ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES
Tuesday, November 12, 2013-APPROVED
10:00-11:30 a.m. – EDUC 123

Present: S. Coley, A. Gebauer A. Hegde, J. Kegley (Chair), C. Murphy, R. Negrini, R. Schultz, J. Talamantes, J. Tarjan,

Absent: - None

1. CALL TO ORDER 10:00 a.m.- Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • Chair Kegley reported that the NSME Deans office has responded to the EC’s request to have a key available for SCI III, Room 100 during committee meetings; the key for the conference room opens up other doors in SCI III, so we do not have other faculty or staff outside of NSME have a copy of this key. When a meeting is scheduled in the conference room either campus police or the dean's office can be called to open it. Tawnya will remind the department secretary of the meeting schedule.

3. APPROVAL OF MINUTES October 29, 2013
   A. Gebauer moved to approve the minutes, A. Hegde seconds the motion. The minutes of October 29, 2013 are approved with two abstentions.

4. APPROVAL OF AGENDA
   Chair Kegley requested that the agenda be amended to include CSUB Retention Rates as a discussion item. J. Tarjan requested that CSUB Hiring Practices be added as a discussion item. J. Tarjan requested that ASI Liaison be added as a discussion item. The agenda is approved as amended.

5. CONTINUED ITEMS
   • Update Log-The BPC will be added to the referral on the Moratorium of the M.A. Degree in Anthropology.
   • Update on Searches:
     Associate VP Faculty Affairs-Chair Kegley reported that candidates will be visiting campus beginning November 13, 2013.

     Assistant VP Institutional Research, Planning, and Assessment (IRPA)-Provost Coley reported that the position closes on December 9, 2013.

     Assistant Vice-President GRASP-None

     Dean of Extended University-R. Negrini reported that At-large committee members are still needed.

     Associate Dean Undergraduate/Graduate Studies-A. Hegde reported that all candidates have visited campus; committee recommendations will be forwarded to the Provost soon.
• Meetings with the President
  Next meeting is scheduled for November 12, @ 11:30 A.M.-12:30 P.M. (today immediately following EC)
  Agenda Items:
    Q2S and Three Unit Courses
    Concerns Surrounding Q2S Committees
    Student Success

6. PENDING ITEMS: None

7. DISCUSSION ITEMS

• Constituting Search Committee for Dean of Extended University: The four At-large search committee members were chosen. A faculty representative from SSE is still needed. In response to A. Gebauer's inquiry about the interim position for Dean of Extended University, Provost Coley stated that there is a viable candidate.

• CSUB Hiring Patterns and Retention Rates: J. Tarjan stated that there is concern amongst faculty that there is a lot of hiring on campus for administrators and staff and not enough faculty hiring; there is a diminishment of tenure track faculty. He added that our campus is not doing well in retention and there is a decrease in graduation rates; he would like to see more resources to hire tutors for English and Mathematics; more attention needs to be given to these basic skills... some advice that tutors are giving is not helpful. C. Murphy stated that personal contact between faculty and students makes a huge difference and suggested that perhaps there should be a mentor club. J. Tarjan added that First Year Experience needs to be tweaked. A. Gebauer added that faculty members play a very important role in advising; they have to be involved in the planning. Provost Coley stated that in terms of retention rates, the most important factor is remediation. Over time remediation has stretched into the sophomore year and beyond. In the past students under the category of "disqualification" but were never disqualified. In 2009, a number of those students were disqualified. As a result retention took a hit. She added that she hopes that the GE Implementation Committee will take a look at the First Year Experience and integrate it as a regular course rather than it being an add-on. The summer before is critical; there is a push for an early start requirement so students don't see it as an option. Provost Coley stated that the faculty role is critical and she does not argue that fact that we do need to continue hiring; compared to the decline, we have had significant increases in faculty hiring in strategic areas. The Administration is currently working with the school districts; what we are testing isn't necessarily what they are teaching. R. Schultz added that there are a large number of students who leave campus needing one class left. Provost Coley stated that "Near Grads" are working full-time and the course they need which is usually in their major is typically offered during the day; "the issue is recognized...we are trying to find a way to get the one course completed". The value of culture capital in in relation to student success was discussed. Following lengthy discussion, this issue will be added to the Senate agenda for November 21, 2013. Chair Kegley requested that an overview report on campus hiring be provided by the Provost.

8. AGENDA ITEMS FOR November 21, 2013 SENATE MEETING

• Announcements and Information

• Consent Agenda

• Old Business

• New Business

9. COMMENTS FROM THE FLOOR: None