ACADEMIC SENATE EXECUTIVE COMMITTEE

Minutes
Tuesday, March 13, 2018
09:30 a.m. – 11:00 a.m.
SCI III Math Library

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), A. Hegde, C. MacQuarrie, J. Millar, J. Tarjan, J. Zorn, J. Kegley

Absent: M. Slaughter, M. Rush

1. CALL TO ORDER
D. Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • Education Advisory Board (EAB) meeting Friday, March 16 covers EAB report. 
     Time: 1-3pm. Location: Solario RSVP http://campusconversationonadvising.splashthat.com/
     There will be discussions at tables. There are 100 people registered. A third are faculty.
   • Election Result Senate At-Large: Melissa Danforth, Antje Lauer, Mark Martinez
   • Call for Faculty Director GECCo – It is different from a call for nomination because it requires a letter of interest. It is an appointment, not an election. An approval from the department chair is not required, but it is recommended that candidates consult with their chairs. The Faculty Director position is a three-year commitment.

3. APPROVAL OF MINUTES
B. Hartsell moved to approve minutes from March 6, 2018 meeting. J. Tarjan seconded.
     Approved.

4. APPROVAL OF AGENDA
   Last minute items for Discussion: Article 20.37, and Faculty Marshals.

   The next meeting scheduled for March 30 may be cancelled upon completion of today’s business.

   B. Hartsell moved to approve agenda as amended. C. MacQuarrie seconded. Approved.

5. CONTINUED ITEMS
   a. Update Log – 
      AAC Chair absent due to department chair obligations.
6. **DISCUSSION ITEMS**

   a. Article 20.37 Assigned Time: J. Zorn said ‘yes’ to rounding up to 15 units. The award is for next AY. D. Schecter sent out the invitation on behalf of the EC last year. Hartsell, Millar, and Rush were recommended as a committee to coordinate the process.

   b. Fairness in Evaluation – The **RES 171814 Administrator Review – Handbook Policy** had its Second Reading. The conversation at the Senate meeting took a term ‘fairness’ from the RTP process, and started getting into a couple areas of the Handbook.

   D. Boschini – if there are different sections of the Handbook that address evaluation they need to refer back to the same policy. A referral made to FAC to address issues

   1) Staff participation in Administrator Review Committees,
   2) Fairness in Evaluation in general, and
   3) Ethics and Professionalism Policy to the front of the Handbook.

AS&SS reported that RES 171718 **Instructor Initiated Drop Policy** coming up 4/12, and REF 2017-2018 #10 Advising cleared from further action.

BPC has new REF 2017-2018 #22 **Formation of Interdisciplinary Studies Dept.** BPA will take up REF 2017-2018 **Office Allocation** this week.

FAC will be receiving a referral about fairness in evaluation to cover three items that came up during the last Senate meeting Open Forum.

b. Financial and strategic planning transparency and faculty participation in budgeting process – The administration’s delivery of the Budget Forum did not fulfill the request for a longer Q&A. There is greater interest in University Advancement’s campaigns instead of hearing about legislative affairs. Shared governance includes Faculty in the process of understanding the numbers and the decision-making. D. Boschini will carry that message to the President and work toward a Faculty Budget Forum. The format is for BAS to make a report (not Ppt) available that would point to data and provide a narrative. We read it in advance, attend the Forum, and then ask questions there. Our charge is to give input on budgetary issues that impact the academic mission of the institution. There are areas of the university that have grown while we have reduced spending on instruction. Faculty should weigh-in on that. **The Graduation Initiative** has $7.5 million for Student Success. We know SFR and Tenure density correlate to Graduation Rates. Some of the decisions at the top don’t filter down. The information needs to be more visible and have a loop back whereby faculty can say what else is needed for our students. The Senate Chair and Vice-Chair need to be able to give their own reports to the President. However, there still is a need for correct data to meet the desired pace and detail to engage with the faculty and the new President. As a public institution, people in the outside community need access to the data. Questica is not a replacement for what should be posted on the website. We need to get data in a way that allows us to compare historical CSUB or other campuses, to enable faculty participation and feedback.

c. Catalogue Concerns are being discussed in Department Chair Leadership Committee (DCLC) and in the school curriculum committees. J. Zorn said there is a Task Force.
c. Commencement: In the past, the Faculty Marshals have been the Senate Chair and the three awardees. Now, there are five awards: Teaching, Scholarship, Service, Promising New Faculty, and Outstanding Lecturer. It is not required for the Senate Chair to be the Marshal. There is interest in having the Teaching, Scholarship, and Service awardees perform a role that signifies their seniority and longevity in some way. More thought will be given toward marshalling before next Commencement Committee meeting.

d. Student Debt (hand-out) *Where Debt Comes Due at CSU* In this published report, CSUB is listed as having the highest number of bachelor’s degrees with debt in the system. However, a few years back, CSUB lead the nation in least debt per student, and we lead the CSU in least debt per student. The data in the article may be flawed and the reporting is off. AS&SS will examine the source of the data, who did the analysis, and what was reported to whom as part of the referral made to that committee.

e. The EC meeting scheduled for March 20, 2018 was cancelled since this meeting’s business was completed.

7. **AGENDA ITEMS FOR SENATE MEETING March 22, 2018** (Time Certain 10:45 a.m.)
   
   Announcements
   New President
   Consent Agenda
   New Business
     a. RES 171819 New Emphasis – Energy and Power Engineering (First Reading)
     b. RES 171820 Use of Small Unmanned Aircraft Systems (sUAS) (First Reading)
     c. RES 171821 - Academic Master Plan (AMP) Form and Process Improvement (First Reading)
   Old Business
     a. RES 171815 Maximum Unit per Term (Second Reading)
     b. RES 171818 Instructor Initiated Drop Policy (Second Reading)

8. **COMMENTS FROM THE FLOOR**

   * Changes to the University Handbook