ACADEMIC SENATE EXECUTIVE COMMITTEE
MINUTES
Tuesday, October 7, 2014-Approved

10:00 – 11:30 AM – EDUCATION 123

Present: D. Boschini, S. Coley, J. Fielder, S. Frye, B. Hartsell, J. Kegley (Chair), M. MacArthur, H. McCown, C. Murphy, J. Tarjan, K. Knutzen

Absent: None

1. CALL TO ORDER -Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • Kathleen Knutzen-Nomination of Interim Dean of SSE (Time certain 10:00)-J. Kegley welcomed Dean Knutzen and congratulated her on her new role as interim provost. K. Knutzen stated that she is looking forward to working with the EC and has long history of commitment to shared governance. She requested input on her recommendation that the current SSE Associate Dean serve as the interim Dean of SSE. J. Trajan expressed concern about the process in terms of procedure without issuing a call for interest. K. Knutzen stated that during the short-term appointment, the school would be best served by this person. SSE is a complex school and there are two accreditations during this time. There are no plans for an interim Associate Dean. Following brief discussion, there were no objections to the recommendation. The Dean will also request feedback from SSE department chairs and faculty.

3. APPROVAL OF MINUTES –September 23, 2014
   B. Hartsell moved to approve the minutes, J. Fielder seconded the motion. The minutes of September 23, 2014 are approved as submitted.

4. APPROVAL OF AGENDA
   J. Kegley requested that the agenda be amended to included role of faculty in determining curriculum for Extended University, progress report from the CCC, and CSU Chico resolution on transparency in shared governance. J. Tarjan requested that referral on success fees be added as a discussion item. The agenda is approved as amended.

5. CONTINUED ITEMS
   • Update Log: J. Tarjan indicated that the issue on Student Assessment Fees was not framed correctly; it is not just about success fees; it is about the consultation of category 2 fees. He summarized the feedback from AS&SS on this issue based on consultation, not particular fees. J. Fiedler reported that the BPC will discuss the issue on October 9, 2014. Provost Coley added that it is also important to look at the trade-offs of not having the fee. H. McCown expressed concern about the use of the word “success” fees. Provost Coley stated that CSUB refers to it as “access” fees. Feedback provided by the AS&SS will be forwarded to the Trustee Workgroup on Student Success Fees.

   • Update on Searches
     o Provost & VP of Academic Affairs-School elections are underway for the search committee. J. Kegley reported that there was an issue with the A&H electronic ballot. Tawnya stated that the problem with the electronic ballot has been resolved; availability of technical assistance from the company we use for voting continues to be a problem. Provost Coley recommended that
that ASI be consulted to determine if there is a possibility of “bundling” with their voting system.

- **Dean of University Library** - A second call has been issued to A&H for a representative.

- **AVP Information Technology Services** - Provost Coley recommended that this search be discussed with the President in terms of how to move forward.

- **VP for Business and Administrative Services** - A University-wide election for at-large representative will be initiated.

### Meetings with President
Next Meeting is scheduled for November 4, 2014 @ 11:30 A.M.-12:30 P.M. Agenda Items: will discuss at next EC meeting on October 21, 2014.

### PENDING ITEMS
- **Referral to EC-Instilling Confidence in Faculty Members to Serve on Committees** - Feedback was provided on the draft for the faculty service survey. B. Hartsell will bring back a revised survey to the EC meeting scheduled for October 21, 2014.

### DISCUSSION ITEMS
- **Progress Report from the CCC** - J. Kegley shared the Curriculum Conversion Committee (CCC) Progress Report on Q2S Activities; she emphasized their concerns in regards to the upcoming deadlines for submission of new programs in relation to Q2S. Following brief discussion, it was agreed that everything needs to be submitted to the in time for the Senate meeting scheduled for October 30, 2014; a second reading on November 13, 2014. J. Tarjan and D. Boschini expressed concern because new programs are not going through the BPC. Provost Coley recommended that the CCC and the BPC meet jointly to discuss budget implications. J. Kegley will communicate with BJ Moore.

- **Issues with Waitlist System** - J. Kegley reported that Chris-Cruz Boone has expressed concern that advisors are over-riding the waitlist. J. Tarjan expressed concern that advisors are also waiving pre-requisites; the role of advisors is the broader issue. J. Mimms will be invited to a future EC meeting to discuss the issues.

- **AS&SS Referral on Success Fees** - This issue was discussed during update of the log.

### AGENDA ITEMS FOR OCTOBER 16, 2014 SENATE MEETING
- **Announcements**
- **Consent**
- **Old Business**
- **New Business**
  - Commendation of the Committee for Academic Requirements and Standards
    RES 131402 (EC)

  Final Exams for Online Courses RES 141503 (FAC)
9. **COMMENTS FROM THE FLOOR**

J. Fielder reported that over the summer a huge amount of work was completed by Mike Neal and Business & Administrative Services; most have come in ahead of schedule and under budget.

J. Tarjan reported that the issue of air conditioning being turned off while faculty and students are still on campus continues to be a huge problem. Provost Coley requested that his concerns be forwarded to her.