ACADEMIC SENATE EXECUTIVE COMMITTEE
Minutes
Tuesday, May 8, 2018
09:30 a.m. – 11:00 a.m.
SCI III Math Library

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), A. Hegde, C. MacQuarrie, M. Rush, M. Slaughter, J. Tarjan, J. Zorn

Absent: J. Millar

1. CALL TO ORDER
   D. Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • Standing Committees Update: the number of interested faculty members required has been met, and administrators have been notified to find designees where applicable. The Director of Academic Operations is listed on two committees, so a designee may be required for one of the committees.
   • Summer Senate will meet Tuesday, May 15, 09:30 – 11:00. Location: EDUC 246

3. APPROVAL OF MINUTES
   M. Rush moved to approve Minutes of May 1, 2018. B. Hartsell seconded. Approved.

4. APPROVAL OF AGENDA
   D. Boschini recommended a new topic, Commendations, be added to Discussion.
   The Agenda was approved with the addition of Commendations.

5. CONTINUED ITEMS
   a. Update Log
      AAC finished their business. RES 171818 Instructor Initiated Drop Policy is tabled until next year. REF 2017-2018 #22 Interdisciplinary Studies Department Formation was approved yet tabled because of BPC’s conclusion on the lack of resources.
      AS&SS finished their business except for RES 171818 Instructor Initiated Drop Policy, which is tabled until next year.
      BPC reported that RES 171809 Continuation of Faculty Hiring Initiative received response from H. Mitchell but he did not sign it. D. Boschini will ask H. Mitchell if he’s willing to re-address RES 171809. RES 171813 Faculty Participation in Budgetary Matters was sent to the President on 1/29/18. J. Zorn met with the President on RES 171813. His concern is the change in language from “educational and professional” to “university” as the Senate does not have purview over Facilities and other areas. D. Boschini said that other CSUs used that language and it didn’t appear to be
controversial. A. Hegde stated that change to “university” was intentional; everything is correlated to the primary function of the educational mission of the university. Further, RES 171813 is in line with the RES 171809 Continuation of Faculty Hiring Initiative. RES 171813 puts CSUB in line with other CSUs. BPC will send a resolution today on Office Space Allocation for Senate First Reading. REF 2017-2018 #22 Interdisciplinary Studies Department Formation died in committee. A. Hegde said BPC’s issues were 1) the financial requirements and the commitments made, 2) the number of students being served, and 3) the process of forming a new department. There aren’t enough resources for the existing department to move some over to form a new sustainable department. D. Boschini spoke to the process issue. For those colleagues who really want this to go through, inform them that the EC made the decision based on the information that was available and this will be carried forward to next year. Discussion ensued. D. Boschini will explain the Executive Committee’s decision to D. Knepp. FAC – M. Rush reported that RES 161711 Ombudsman will be first on the agenda next year. RES 171826 Fairness and Evaluation is on agenda for its Second Reading. D. Boschini said there were many issues in REF 2017-2018 #21 and FAC did a piece of it in RES 171826. We may need new referral next year to address the other issues. FAC has six resolutions waiting the President’s approval.

b. Financial and strategic planning transparency and faculty participation in budgeting process – comparison data. D. Boschini said the new president is interested in the strategic planning process, which could start in January. A question was raised about when L. Zelezny’s first 100 days begin. D. Boschini will get some information on how L. Zelezny sees that. In this week’s USP/BAS meeting, D. Boschini recommend that divisions should be getting up to date. The Institutional Research, Planning & Assessment (IRPA) is looking for data from 15/16 and 16/17. The Senate has data for 17/18. When going through the strategic process, we need to be looking at current data.

6. DISCUSSION ITEMS

a. Commendations – Members refined the draft language on both J. Dirkse’s and H. Mitchell’s commendations.

b. University Week Planning – J. Zorn outlined the schedule: Monday is New Faculty Orientation. Tuesday’s schedule includes part 2 of New Faculty Orientation, and the DCLC will meet with J. Zorn. There will be half-day of Staff Development Training. Wednesday’s plan is for School/Departments/Division meetings. C. Commuri is working on a variety of workshops for faculty and then a luncheon. The workshops suggested are cultural sensitivity, how to teach international students, classroom management, faculty advising, and possibly K. Flachmann do her Reading and Writing across the Curriculum workshop. Thursday is University Day through lunch. Friday is the Senate day: the new President will be there in the morning. The campus Family Picnic is scheduled Friday from 4:30-6:30. J. Tarjan suggested an open forum for GECCo feedback. D. Boschini suggested a State of Faculty Report. There are a lot of faculty who want professional
development with real issues such as faculty responsibilities, not just tech issues. A. Hedge suggested a follow-up on Advising. If J. Zorn has an enrollment model by then, it would be a good time to get feedback from faculty. Also, if C. Commuri is willing, combine TLC and GE into a workshop on classroom techniques. Separately, BPA & TLC will be hosting a teaching conference in the fall, to be held every Friday.

c. Hiring Procedures - Several departments are trying to conduct searches, and they are getting different advice and pressures on who can be on the search committees and some of the work they’ve been asked to do. There is a flow chart for hiring, and policy in the Hiring Handbook. This topic will be on the first Executive Committee meeting Agenda next year, August 28, 2018.

d. Appointments – (Handout)
   i. Intercollegiate Athletics Advisory Committee (IAAC)
      (3) At-Large Faculty Members to complete a three-year term 2017-2020
         Junhua (Adam) Guo
         Michael Harville
         Patrick O’Neill
      (2) At-Large Faculty Members for a three-year term 2018-2021
         Denise Norris
         Kyle Susa
   ii. Instructional Related Activities Committee (IRA) – Academic Senate appoints
      (1) Faculty member to serve one-year term – ASI recommends
         Mary Slaughter
   B. Hartsell moved to approved names. J. Tarjan seconded. All in favor.

e. Faculty Marshals - This topic will be on the first Executive Committee meeting Agenda next year, August 28, 2018.

7. AGENDA ITEMS FOR SENATE MEETING May 10, 2018 (Time Certain 10:45 a.m.)

AGENDA FOR FIRST SESSION (OUTGOING) 10:00 – 11:00

Announcements
   • Commendations: President Mitchell, and J. Dirkse
   • Confirm the Graduates of the University

Consent Agenda

New Business
RES 171827 Office Allocation (BPC) (First Reading)

Old Business
RES 171826 Fairness in Evaluation in Faculty Review, Handbook Changes (FAC) (Second Reading)*

AGENDA FOR SECOND SESSION (INCOMING) 11:10 – 11:30

Introduction of Members (Handout)
Approval of Academic Senate Meeting Schedule 2018-2019 (Handout)

Election of Standing Committee Chairs
- Academic Affairs Committee
- Academic Support and Student Services Committee
- Budget and Planning Committee
- Faculty Affairs Committee

8. COMMENTS FROM THE FLOOR

* Changes to the University Handbook