1. CALL TO ORDER - Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   Summer Contact Information – J. Kegley reminded everyone to provide Tawnya with summer contact information and availability.
   Provost Coley reported that she would like to meet with the Summer Senate in regard to Antelope Valley.

3. APPROVAL OF MINUTES – May 13, 2014
   The minutes of May 13, 2014 are approved with two abstentions.

4. APPROVAL OF AGENDA
   J. Tarjan requested that Organizational Meeting be added as a discussion item. The agenda is approved as amended.

5. CONTINUED ITEMS
   • Update Log - J. Talamantes reported that the AAC continued discussion on Course Syllabi; a resolution may not be ready for the June 5 agenda.

   In regard to the referral on Internship Policy, J. Tarjan reported that the only recommendation by the AS&SS is that the language “and off campus” is too restrictive and should be deleted. Chair Kegley will send a letter on behalf of the faculty to Ephraim Smith and Judy Botelho recommending the change and will include examples of campus internships i.e. the Children’s Center, and the Rec Center.

   K. Hartlep reported that the FAC will not get to the issue on Role of Lecturers in Governance; the issue will be carried over to 2014-15. Also, during the drawn out course of discussion on Performance Review of Faculty, a resolution on SOCI Waiver Procedures was approved on October 1, 2013; an incorrect version of the Handbook was used during the discussion on the section of the SOCI Policy. K. Hartlep requested advice on how to proceed and if the entire document has to be presented once again to the Senate, or can it just be the section on SOCI’s. A. Gebauer added that this is the problem with approving a resolution without a clean document. J. Tarjan stated that the ECA is often charged with correcting editorial errors. We aren’t changing the policy; we are incorporating what the Senate already passed. A clean copy with the appropriate changes will be presented to the Senate on June 5, 2014 as a second reading.

   A. Hegde reported that the President has approved the resolution on Academic Calendar 2016-17 with changes. He provided a summary of the major revisions. In regard to only having one summer session, A. Gebauer stated that two summer sessions was a perfect opportunity to have a sequence of courses i.e. Chemistry I and II. They also brought a lot of revenue to the University. J. Tarjan added that time for graduation is affected; he suggested that perhaps the Provost can mention the issue at the System level. Provost Coley added that unlike some of the other campuses, the issue that we face is that summer school is on State-side and not through Extended University. She added that Federal changes in the Pell Grant will not allow students to use aid in the summer if they used it in spring. Provost Coley added that a mid-term assessment for all students was added to the calendar which is similar to the one for athletes. A referral for policy on the mid-term assessment will be sent to the AS&SS in fall. Also, the revised calendar will be send to the EC.
• **Update on Searches:** None

• **Meetings with the President:** None scheduled

6. **PENDING ITEMS**

• **Instilling Confidence in Faculty Members to Serve on Committees** - A referral will be issued in the fall; this issue will be removed from the agenda.

• **Handbook Revision** - Discussion on this issue will begin in the summer then possibly assigned to a committee in the fall.

• **Formation of Search Committee for Academic Administrative Positions** - J. Kegley stated that in the past it has been difficult to get people to serve and attend meetings; it has been recommended that an overall search committee be established to handle all academic administrative searches rather than constitute a committee for each search. Provost Coley inquired about the policy on the Composition of Search Committees which was recently passed by the Senate and if this would replace it. A. Gebauer stated that it would be especially difficult if there was more than one search going on at the same time. The new policy streamlined the committee and reduced the number of faculty members required to serve. Provost Coley recommended that we wait and give the new policy the opportunity to resolve the issue before we consider something else.

7. **DISCUSSION ITEMS**

• **Faculty Appointments to Committees** - This issue was postponed until June 10, 2014. Provost Coley requested that as appointments are made a distribution list be developed for cabinet members.

• **Search Committees for Dean of Library & AVP Information Technology** - Provost Coley reported that she would like the committees to be ready to meet in the fall. A call will be issued to faculty immediately for the Search Committees for Dean of Library as well as AVP Information Technology.

• **Organizational Meeting** - See discussion under 2014-15 Meeting Schedule.

• **Elimination of Professional Responsibility Committee** - J. Kegley reported that the PRC has been problematic; it does not have a clear charge. Provost Coley reported that the Committee is well-meaning but there have been Union issues. The Handbook has recently been updated in regard to this issue; K. Hartlep recommended that we give it time to work. The issue will be monitored; J. Kegley will meet with the PRC chair in the fall to discuss areas of concern.

• **Referral on Internship Policies** - See discussion under Update Log.

• **Faculty Representative on Student Union Board** - J. Kegley reported that we need a faculty member to serve a two year term on the Student Union Board. The Board meets once a quarter. J. Kegley will contact J. Pratt to inquire about her continued service. Otherwise, a call for interest will be issued to faculty.

• **FHAC Report** - J. Kegley summarized the FHAC report. J. Tarjan stated that according to the Handbook, the FHAC should consult with the departments on Emeritus status; there was no indication that they had done so. Provost Coley recommended that a cover sheet be included requiring signatures which would assure that the department is aware. She added that changes will need to be made in supporting documents for the Wang Award. A referral will be sent to the FAC in fall.

• **2014-2015 Meeting Schedule** - J. Kegley inquired about whether a Senate organizational meeting is useful and if it should be scheduled during University week. Following brief discussion, an organizational meeting will be scheduled for September 11, 2014.

8. **AGENDA ITEMS FOR June 5, 2014, SENATE MEETING (Time Certain 11:00 A.M.)**

• **Announcements**

• **Consent Agenda**
Commencement 2014 (EC) RES 1314064- J. Kegley reported that the reason this is done is to reaffirm faculty's role in confirming degrees. J. Tarjan stated that it is awkward to send a resolution on commencement without a list of graduates. A. Gebauer added that it is simply ceremonial.

- **Old Business**

- **New Business**
  
  Course Syllabi Handbook Language (AAC) 1314063 (Placeholder)

9. **COMMENTS FROM THE FLOOR**

- **Committee List**-In order to have a comprehensive understanding of what is expected, Provost Coley requested that a list of all committees including those which are not incorporated in the Senate committee list. She recommended that a call be issued to all of the Cabinet areas to identify the committees along with membership. A. Gebauer added that Roy LaFever may have such a list. J. Tarjan recommended that all committees be posted to the CSUB website.

- **ASI Transition**-J. Tarjan reported that we need to have student involvement in the various committees. GECCo will be meeting over the summer. J. Kegley will contact the 2014-15 ASI President to encourage his involvement.