP: The policy has gone through many channels and I. Ebong wants the Senate to approve. The Policy was referred to Budget and Planning Committee. A. Hegde said it won’t get through committee this year, given only more one committee meeting. I. Ebong needs to be informed that it may extend to next year.
- SJSU Response to the draft CSU IP Policy - Intellectual Property Policy Committee report and recommendations. (Refer to handout distributed at March 21 meeting)
  - Senate has until May 3, 2017 to respond with input
After discussion, B. Hartsell suggested to send a strong message: We acknowledge that there has been discussion about whether this policy ought to originate on campus or the Chancellor’s Office. Apparently there was a decision made that it should originate from the Chancellor’s Office. However, until it’s routed through the State-wide Academic Senate and has given the opportunity for review and input from the campuses, we cannot support such a policy. The Executive Committee will draft the response and send it on.
- CSU Ethnic Studies Task Force Feedback has already been given to the draft. Now they want feedback on the final version. Executive Committee decided to take no action at this time.
- Semester debriefing – S. Frye said the timing of Spring Break is a problem. Semester debriefing to go on agenda for All Faculty meeting.
- Faculty Engagement in Graduation Initiative – execution is at the Chair level, to work with advisors to make sure courses are scheduled, etc. Discussion ensued. Is this an issue where we need to better manage implementation or is the problem not having been consulted in development of plans? We need more meaningful reporting on the Initiative progress.
Caution should be taken with the message that gets to students. Some have been turned in as at-risk with just a C grade, when they are about to graduate. Bruce will draft a statement on behalf of Executive Committee.
- Handbook
  - 305.8.1: “No member of the URC may serve on a unit RTP Committee”
B. Hartsell says it looks like a good rule to begin with because it prevents one person from reviewing his or her own work. Members suggested that it would be
acceptable to serve on both as long as individuals on the URC recuse from
discussion and voting on members of their own departments. Referred to FAC.

- All Faculty Meeting (reschedule) May 5, 12:30 – 1:30 and reserve room ‘til 2pm. Check
against another calendar and find a room.
- Resolution follow-up. List who is responsible for implementation of resolutions. Distribution
and Implementation needs to be added to Resolutions.

7. **AGENDA ITEMS FOR April 20, 2017 SENATE MEETING** (Time Certain 11:15 a.m.)
   - **Announcements**
     - Guiding Principles presentation - C. Meyers *(Time Certain 10:10 – 10:20)*
   - **Consent**
     - Resolution 161717 Lactation Policy
     - Resolution 161716 Campus Disruption and Violence Policy
   - **Old Business**
     - Annual Faculty Awards for Excellence RES 161713 (Second Reading)
     - Assigned Time – General Principles RES 161714 (Second Reading)
   - **New Business**

8. **COMMENTS FROM THE FLOOR**
   - Report on GECCo Faculty Professional Development Workshops
   - Referral Addendum to Handbook, Extended University Name Change
   - ASCSU Report on the Academic Council for International Programs
   - In response to Referral for Max Units per Term, M. Slaughter will share draft
     with committees. Beth will write referral mentioning how reducing the maximum
     unit load may create more work for faculty because more approvals will be
     needed for overloads. The referral should go to AAC, AS&S, BPC, FAC. There
     are also fiscal and planning implications.