ACADEMIC SENATE EXECUTIVE COMMITTEE
MINUTES
Tuesday, November 7, 2017
09:30 a.m. – 11:00 a.m. SCI III Math Library

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), M. Slaughter, A. Hegde, J. Millar J. Zorn, C. MacQuarrie, J. Tarjan, J. Zorn

Absent: M. Rush

Visitor: V. Harper

1. CALL TO ORDER – D. Boschini called meeting to order.

2. ANNOUNCEMENTS AND INFORMATION

V. Harper - Academic Master Plan (AMP) (handout) – V. Harper presented the AMP process and referred to the people who were involved. The AMP can be viewed as a pre-proposal. The Trustees need to approve the AMP (pre-proposal) in order for our campus to develop a full proposal. That full proposal would be developed only with support from faculty members via standard procedures for developing new degrees. When a degree hits AMP as an intended program, the campus has five years to either launch the program or decide not to launch the proposed program. The same process of getting programs on the Master Plan has been in effect for 20 years.

A. Hegde will draft a resolution on behalf of EC that EC approves the AMP as the first of a two-step process. After the Senate approves, then it goes to the President’s office to sign. Then V. Harper sends AMP to the Chancellor’s Office by Jan 5th, 2018.

At a future date, EC will look at Academic Program strategic planning.

3. APPROVAL OF MINUTES - All in favor. No opposition. Approved

4. APPROVAL OF AGENDA - J. Tarjan moved for approval with reorder of items and to omit Old Business. All in favor. No objections. Approved.

5. DISCUSSION ITEMS
   a. Wang Award – FHAC reviewed November 6, 2017 and recommends:
      - Outstanding Faculty Scholarship: Dr. Brandon Pratt
      - Outstanding Faculty Teaching: Dr. Anne Duran
Provost was invited by accident. As a general rule, Administration does not vote on faculty awards. B. Hartsell thanked committee and moved to approve. Approved unanimously.

b. ROTC at CSUB – A student approached the Chair with a request to revisit a Senate resolution from 1990. Development of a new program would require the same process as other programs via the Academic Master Plan J. Tarjan moved to defer until next time. All agreed.

c. Grad Check Process/Enrollment Management Concerns – J. Mimms is scheduled to appear at Senate to address the concerns that were raised at the last meeting. She was briefed on those specific concerns, including recent experience. EC requested that the Provost or Vice-Provost look into anything that the faculty asks for regarding grad checks and enrollment management, and then get back with EC.

d. Advising Concerns – The consideration is the faculty/staff division of labor and who is responsible for consultation and approving expansion of staff advising, shared governance, and unclear boundaries, not only between faculty and staff, but also between advisors housed in Schools and advisors housed in AARC with deep concerns about the chain-of-command.

The suggestion is for a campus conversation about advising with the end result being a statement on advising. Identify what is staff role, and evaluator role, and the faculty role. Advising is a broad issue because there is advising in different places such as Athletics. Several ideas were discussed toward collecting all points of view. The ultimate objectives are 1) campus policy on advising and 2) policy in Handbook.

e. ASCSU report from J. Tarjan – It’s important that Senates inform people when they pass resolution or EC decides to do something. There was no formal record of what happened with EO 1000 and 1100, so people have been talking past each other. In the same regard, the EC has been requesting to sit down with Administration, Trustees, and whomever they deem appropriate, to work things out.

While in ASCSU AA, J. Tarjan presented his analysis of SFR versus graduation rate and Tenure density versus graduation rate at the system level. The data show that SFR and Tenure Density have a huge impact on graduation rates. Here, BPC had a conversation around SFR, tenure density, and the Cost of Instruction for FTE and how those three numbers do and don't track each other. If one increases the number of lecturers dramatically and the faculty head-count goes way up with more FTF, one may improve SFR but kill tenure density. BPC is working on a resolution, which would get the numbers going in the right direction without damaging another key indicator. The SFR and Tenure density are showing the strongest relationship. We aim to at least get our campus to the system average of SFR.
6. **AGENDA ITEMS FOR SENATE MEETING** (Certain Time 10:45 a.m.)

   **Announcements**
   - J. Mimms on Grad Check
   - J. Kegley on International Program

   **Consent Agenda**

   **Old Business**
   a. RES 171806 University Program Review Committee Charge (Second Reading) *
   b. RES 171807 Amendment of Classroom Observation Policy (Second Reading) *
   c. RES 171808 University Review Committee Membership Nomination Exemption (Second Reading) *
   d. RES 171809 Continuation of Faculty Hiring Initiative to Promote Tenure Density (Second Reading)
   e. RES 171810 Addition of Chief Financial Officer as Ex-Officio Member on Budget and Planning Committee (Second Reading) *

   **New Business**

7. **COMMENTS FROM THE FLOOR**

   * Changes to the University Handbook