ACADEMIC SENATE EXECUTIVE COMMITTEE
MINUTES
Tuesday, October 31, 2017
10:00 a.m. – 12:30 p.m.  EDUC 123

Present: D. Boschini (Chair), B. Hartsell (Vice Chair), M. Slaughter, A. Hegde, J. Millar J. Zorn, M. Rush, C. MacQuarrie, J. Tarjan, J. Zorn

Visitor: H. Mitchell (President)

1. CALL TO ORDER – D. Boschini called to order.

2. ANNOUNCEMENTS AND INFORMATION
   - President Mitchell joins the meeting from 11:30-12:30.
   - Faculty Towers is being demolished today.
   - Extra EC meeting scheduled to review FHAC’s recommendations for the Wang Award and other business on November 7, 2017 09:30-11:00 a.m. at SCI III Math Library.

3. APPROVAL OF MINUTES
   B. Hartsell moved to approve. M. Slaughter seconded. Approved.

4. APPROVAL OF AGENDA
   J. Tarjan moved to discuss Open Forum first.
   C. MacQuarrie moved to approve agenda as reordered. B. Hartsell seconded. Approved.

5. CONTINUED ITEMS
   a. Update Log – All items current.
   b. Update on Searches – NSME has internal Call for Associate Dean
   c. Financial transparency and faculty participation in budgeting process – BPC Chair met with CFO. BAS is working on a chart of how business flows: Academic units put forth ideas to the Provost at the Budget and Planning Advisory Committee meeting in November, then President takes that input and makes a decision in February, and the Governor’s revision to the budget is issued in May. Then the Provost lets the faculty know what’s been approved in Fall. BPC gathers data in Fall and will make recommendations in the Spring for the next Academic Year. Meanwhile, BPC is producing resolutions. The new software Questica enables queries, available to campus personnel. There is strong interest in sharing information on Budget Central for the general community. BAS expected to have comprehensive reports available to see by the end of November.

6. DISCUSSION ITEMS
   a. Faculty Open Forum for Presidential Search – Members discussed the process and the attendance. Comments and input on what one wants on the President job description.
are to be received by the Advisory Committee members by November 8 to be considered in the job posting on November 10.

b. Agenda Items for Meeting with President
   i. Capital budget – campaign development prior to new president
   ii. Historical financial information - bring new president up to date with sufficient and aggregated data.
   iii. Proliferation of staff – Campus strategy and tactics demonstrating faulty-student relationship as the priority of this institution.

c. Office Allocation – FERP faculty and lecturers are sharing offices, and some faculty members are not located with their departments. The lack of offices allocated to faculty is interfering with instruction if faculty can’t meet privately with students. Office Allocation was formally referred to BPC.

d. Call for Interest for faculty members to serve on USBPAC. It’s normally an annual meeting, so attendance is mandatory. EC approved a suggestion that the appointment come from a BPC faculty member. The Chair will contact a BPC faculty member.

e. Conflicts of Interest: Textbook Adoption (handout) There is interest in adopting The American Association of University Professors’ clear policy on this matter: https://www.aaup.org/report/professors-assigning-their-own-texts-students. The issue is where students have to use books written by their instructors and instructors receive royalties. Current policy is that the text has to go through department review and at least the Dean level and the faculty author cannot be part of the review. The issue is of integrity such that students are being well served. Referred to FAC and AS&SS to review policy and enforcement.
   a. Advising Concerns - introduced for further discussion next EC meeting as first item.
   b. Grad Check Process/Enrollment Management Concerns – It’s a set of things that don’t work for students or faculty. No objections to seeking a solution.
   c. Handbook Updates – Certain items are subject to interpretation. There is a need to clarify where governing documents are located and then uphold the policies.

7. **AGENDA ITEMS FOR SENATE MEETING** (Certain Time 10:45 a.m.)

   **Announcements**

   **Consent Agenda**

   **Old Business**
   a. RES 171806 University Program Review Committee Charge (Second Reading) *
   b. RES 171807 Amendment of Classroom Observation Policy (Second Reading) *
   c. RES 171808 University Review Committee Membership Nomination Exemption (Second Reading) *
   d. RES 171809 Continuation of Faculty Hiring Initiative to Promote Tenure Density (Second Reading)
   e. RES 171810 Addition of Chief Financial Officer as Ex-Officio Member on Budget and Planning Committee (Second Reading) *

   **New Business**
8. COMMENTS FROM THE FLOOR

* Changes to the University Handbook